

**CODE OF MARYLAND REGULATIONS
(COMAR)**

Title 12 DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

Subtitle 10 CORRECTIONAL TRAINING COMMISSION

Chapter 04 Firearms Training and Instructor Certification

Authority: Correctional Services Article, Title 8, Subtitle 2, Annotated Code of Maryland

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12.10.04.01

.01 Scope and Purpose.

A. This chapter applies to firearms training regulated by the Commission.

B. The purpose of firearms training is to ensure that a mandated employee designated by a correctional unit to carry or use firearms is trained and qualified in the use of an assigned firearm.

C. This chapter represents minimum standards only. A correctional unit may adopt more restrictive standards.

12.10.04.02

.02 Definitions.

A. In this chapter, the following terms have the meanings indicated.

B. Terms Defined.

(1) "**Academy**" means a college, school, training unit, or training facility approved or certified by the Commission under this chapter to conduct entrance-level and other mandated training programs.

(2) Agency Head.

(a) "**Agency head**" means:

(i) A warden, administrator, sheriff, department head, an individual in an equivalent position, or a designee; or

(ii) An individual appointed, employed, or elected to manage, administer, or supervise a correctional unit.

(b) "Agency head" includes a director of an academy, personnel unit, training unit, or a designee authorized to act in employment or training matters.

(3) "**Applicant**" means an individual seeking to receive firearms instructor certification under this chapter.

(4) Automatic Weapon.

(a) "**Automatic weapon**" means a weapon which is capable of firing more than one round of ammunition with a single depression of the trigger.

(b) "Automatic weapon" may include a non-service handgun or a shoulder weapon.

(5) "**Class of firearm**" means a revolver, semiautomatic pistol, pump-action shotgun, semiautomatic shoulder weapon, automatic weapon bolt-action rifle, or submachine gun.

(6) "**Commission**" means the Maryland Correctional Training Commission, its officers, and its employees.

(7) Correctional Unit.

(a) "**Correctional unit**" means a government agency under Correctional Services Article, §8-201, Annotated Code of Maryland, that has responsibility for the care, custody, and supervision of inmates, parolees, or probationers.

(b) "Correctional unit" includes a training or personnel unit authorized to act in employment or training matters.

(8) "**Deputy Director**" means the Deputy Director of the Police and Correctional Training Commissions, or the Deputy Director's designee

(9) Mandated Employee.

(a) "**Mandated employee**" means an employee who is authorized by a correctional unit to carry or use a firearm.

(b) "**Mandated employee**" includes a correctional officer or employee in a correctional position with equivalent duties, parole and probation agent, home detention unit employee, trainee, or other employee of a correctional unit required to comply with this chapter.

(10) Semiautomatic Weapon.

(a) "**Semiautomatic weapon**" means a weapon which fires one round of ammunition each time the trigger is depressed and chambers the next available round ready to discharge.

(b) "Semiautomatic weapon" may include a service handgun, a non-service handgun, or a shoulder weapon.

(11) Service Weapon.

(a) "**Service weapon**" means a service handgun (revolver or semiautomatic pistol) or a pump-action shotgun issued by the correctional unit for use by a mandated employee.

(b) "Service weapon" does not include:

- (i) A semiautomatic shoulder weapon firearm, other than the pump-action shotgun;
- (ii) A bolt-action rifle;
- (iii) An automatic weapon; or
- (iv) A submachine gun.

(12) "**Special weapon**" means a class of firearm which includes:

- (a) A semiautomatic shoulder weapon, other than a pump-action shotgun;
- (b) A bolt-action rifle;
- (c) An automatic weapon; or
- (d) A submachine gun.

12.10.04.03

.03 General Training and Qualification Standards.

- A. A mandated employee shall comply with applicable firearms training and qualification requirements in this chapter before being issued a firearm.
- B. A mandated employee authorized to carry a firearm shall successfully meet the performance objectives and standards of the 35-hour entrance-level firearms training program before being issued or carrying a firearm.
- C. Except in the year in which a mandated employee completes an approved entrance-level firearms training program, the mandated employee shall complete the appropriate annual firearms training specified in this chapter for each firearm which the mandated employee is authorized to carry or use.
- D. Under COMAR 12.10.01.12, if a mandated employee fails to qualify as specified in this chapter with an authorized firearm before December 31 of a calendar year, the correctional unit shall remove the firearms authorization from the mandated employee until the individual qualifies with that firearm.
- E. If a mandated employee is assigned to a position that requires the use or carrying of a firearm and the mandated employee has not qualified with a firearm for 3 or more consecutive years, the mandated employee shall successfully complete a full entrance-level firearms training program before being authorized to carry a firearm.
- F. A change of service handgun by a correctional unit from a revolver to a semiautomatic pistol, or vice versa, shall require service handgun transitional training under Regulation .18 of this chapter.
- G. A mandated employee may not carry or use a special weapon before completing special weapons entrance-level training for the specific class of firearm that the mandated employee is authorized to carry or use.
- H. A firearms instructor or line safety officer teaching or conducting an approved firearms course shall comply with the standards under this chapter and be certified under this chapter by the Commission.
- I. A mandated employee authorized to carry or use a firearm while employed by a correctional unit may only use a firearm approved by the correctional unit.

12.10.04.04

.04 Firearms Training Program—General Requirements.

- A. At least 20 working days before implementing a firearms training program, a correctional unit or academy shall submit to the Commission for approval a training curriculum that:

- (1) Is on a form or in a format designated by the Commission; and
- (2) Includes the following:
 - (a) Documentation validating the qualification course of fire;
 - (b) Qualification standards;
 - (c) Certification requirements; and
 - (d) A detailed description of how the firearms course of fire is to be scored.

B. Commission approval of a firearms training program is valid for 3 years if the Commission determines that no significant change to the training program is made.

C. If a change is made to the approved firearms training program, the correctional unit or academy shall submit a revised firearms training program to the Commission for approval.

D. Submission of Information.

- (1) An academy or school director shall submit annual firearms scores and other required information on a form or in a format specified by the Commission.
- (2) Notice of Failure to Qualify.
 - (a) A failure to qualify with a firearm shall be reported to the Commission, in writing, by the certifying firearms instructor within 30 days of the date of failure.
 - (b) Notification of a failure to qualify is not necessary if the mandated employee obtains a passing score on the same qualification course within the same 30-day period under §D(2)(a) of this regulation.

E. Firearms Range Standards.

- (1) Firearms Instructors.
 - (a) There shall be at least one Commission-certified firearms instructor or line safety officer, or a provisional firearms instructor with a certified firearms instructor present, for every five trainees or any number up to five trainees who are on a firing line.
 - (b) Firearms instructors and line safety officers shall work in close proximity to the firing line to ensure compliance with course and safety regulations.
 - (c) Only a firearms instructor or line safety officer who is actually on the firing line may be counted to comply with the ratio of firearms instructor or line safety officer to trainees on the firing line under §E(1)(a) of this regulation.
 - (d) A provisional firearms instructor may not act alone or supervise a firing line without a firearms instructor or line safety officer present.
 - (e) If more than one firearms instructor is required, one of the certified firearms instructors or line safety officers present shall be designated as a line supervisor.
 - (f) When there is more than one firearms instructor on the firing range, the host academy or correctional unit shall designate one firearms instructor as the range safety officer.
- (2) If a firearms instructor determines that a firearm in use on the firing range is faulty or unsafe, the firearms instructor may permit the mandated employee to use a substitute firearm of the same type, caliber, and manufacture as the original firearm.
- (3) Tower Operators or Firing Line Controllers.
 - (a) A tower operator or firing line controller may be either a firearms instructor or line safety officer, or a provisional firearms instructor under the supervision of a firearms instructor or line safety officer.

(b) A tower operator or firing line controller may not be counted as part of the one-to-five ratio specified in §E(1) of this regulation when the total number of trainees on the firing line exceeds 15.

(c) A tower operator or firing line controller for more than 15 trainees shall be positioned to afford an overall view of the firing line.

F. Firearms Qualification Course—General Standards.

(1) On a daylight firearms training course established or approved by the Commission, a trainee shall fire with the approved firearms authorized for use while on duty and meet previously established standards of proficiency.

(2) On a reduced light firearms training course established or approved by the Commission, a trainee shall fire the service handgun authorized for use while on or off duty and meet previously established standards of proficiency.

(3) Firing on any Commission-approved qualification course shall be done using only one finger on the trigger.

G. General Training Program Requirements for Qualification Course Timed Firing.

(1) Times for a firearms qualification course presented in this chapter:

(a) Include reloading times when the need for reloading is obvious, for example, when firing 18 rounds at a single position; but

(b) Do not include movement from one position or stance to another.

(2) An adjustment to time requirements shall be explained when the program is submitted for approval.

(3) Unless otherwise specified in this chapter, a National Rifle Association (NRA) B-27 silhouette target, or its equivalent, shall be used to satisfy the target requirements of a firearms qualification course.

(4) Any target may be used during practice sessions.

(5) A firearms qualification course shall only be fired using a mandated employee's issued holster and gun belt, or a holster and gun belt similar in design to the one issued to, or available for use by, the mandated employee.

12.10.04.05

.05 Entrance-Level Firearms Training Program.

A. An entrance-level firearms training program shall be a minimum length of 35 hours including classroom instruction and firearms range training and qualification.

B. The 35-hour firearms training program shall be designed for a class of approximately 25 mandated employees. A special request may be submitted in writing to the Commission requesting that the length of a specific firearms training program be reduced because of significantly fewer trainees. An authorization shall be granted only on a class-by-class basis.

C. An entrance-level firearms training program may be taken separately or as part of the entrance-level training program. However, the mandated employee shall successfully complete the firearms training program before an authorized firearm may be carried or used.

D. A passing score of 75 percent is required for all written examinations.

E. Performance Objectives. The following general performance objective topics for all entrance-level firearms training shall be covered:

- (1) Mental, emotional, and physical preparation necessary for handling a possible shooting situation;
- (2) Liabilities that are attached to the mandated employee and correctional unit through the use of force;
- (3) The limits of deadly force as identified by State and federal law;
- (4) Methods of making a handgun safe when it is not being carried on the person, such as unloading and storing ammunition in a separate location and securing the handgun out of reach;
- (5) Principles of good marksmanship, such as stance, grip, breath control, trigger control, and follow-through;
- (6) The terms and circumstances of reasonable force and deadly force; and
- (7) Demonstration, as applicable, of proper handgun and shotgun:
 - (a) Cleaning;
 - (b) Safe loading and unloading;
 - (c) Safe drawing and reholstering of a weapon;
 - (d) Safe placing and removing of a shotgun or handgun from storage;
 - (e) Safe and proper handling of a weapon during firearms instruction;
 - (f) Proper techniques for holding and carrying a shotgun;
 - (g) Proper stance for handgun shooting positions including point, shoulder, crouch, prone, and kneeling; and
 - (h) Proper techniques for shooting the shotgun from the standing position, kneeling positions, and hip shooting position, if the correctional unit uses the hip shooting position.

12.10.04.06

.06 Service Weapon Entrance-Level Firearms Training Program.

A. Handgun and Shotgun Entrance-Level Instruction Courses.

- (1) Minimum Requirements.
 - (a) A handgun and shotgun entrance-level firearms training program shall include a minimum of 12 hours of classroom instruction.
 - (b) If a correctional unit does not issue shotguns, only 10 hours of classroom instruction covering the service handgun are required.
 - (c) If a correctional unit does not issue handguns, only 10 hours of classroom instruction covering the service shotgun are required.
- (2) Instruction course topics shall include:
 - (a) Legal aspects involving the use of firearms, including:
 - (i) Rules for the use of deadly force; and
 - (ii) Criminal, civil, and administrative liability for misuse of deadly force;
 - (b) Nomenclature of service weapons;
 - (c) Care and cleaning of service weapons;
 - (d) Safe handling and safe storage of service weapons;

- (i) At home, if applicable;
- (ii) In the correctional unit;
- (iii) On the firing range;
- (iv) On duty;
- (v) In a vehicle; and
- (vi) In a transportation unit;
- (e) Fundamentals of shooting, consisting of lecture, demonstration, and exercises in handling service weapons, including:
 - (i) Combat, kneeling, and prone positions;
 - (ii) Weak, strong, and one-handed shooting;
 - (iii) Firing from horizontal or vertical barricades; and
 - (iv) Double-action shooting;
- (f) Explanations and reasons for the entrance-level course of fire; and
- (g) Alternatives to using deadly force in potential deadly force situations.

B. For successful completion of the entrance-level firearms training program for service handguns, a trainee shall successfully qualify on:

- (1) Three consecutive approved daylight firearms qualification courses under Regulation .07 of this chapter; and
- (2) One approved reduced light firearms qualification course under Regulation .08 of this chapter.

C. Minimum Firing Requirements—Implementation Schedule.

- (1) For a firearms training course beginning on or after July 1, 2001, a minimum total of 600 rounds of ammunition shall be fired for training, practice, and qualification.
- (2) For a firearms training course beginning on or after July 1, 2002, a minimum total of 700 rounds of ammunition shall be fired for training, practice, and qualification.
- (3) For a firearms training course beginning on or after July 1, 2003, a minimum total of 800 rounds of ammunition shall be fired for training, practice, and qualification.
- (4) For a firearms training course beginning on or after July 1, 2004, a minimum total of 900 rounds of ammunition shall be fired for training, practice, and qualification.
- (5) For a firearms training course beginning on or after July 1, 2005, a minimum total of 1000 rounds of ammunition shall be fired for training, practice, and qualification.

12.10.04.07

.07 Daylight Firearms Training Course for Service Handgun—Entrance-Level Program.

A. A minimum of 3 separate calendar days on the firing range shall be allotted for firing exercises and firearms qualification.

B. Daylight Qualification Course of Fire—Requirements.

- (1) Firing shall be from the:
 - (a) 2-yard or 3-yard line;
 - (b) 5-yard, 6-yard, or 7-yard line;
 - (c) 15-yard line; and

- (d) 25-yard line.
- (2) An exception from mandated distances may be granted after written request is submitted to the Commission.
- (3) A maximum of 40 percent of the total number of rounds discharged during the daylight qualification course may be shot at any single yard line closer than 25 yards.
- (4) A minimum of 10 percent of the total number of rounds discharged during the daylight qualification course shall be shot at each of the yard line groupings specified in §B(1) of this regulation.
- (5) The qualification course shall include:
 - (a) Timed fire to simulate stress;
 - (b) Firing from the:
 - (i) Upright combat position;
 - (ii) Kneeling position; and
 - (iii) Barricade position;
 - (c) Weak and strong hand firing; and
 - (d) One hand firing to include both strong and weak hand.
- (6) Timed Firing—Daylight Course. The qualification course shall include timed fire for the stated purpose of simulating stress, based on the following formulas:
 - (a) At 25 yards, time limits may not exceed 5 seconds for each shot fired and 17 seconds for each complete reload;
 - (b) At 15 yards, time limits may not exceed 3 seconds for each shot fired and 17 seconds for each complete reload; and
 - (c) At 2, 3, 5, 6, or 7 yards, time limits may not exceed 2 seconds for each shot fired and 17 seconds for each complete reload.

C. Qualification Standards.

- (1) A minimum qualification course shall include firing a minimum of 50 rounds of ammunition.
- (2) For each qualification course, a trainee shall fire the greater of:
 - (a) A minimum of 18 rounds of the same type of ammunition issued by the correctional unit, or its ballistic equivalent; or
 - (b) The minimum number of rounds of ammunition normally carried on duty and issued by the correctional unit for use.
- (3) To qualify, a trainee shall achieve a score of not less than 70 percent on three consecutive approved firearms daylight qualification courses.

D. Handgun Requirements.

- (1) A handgun used by a trainee shall be issued or approved by a trainee's correctional unit.
- (2) A substitute handgun may be used if:
 - (a) A trainee's handgun is found to be defective during firing; and
 - (b) The substitute handgun is of the same type, model, manufacture, caliber, and barrel length as the original handgun.

E. Ammunition.

- (1) The ammunition used for qualification shall be the exact type issued and authorized by the correctional unit, or its ballistic equivalent.
- (2) Any type of ammunition may be used for a practice session.

F. Targets.

- (1) NRA B-21 (new and old), NRA B-27, federal transitional targets, FBI "Q" targets, or equivalent silhouette-type targets approved by the Commission shall be used for the qualification course.
- (2) A bull's-eye-type target may not be used for qualification.
- (3) Any target may be used for a practice session.

G. Scoring.

- (1) The scoring criteria shall be for the target selected as specified by the manufacturer or as approved by the Commission.
- (2) Scoring for qualification shall be shown as a percentage of 100 percent.

12.10.04.08

.08 Reduced Light Course of Fire—Service Handgun.

A. A reduced light firearms qualification course shall be included in the entrance-level service handgun firearms training program specified under Regulation .05 of this chapter.

B. Reduced Light Qualification Course of Fire—Requirements.

- (1) Firing shall be from the:
 - (a) 2-yard or 3-yard line;
 - (b) 5-yard, 6-yard, or 7-yard line; and
 - (c) 15-yard line.
- (2) An exception from mandated distances may be granted after a written request is submitted to the Commission.
- (3) A maximum of 50 percent of the total number of rounds discharged during the reduced light qualification course may be shot at any single yard line closer than 15 yards.
- (4) A minimum of 10 percent of the total number of rounds discharged during the reduced light qualification course shall be shot at each of the required yard lines.
- (5) The qualification course shall include:
 - (a) Firing from the:
 - (i) Upright combat position; and
 - (ii) Kneeling position; and
 - (b) Weak and strong hand firing.
- (6) Timed Firing—Reduced Light Course. The qualification course shall include timed fire for the stated purpose of simulating stress, based on the following:
 - (a) At 15 yards, time limits may not exceed 4 seconds per round fired and 35 seconds for each complete reload; and
 - (b) At 2, 3, 5, 6, or 7 yards, time limits may not exceed 2 seconds per round fired and 35 seconds for each complete reload.

C. Qualification Standards.

- (1) A qualification course shall require firing a minimum of 50 rounds of ammunition.
- (2) For each qualification course, a trainee shall fire the greater of:

- (a) A minimum of 18 rounds of the same type of ammunition issued by the correctional unit, or its ballistic equivalent; or
- (b) The minimum number of rounds of ammunition normally carried on duty and issued by the correctional unit for use.
- (3) To qualify, a trainee shall achieve a score of at least 70 percent on one qualification course.

D. Ammunition.

- (1) The ammunition used for qualification shall be the exact type issued and authorized by the correctional unit, or its ballistic equivalent.
- (2) Any type of ammunition may be used for a practice session.

E. Targets.

- (1) NRA B-21 (new and old), NRA B-27, federal transitional targets, FBI "Q" targets, or Commission-approved equivalent silhouette-type targets shall be used for the qualification course.
- (2) A bull's-eye-type target may not be used for qualification.
- (3) Any target may be used for practice sessions.

F. Scoring.

- (1) Scoring criteria shall be for the target selected or approved by the Commission staff.
- (2) Scoring for qualification shall be shown as a percentage of 100 percent.

G. Rounds discharged in the reduced light qualification course may be fired under the following conditions:

- (1) Simulated reduced light using tinted lenses approved by the Commission;
- (2) Natural reduced light, outdoors; or
- (3) Artificial reduced light, indoors.

H. Natural or artificial reduced light conditions shall include at least two of the following:

- (1) Flares;
- (2) Simulated street lighting;
- (3) Simulated vehicle lights;
- (4) Flashlights; or
- (5) Vehicle emergency lights.

I. Before an alternative reduced light environment for this qualification course is used, it shall be submitted for approval by the Deputy Director.

12.10.04.09

.09 Firearms Training Course for Shotgun —Entrance-Level Program.

A. Minimum Firing Requirements—Implementation Schedule.

- (1) For a firearms training course beginning on or after July 1, 2001, a minimum total of 30 rounds of ammunition shall be fired for training, practice, and qualification.

(2) For a firearms training course beginning on or after July 1, 2002, a minimum total of 40 rounds of ammunition shall be fired for training, practice, and qualification.

(3) For a firearms training course beginning on or after July 1, 2003, a minimum total of 50 rounds of ammunition shall be fired for training, practice, and qualification.

B. The shotgun shall be of a type issued or approved by the trainee's correctional unit.

C. Qualification Course of Fire—Requirements.

(1) Firing shall be from the:

(a) 5-yard, 6-yard, or 7-yard line;

(b) 15-yard line; and

(c) 25-yard line.

(2) A maximum of 40 percent of shots fired may be fired from any single required yard line.

(3) A minimum of 20 percent of shots shall be fired from each required yard line.

(4) The qualification course requires a minimum of ten rounds of ammunition.

(5) Only "00 buck" or rifle slugs may be used for qualifying.

D. The qualification course may include firing from the point shoulder or a rest position. Rest position means a position other than point shoulder.

E. Timed Fire. The qualification course shall include timed fire to simulate stress, based on the following formulas:

(1) At 25 yards, time limits may not exceed 5 seconds per round and 5 seconds per each round reloaded;

(2) At 15 yards, time limits may not exceed 3 seconds per round and 5 seconds per each round reloaded; and

(3) At 5 or 7 yards, time limits may not exceed 3 seconds per round and 5 seconds per each round reloaded.

F. Qualification Standards.

(1) A trainee shall shoot one qualification course during entrance-level training.

(2) To qualify, a trainee shall achieve a score of at least 70 percent.

(3) A score shall be shown as a percentage of 100 percent. For example, 63 "00 buck" hits out of 90 would equal 70 percent.

G. A silhouette target with a maximum width of 23 inches shall be used.

12.10.04.10

.10 Special Weapons—Entrance-Level Firearms Training Program.

A. For the purpose of this regulation, a firearm other than a service weapon issued to mandated employees is considered a special weapon. A special weapon Includes:

(1) A shoulder weapon other than a pump action shotgun;

- (2) A bolt-action rifle;
- (3) An automatic weapon; and
- (4) A submachine gun.

B. Before a mandated employee may receive entrance-level special weapons training, the mandated employee shall first complete a service weapon entrance-level firearms training program.

C. A mandated employee may not carry or use a special weapon without first having successfully completed the appropriate special weapons entrance-level training for the specific firearm that the mandated employee is to carry or use.

D. Special weapons entrance-level training shall include a minimum of 6 hours of classroom instruction for a specific special weapon that includes:

- (1) Legal aspects;
- (2) Nomenclature;
- (3) Care and cleaning;
- (4) Safe handling;
- (5) Fundamentals of shooting;
- (6) Ballistic properties;
- (7) Potential situations for which its use is intended; and
- (8) Unusual characteristics.

E. The determination of the appropriate firearms training course for a mandated employee authorized to carry or use a submachine gun, under either Regulation .12 or .13 this chapter, shall depend on the firing characteristics of the particular submachine gun.

12.10.04.11

.11 Firearms Training Course—Bolt-Action Rifle.

A. Distances.

(1) A rifle trainee shall qualify out to the maximum distance allowable by the correctional unit regulations governing the trainee.

(2) Distance Requirements.

(a) If a correctional unit does not specify a maximum distance, a trainee shall fire with:

- (i) A scoped rifle, out to a distance of 200 yards; or
- (ii) An open sighted rifle, out to a distance of 150 yards.

(b) A reduced size target may be substituted to simulate distances for open sighted rifles.

(3) A qualification course shall be divided into at least four separate, approximately equal, distances, beginning with a minimum distance of 25 yards and ranging out to the maximum allowable distance.

(4) A minimum of 10 percent of the total number of rounds shall be fired at each single distance.

(5) A maximum of 30 percent of the total number of qualification course rounds may be fired at any single distance.

B. Number of Rounds for Training and Qualification.

- (1) A minimum of 350 rounds shall be fired during open sighted rifle training and qualification.
- (2) A minimum of 150 rounds shall be fired for scoped rifle training and qualification.
- (3) Twenty rounds shall be fired for a scoped rifle and 50 rounds for an open sighted rifle during a qualification course.

C. Targets. A qualifying target shall be a silhouette-type which complies with Regulation .07 of this chapter.

D. Qualification Standards.

- (1) A trainee shall shoot a minimum of two consecutive qualification courses during entrance-level firearms training.
- (2) A scoped rifle trainee shall:
 - (a) Keep all shots inside an area the size of a nine ring on a B-27 or equivalent target; and
 - (b) Fire a score of 100 percent on each qualification course.
- (3) An open sighted rifle trainee:
 - (a) May count all shots allowed for handgun qualification; and
 - (b) Shall fire a score of at least 80 percent on each qualification course.

E. Timed Firing. Firing at all stages of the qualification course shall be timed, based on the following:

- (1) The maximum allowable time at the maximum distance is 10 seconds per shot and 5 seconds per reloaded round;
- (2) The maximum allowable time at the minimum distance is 5 seconds per shot and 5 seconds per reloaded round; and
- (3) Mid-distances shall reflect times which fall in between the times allowed for minimum and maximum distances.

F. Firing position requirements. Firing positions include:

- (1) Standing, unsupported position;
- (2) Kneeling position;
- (3) Prone position; and
- (4) Sitting, standing, or kneeling positions supported by a horizontal or vertical support.

G. Simulated Stress. To simulate stress, at least one stage of the qualification course shall be fired after physical exercise. The purpose of the exercise is to accelerate a shooter's heart rate and may include:

- (1) Calisthenics;
- (2) Running;
- (3) Crawling; or
- (4) A combination of these activities.

H. Ammunition. Ammunition used for qualification shall be identical to that carried on duty or its ballistic equivalent.

I. An exception to this regulation because of the physical size of the firing range or a weapon limitation identified by the manufacturer shall be submitted for approval to the Commission.

12.10.04.12

.12 Firearms Training Course—Semiautomatic Shoulder Weapons.

A. Distances.

(1) A trainee shall qualify out to the maximum distance allowable by the trainee's correctional unit's regulations.

(2) Distance Requirements.

(a) If a correctional unit does not specify a maximum distance, a trainee shall fire with:

(i) A scoped semiautomatic shoulder weapon, out to a distance of 200 yards; or

(ii) An open sighted, semiautomatic shoulder weapon, out to a distance of 150 yards.

(b) A reduced size target may be substituted to simulate distances for an open sighted, semiautomatic shoulder weapon.

(3) A qualification course shall be divided into at least three separate, approximately equal, distances, starting from a minimum distance of 25 yards and ranging out to the maximum allowable distance.

(4) A minimum of 10 percent of the total number of qualification course rounds shall be fired at each single distance.

(5) A maximum of 40 percent of the total number of qualification course rounds may be fired at any single distance.

B. Number of Rounds for Training and Qualification.

(1) A trainee shall fire the following for training practice and qualification:

(a) For a firearms training course beginning on or after July 1, 2001, a minimum total of 200 rounds;

(b) For a firearms training course beginning on or after July 1, 2002, a minimum total of 250 rounds; and

(c) For a firearms training course beginning on or after July 1, 2003, a minimum total of 350 rounds.

(2) Twenty rounds for a scoped semiautomatic shoulder weapon and 50 rounds for an open sighted, semiautomatic shoulder weapon shall be fired during a qualification course.

C. Targets. A qualifying target shall be a silhouette-type which complies with Regulation .07 of this chapter.

D. Qualification Standards.

(1) A trainee shall shoot at least two consecutive qualification courses during entrance-level training.

(2) A scoped semiautomatic shoulder weapon trainee shall:

(a) Keep all shots inside an area the size of a nine ring on a B-27 or equivalent target; and

(b) Fire 100 percent on each qualification course.

(3) An open sighted, semiautomatic shoulder weapon trainee:

- (a) May count all shots allowed for handgun qualification; and
- (b) Shall fire a score of at least 80 percent on each of two consecutive qualification courses.

E. Timed Firing. Firing at all stages of the qualification course shall be timed, based on the following:

- (1) The maximum allowable time at the maximum distance is 8 seconds per shot and 5 seconds per reloaded round;
- (2) The maximum allowable time at the minimum distance is 4 seconds per shot and 5 seconds per reloaded round; and
- (3) Mid-distances shall reflect times which fall in between the times allotted for minimum and maximum distances.

F. Firing Positions.

- (1) The qualification course shall be fired from the:
 - (a) Standing, unsupported position;
 - (b) Kneeling position; and
 - (c) Sitting, standing, or kneeling positions supported by a horizontal or vertical support.
- (2) Firing from a prone position is optional.

G. Simulated Stress. To simulate stress, at least one stage of the qualification course shall be fired after physical exercise. The purpose of the exercise is to accelerate a shooter's heart rate and may include:

- (1) Calisthenics;
- (2) Running;
- (3) Crawling; or
- (4) A combination of these activities.

H. Ammunition. Ammunition used for qualification shall be identical to that carried on duty or its ballistic equivalent.

I. An exception to this regulation because of weapon limitations identified by the manufacturer or firing range size shall be submitted in writing to the Commission.

12.10.04.13

.13 Firearms Training Courses—Automatic Weapons.

A. If an automatic weapon is also a rifle, such as an M-16, a trainee shall qualify on both the rifle qualification course and the automatic weapons qualification course.

B. Distances.

- (1) An automatic weapons trainee shall qualify out to a distance of 50 yards.
- (2) A qualification course shall be divided into a minimum of four separate, approximately equal, distances, starting from a minimum distance of 3 yards and ranging out to a maximum of 50 yards.

(3) A minimum of 10 percent of the total number of qualification course rounds shall be fired at each single distance.

(4) A maximum of 30 percent of the total number of qualification course rounds may be fired at any single distance.

C. A minimum of 350 rounds shall be fired during training and qualification.

D. Targets. A qualifying target shall be of a silhouette-type which complies with Regulation .07 of this chapter.

E. Qualification Standards.

(1) A minimum of 50 rounds shall be fired during a qualification course.

(2) A trainee shall shoot a minimum of two consecutive qualification courses.

(3) A trainee shall achieve a minimum qualification score of 80 percent.

(4) Criteria for determining the shots which will be counted for score shall be submitted to the Commission for approval.

F. Timed Firing. Firing at all stages of qualification shall be timed, based on the following:

(1) The maximum allowable time at the maximum distance is 8 seconds per shot and 5 seconds per reloaded round;

(2) The maximum allowable time at the minimum distance is 2 seconds per shot and 5 seconds per reloaded round; and

(3) Mid-distances shall reflect times which fall in between the times allotted for minimum and maximum distances.

G. Firing Positions.

(1) The qualification course shall be fired from the:

(a) Standing, unsupported position;

(b) Kneeling position; and

(c) Sitting, standing, or kneeling positions supported by a horizontal or vertical support.

(2) Firing from the prone position is optional.

H. Simulated Stress. To simulate stress, at least one stage of the qualification course shall be fired after physical exercise. The purpose of the exercise is to accelerate the shooter's heart rate and may include, for example:

(1) Calisthenics;

(2) Running;

(3) Crawling; or

(4) A combination of these activities.

I. Firing on Full Automatic. A minimum of 20 percent of the total number of rounds fired during the qualification course shall be fired on full automatic.

J. Ammunition. Ammunition used for qualification shall be identical to that carried on duty or its ballistic equivalent.

12.10.04.14

.14 Firearms Training Course—Semiautomatic Pistol.

A. If a semiautomatic pistol is used as an alternative firearm only for special and tactical situations, the qualification course shall be the same as the qualification course for the service handgun entrance-level training under Regulation .07 of this chapter, with the following exceptions:

- (1) A trainee shall fire a minimum qualification score of 80 percent; and
- (2) The qualification course shall include a minimum of 6 hours of classroom training.

B. A trainee shall fire a total of 400 rounds in a training program.

C. This qualification course shall be fired after qualification with the standard issued handgun.

12.10.04.15

.15 Annual Firearms Training and Qualification.

A. A correctional unit shall arrange for an annual firearms training and qualification with the firearms authorized for use by a mandated employee. If a firearm is not carried, annual firearms training and qualification are not required.

B. A single qualification score for a mandated employee for each authorized firearm and other required data shall be submitted at least once a year to the Commission on a form or in a format designated by the Commission.

C. In-Service Credit for Classroom Training.

- (1) A maximum of 2 hours of classroom training may be applied to meet the annual in-service training requirement if approved by the Commission, even if actual classroom training time is longer.
- (2) One hour of additional in-service credit for classroom training for each additional type of firearm may be approved if the classroom training conducted for the firearm is held on separate days.
- (3) Other topics may be eligible for additional in-service credit if approved in advance by the Commission.
- (4) Time spent firing on a firing range is not eligible for approval for annual in-service training hours.
- (5) If a correctional unit or academy conducts service handgun transitional training under Regulation .18 of this chapter, the classroom portion of that service handgun transitional training program may be included toward the total required hours of annual in-service training.
- (6) The classroom portion of an annual firearms training program or a service handgun transitional training program shall be submitted for in-service training approval, on a form or in a format designated by the Commission, at least 20 working days before presentation. If conducted as part of a firearms training course, the classroom portion shall be tested and reported as a separate course.

D. Annual Requirements—Implementation Schedule.

(1) For calendar year 2001, a reduced light qualification course under Regulation .08 of this chapter may be substituted for the standard daylight annual qualification course toward meeting the annual firearms training requirement.

(2) For calendar year 2002:

(a) A mandated employee shall successfully complete either a reduced light qualification course or a standard daylight qualification course to meet the annual firearms qualification requirement; or

(b) If a mandated employee did not complete a reduced light qualification course for annual qualification in 2001, the mandated employee shall complete a reduced light annual qualification course in 2002.

(3) Beginning January 1, 2003, a mandated employee shall complete both a reduced light qualification course and a standard daylight qualification course to meet the annual handgun qualification requirement.

E. Exceptions to the Annual Firearms Training and Qualification Requirements.

(1) Annual firearms training and qualification are not required in the same calendar year in which a mandated employee completes an entrance-level or firearms instructor training program.

(2) A waiver of annual firearms training and qualification may be granted for the calendar year in which a mandated employee completes a firearms program that meets or exceeds the requirements of the annual program requirement specified in this regulation. A waiver request shall be submitted under COMAR 12.10.01.16.

F. A correctional unit may design a unique firearms training course and establish higher standards of performance to best meet its training needs.

12.10.04.16

.16 Minimum Standards for Annual Firearms Training and Qualification.

A. Classroom Training. A minimum of 2 hours of classroom training shall be given for all authorized firearms governed by this regulation and shall include the:

- (1) Purpose of firearms instruction;
- (2) Care, cleaning, safe handling, and safe storage of any authorized firearm;
- (3) Legal aspects of the use of firearms; and
- (4) Fundamentals of shooting, such as sight alignment, sight picture, stance, grip, and trigger control.

B. On-Duty or Service Handgun Qualification.

(1) Annual qualification shall consist of successful qualification on:

- (a) An approved daylight qualification course under Regulation .07 of this chapter; and
- (b) A reduced light qualification course under Regulation .08 of this chapter.

(2) A trainee shall fire a qualification score of at least 70 percent on both a daylight and a reduced light course to receive credit for annual qualification.

(3) Qualification on a daylight and reduced light course may be done on the same day.

(4) Time spent firing on a firing range may not be approved as annual in-service training hours.

C. Shotgun Range Training.

(1) Shotgun training is required if a shotgun is authorized for use while on duty.

(2) Qualification consists of one firing of an approved qualification course meeting the requirements of the entrance-level firearms training program under Regulation .09 of this chapter.

(3) A trainee shall fire a minimum score of 70 percent for qualification.

(4) Time spent firing on a firing range may not be approved as annual in-service training hours.

D. Bolt-Action Rifle Range Training.

(1) Bolt-action rifle training is required if a bolt-action rifle is available for use while on duty.

(2) Qualification consists of firing an approved daylight qualification course meeting the requirements of the entrance-level firearms training requirements under Regulation .11 of this chapter.

(3) A trainee shall fire a minimum score of 80 percent for qualification.

(4) Time spent firing on a firing range may not be approved as annual in-service training hours.

E. Semiautomatic Weapon, Automatic Weapon, and Submachine Gun Range Training.

(1) The training in this section is required only if a semiautomatic weapon, an automatic weapon, or submachine gun is available for use while on duty.

(2) The following are examples of weapons for which the training in this section is required:

(a) M-1 carbine;

(b) 30.06;

(c) M-14;

(d) .357 magnum rifle;

(e) M-16;

(f) .243 rifle;

(g) AR-15;

(h) 3.08 rifle; and

(i) Uzi and Mini-Uzi.

(3) Qualification consists of firing an approved daylight qualification course meeting entrance-level firearms training requirements under Regulation .12 of this chapter.

F. Sniper/Counter-Sniper Range Training.

(1) If a mandated employee is designated as a sniper/counter-sniper on a special weapons or tactics team, the employee shall qualify on a quarterly basis with sniper-type rifles with a minimum score of 100 percent.

(2) A sniper/counter-sniper may not practice on the day of qualification before firing the qualification course.

12.10.04.17

.17 Remedial Training.

A. A mandated employee who fails to meet the required firearms qualification standards may be given remedial training as established by the employer.

B. If the mandated employee fails to complete the required firearms qualification standards within 30 days of initial failure, the firearms instructor shall notify the Commission in writing as required under Regulation .02 of this chapter.

12.10.04.18

.18 Service Handgun Transitional Training.

A. A mandated employee who has successfully completed entrance-level training on one handgun type and is transferring to another handgun type as a primary firearm, that is, revolver to pistol, or pistol to revolver, shall successfully complete the requirements of §§B and C of this regulation.

B. Classroom Training. A minimum of 6 hours of classroom training covering the following is required:

- (1) Nomenclature;
- (2) Mechanical operation;
- (3) Firearms safety;
- (4) Malfunction causes and clearing;
- (5) Home safety;
- (6) Fundamentals of shooting as they apply specifically to the firearm type; and
- (7) Care and maintenance of the firearm.

C. Service Handgun Range Training.

- (1) A minimum of 400 rounds of ammunition shall be fired over a period of not less than 2 days of range training.
- (2) The firearms range training program includes drills to reinforce the fundamentals of shooting, reloading techniques, malfunction clearing, firing from the strong hand (supported and unsupported), and firing from the weak hand (supported and unsupported).
- (3) Qualification consists of two consecutive firings on an approved daylight qualification course with a minimum score of at least 70 percent on each.

D. Transitional Training Within a Handgun Type.

- (1) A mandated employee changing from one handgun to another handgun, within the same handgun type, for use as a primary firearm shall complete a modified transitional training course if there is a significant difference in:
 - (a) Cylinder rotation direction;
 - (b) Magazine release;
 - (c) Safety mechanism; or
 - (d) Other operational function.

(2) The mandated employee shall comply with §§B and C of this regulation with the following modifications:

(a) A minimum of 3 hours of classroom instruction shall be given; and

(b) Range training shall:

(i) Include firing a minimum of 200 rounds; and

(ii) Be completed in a maximum of 2 days.

(3) Service handgun transitional training under this regulation may be used to meet the annual firearms training requirements if one of the qualification courses fired includes an approved reduced light course.

12.10.04.19

.19 Firearms Instructor and Line Safety Officer Certification—General Requirements.

A. An individual teaching a mandated correctional firearms training program shall possess one of the firearms instructor certifications specified in Regulation .20 of this chapter.

B. Certification as a firearms instructor or line safety officer authorizes the individual to teach a firearms training program specified in this chapter. The individual may not teach any other topics unless certified as an instructor in that area under COMAR 12.10.01.15.

12.10.04.20

.20 Line Safety Officer and Firearms Instructor Certification.

A. Provisional Firearms Instructor Certification.

(1) Provisional firearms instructor certification:

(a) Is intended for an individual who has little or no teaching experience;

(b) Is valid for 1 year and may be renewed under exceptional circumstances, with the approval of the Deputy Director;

(c) Does not authorize an individual to:

(i) Teach a subject in an area other than firearms;

(ii) Conduct annual firearms qualifications; or

(iii) Teach the classroom portion of firearms training without a certified firearms instructor present.

(2) The requirements for provisional firearms instructor certification include:

(a) Possession of a high school diploma, GED certificate, or diploma recognized by the Maryland State Board of Education;

(b) Employment in the criminal justice community within the last 5 years, with a minimum of 2 years in a position carrying firearms;

(c) Compliance with Commission regulations; and

(d) Qualification with each firearm class to be taught with:

(i) A minimum qualification score of 90 percent; and

(ii) Completion within 60 days of the date of application for provisional firearms instructor certification.

B. Line Safety Officer Certification.

(1) Line safety officer certification:

- (a) Is intended for an individual who has extensive training and experience in the area of firearms;
- (b) Is valid for up to 4 years and may be renewed;
- (c) Authorizes an individual to conduct only firearms range training and qualification;
- (d) Does not authorize an individual to conduct:
 - (i) Classroom instruction in any area, including firearms; or
 - (ii) The individual's own firearms qualification; and
- (e) Permits the line safety officer to apply for certification as a firearms instructor after meeting the additional requirements under §C of this regulation.

(2) The requirements for line safety officer certification include:

- (a) Prior certification as a provisional firearms instructor;
- (b) Possession of a high school diploma, GED certificate, or diploma recognized by the Maryland State Board of Education;
- (c) Employment in the field of criminal justice within the last 7 years, with a minimum of 3 years in a position carrying firearms;
- (d) Compliance with Commission regulations;
- (e) Within 4 years of the date of the original application for line safety officer certification, completion of a firearms instructor training program approved by the Deputy Director, such as the:
 - (i) F.B.I. Firearms Instructor School;
 - (ii) Smith and Wesson Firearms Instructor School;
 - (iii) National Rifle Association Firearms Instructor School;
 - (iv) Secret Service Firearms Instructor School; or
 - (v) U.S. Army Firearms Instructor School;
- (f) Qualification with each class of firearm to be taught with:
 - (i) A minimum score of 90 percent; and
 - (ii) Completion within 60 days of the date of application for certification as a line safety officer;
- (g) While certified as a provisional firearms instructor, a minimum of two prior evaluations performed during full firearms training sessions by a certified firearms instructor of the individual's teaching performance; and
- (h) Before applying for certification as a line safety officer, supervision of a minimum of four firing lines over a minimum of 2 separate days.

C. Firearms Instructor Certification.

(1) Firearms instructor certification:

- (a) Is intended for the individual with extensive firearms training and experience;
- (b) Is valid for up to 4 years and may be renewed;
- (c) Authorizes an individual to teach mandated firearms training or to conduct annual firearms range training and qualification;
- (d) Does not authorize an individual to:
 - (i) Teach subjects in an area other than firearms; or
 - (ii) Conduct the individual's own firearms qualification; and
- (e) May be obtained by an individual when the requirements of this section are met.

(2) The requirements for firearms instructor certification include:

- (a) Prior certification as a provisional firearms instructor or line safety officer;
- (b) Possession of a high school diploma, GED certificate, or diploma recognized by the Maryland State Board of Education;
- (c) Employment in the field of criminal justice within the last 7 years, with a minimum of 3 years in a position carrying firearms;
- (d) Compliance with Commission regulations;
- (e) Within 4 years of the date of the original application for firearms instructor certification, completion of an approved firearms instructor training program under Regulation .25 of this chapter;
- (f) Qualification with each class of firearm to be taught with:
 - (i) A minimum score of 90 percent; and
 - (ii) Completion within 60 days of the date of the application for firearms instructor certification;
- (g) If not previously certified as a line safety officer, a minimum of two prior evaluations performed during full firearms training sessions by a certified firearms instructor of an individual's teaching performance while the individual was certified as a provisional firearms instructor;
- (h) Before applying for firearms instructor certification, supervision of a minimum of four firing lines over a minimum of 2 separate days; and
- (i) Completion of an instructor program under COMAR 12.10.01.14.

12.10.04.21

.21 Duties and Responsibilities of Firearms Instructors and Line Safety Officers.

A. A certified correctional firearms instructor and a line safety officer may:

- (1) Certify targets;
- (2) Conduct firearms training and qualification; and
- (3) Work on or supervise a firing line.

B. A firearms instructor also may:

- (1) Teach the classroom portion of firearms training;
- (2) Verify completion of other Commission firearms training and qualification requirements; and
- (3) Evaluate the performance of a provisional firearms instructor or a line safety officer.

C. A line safety officer may not teach the classroom portion of firearms training. This includes all instruction, except for the corrective, one-to-one instruction required on a firing line.

12.10.04.22

.22 Application for Certification—Firearms Instructor or Line Safety Officer.

A. An applicant wishing to be an instructor in a firearms program approved by the Commission shall:

- (1) Complete a firearms instructor or line safety officer certification application form; and
- (2) Sign the application in the designated area.

- B. The application shall be reviewed and signed by the agency head or designee and forwarded to the Commission.
- C. The application form shall indicate each type of firearm that the applicant is qualified to teach and be accompanied by documentation indicating that the applicant has fired the minimum qualification scores of 90 percent for certification with each firearm.
- D. If an applicant also is to be certified to teach general classroom subjects, a separate application for certification as a general instructor shall be forwarded to the Commission.
- E. An applicant shall apply for certification to teach only those firearms with which the applicant can demonstrate competency.
- F. An applicant shall comply with Commission regulations.

12.10.04.23

.23 Certification Renewal.

- A. An applicant shall complete and sign the application for certification renewal as a firearms instructor or line safety officer.
- B. The agency head or designated training director shall review and sign the application and forward it to the Commission.
- C. Additional Information Required.
 - (1) The application shall contain a statement describing the applicant's teaching experience during the preceding 4 years.
 - (2) If an applicant has not taught during the preceding four years, the application shall clearly state how the individual will be utilized in the future.
 - (3) If there is no intention to use an applicant as a line safety officer or firearms instructor, certification may not be renewed.
- D. Qualification Scores for Certification Renewal.
 - (1) A line safety officer or firearms instructor shall submit qualification scores for each class of firearm for which the line safety officer or firearms instructor will be providing instruction.
 - (2) Firing dates for qualification scores shall be within 60 days of the date of the application for certification renewal.
 - (3) A minimum score of 90 percent is necessary for renewal.
- E. The applicant shall be in compliance with Commission regulations.

12.10.04.24

.24 Certification Revocation.

- A. If Commission staff believes that a firearms instructor has falsified a Commission report or roster, or has otherwise misused the certified line safety officer or firearms instructor position, the Deputy Director shall conduct an inquiry and, if appropriate, shall notify, in writing, the agency head and the firearms instructor of the allegation.
- B. A hearing date and time shall be set for the firearms instructor to report to the Deputy Director to answer the allegation.
- C. After reviewing the relevant information, the Deputy Director shall determine whether the allegation is supported by fact.
- D. If the allegation is supported by fact, the Deputy Director may temporarily suspend or permanently revoke the certification.
- E. The Deputy Director shall provide written findings of fact to the firearms instructor and agency head.
- F. The Deputy Director's decision may be appealed to the Executive Director of the Police and Correctional Training Commissions.

12.10.04.25

.25 Firearms Instructor Training Program.

- A. A firearms instructor training program which certifies a firearms instructor or line safety officer applicant for the revolver and the semiautomatic pistol shall include instruction common to both and specific to each type of handgun.
- B. Before teaching, a firearms instructor or line safety officer applicant shall qualify with a minimum score of 90 percent and comply with Regulation .20 of this chapter before attending the firearms instructor training program.
- C. A firearms instructor training program presenting only information specific to one firearm certifies an applicant only on that firearm. An individual who attends a firearms instructor training course may not be certified on both the revolver and semiautomatic pistol, unless that individual has successfully completed either:
 - (1) An approved entrance-level firearms program under Regulation .05 of this chapter for both types of firearms; or
 - (2) An approved handgun transitional training program under Regulation .18 of this chapter.
- D. The classroom portion of a firearms instructor training course includes:
 - (1) Civil liability as it pertains to the:
 - (a) Firearms instructor;

- (b) Correctional employee;
- (c) Correctional unit; and
- (d) Public;
- (2) Use of deadly force teaching methods;
- (3) What the firearms instructor needs to know when inspecting a weapon, including safety concerns and nomenclature of each firearm for which the firearms instructor or line safety officer applicant will be certified;
- (4) Teaching methods for care and cleaning of each firearm for which the firearms instructor or line safety officer applicant will be certified;
- (5) Analysis and correction of shooter problems, including:
 - (a) What to look for when observing the shooter; and
 - (b) Analyzing the target;
- (6) Teaching the shooting fundamentals for a firearm for which the firearms instructor or line safety officer applicant will be certified;
- (7) Designing the firearms training program to meet specific needs, including qualification courses and enhancement training;
- (8) Firearms range operation, including working on controlling a firing and a practical exercise;
- (9) Characteristics of a firearm for which the firearms instructor or line safety officer applicant will be certified, including:
 - (a) Malfunctions; and
 - (b) Operating characteristics; and
- (10) Commission regulations governing firearms instructors and qualification courses for a firearm for which the firearms instructor or line safety officer applicant will be certified.

E. The firearms instructor training program shall be conducted by a certified firearms instructor trainer, approved by the Commission, who has:

- (1) Successfully completed the firearms instructor training program;
- (2) Experience as a firearms instructor for both entrance-level and annual programs; and
- (3) Submitted a lesson plan addressing the classroom portion of the program described in this section.

F. Written Test.

- (1) An applicant shall pass a written test with a minimum score of 80 percent to receive certification.
- (2) The contents of the written test shall be approved by the Commission before its use.
- (3) An applicant's written test shall be kept on file by the training academy or training unit until such time as the applicant is no longer certified as a firearms instructor or line safety officer for the correctional unit or requesting agency.

G. Failure to Achieve the Minimum Requirement for Certification.

- (1) An applicant who fails to achieve a passing score on either the written test or a firearms qualification course may have one additional opportunity to qualify for certification.
- (2) An applicant who fails the second attempt to qualify for certification shall attend another complete approved firearms instructor training program.
- (3) An applicant who fails to qualify for certification after a second firearms instructor training program is not entitled to any further opportunities to qualify for certification and must repeat the

entire firearms instructor training course to again be eligible for certification as a line safety officer or firearms instructor.

12.10.04.26

.26 Requirements for a Firearms Instructor Certification Training Program Instructor.

A. A firearms instructor training certification program shall be conducted with Commission approval of how an instructor presents the program, the program content, and the facility.

B. Requirements for certification as a firearms instructor certification training program instructor include:

- (1) Certification as a firearms instructor for a minimum of 5 years within the last 8 years;
- (2) Active participation as a firearms instructor in both entrance-level and annual programs; and
- (3) A written recommendation from the agency head of the applicant's correctional unit or requesting agency.

12.10.04.27

.27 Firearms Course for Certification as a Line Safety Officer and Firearms Instructor.

A. A minimum of 350 rounds shall be fired for training and qualification for each handgun for which the line safety officer and firearms instructor applicant will be certified.

B. An applicant seeking line safety officer or firearms instructor certification on both the revolver and semiautomatic pistol shall fire a minimum of 200 rounds with each type of handgun during the firearms instructor training program.

C. Handgun Requirements.

- (1) The applicant may only use a handgun issued or approved by the firearms instructor or line safety officer applicant's correctional unit or requesting agency.
- (2) An applicant may only provide instruction on the same class of firearm with which the applicant is qualified.
- (3) Another firearm may be substituted if it is of the same type, model, manufacture, caliber, and barrel length as the applicant's original firearm.

D. A target used by an applicant on a non-qualification or practice firing course shall be used to illustrate and reinforce the concepts of sight alignment, trigger squeeze, target interpretation, and other topics discussed in the classroom portion of the training.

12.10.04.28

.28 Service Revolver Course for Line Safety Officer and Firearms Instructor.

A. General Requirements for Qualification With a Service Revolver.

- (1) An applicant shall fire a minimum of 50 rounds on each qualification course.

(2) On each qualification course, an applicant shall:

(a) Fire at least the same number and exact type of rounds issued or carried on duty by members of the applicant's correctional unit; and

(b) Fire a minimum of 18 duty rounds.

(3) A target and scoring shall comply with Regulation .05 of this chapter, except that an applicant shall achieve a minimum qualification score of 90 percent.

(4) An individual seeking line safety officer or firearms instructor certification for both the revolver and semiautomatic pistol shall fire a minimum qualification score of 90 percent with each type of handgun.

B. Daylight Qualification Course for Service Revolver.

(1) At the 25-yard line, a total of 18 rounds shall be fired within 90 seconds, including reloading, as follows:

(a) Six rounds with the strong hand, standing behind a barricade;

(b) Six rounds with the weak hand, standing behind a barricade; and

(c) Six rounds, with the strong hand, kneeling behind a barricade.

(2) At the 15-yard line, a total of 12 rounds shall be fired within 30 seconds, including reloading, at point shoulder with the strong hand.

(3) At the 7-yard line, a total of 12 rounds shall be fired within 25 seconds, including reloading, at point shoulder with the strong hand.

(4) At the 3-yard line, a total of 8 rounds shall be fired within 15 seconds, including reloading, consisting of:

(a) Six rounds with the strong hand; and

(b) Two rounds with the weak hand.

C. Reduced Light Qualification Course. The applicant shall meet the requirements for reduced light qualification under Regulation .06 of this chapter.

12.10.04.29

.29 Service Pistol Course for Line Safety Officer and Firearms Instructor.

A. General Requirements for Qualification With a Service Pistol. The qualification requirements for the service pistol are the same as those for the service revolver under Regulation .26 of this chapter, except for the daylight qualification requirements.

B. Daylight Qualification Course for Service Pistol.

(1) At the 25-yard line, a total of 18 rounds shall be fired within 75 seconds consisting of:

(a) Six rounds with the strong hand, standing behind a barricade;

(b) Six rounds with the weak hand, standing behind a barricade;

(c) Six rounds with the strong hand, kneeling behind a barricade; and

(d) At least two magazine changes.

(2) At the 15-yard line, a total of 12 rounds shall be fired within 25 seconds with the strong hand at point shoulder with at least one magazine change required.

(3) At the 7-yard line, a total of 12 rounds shall be fired within 20 seconds with the strong hand at point shoulder with at least one magazine change required.

- (4) At the 3-yard line, a total of 8 rounds shall be fired within 10 seconds consisting of:
- (a) Six rounds with the strong hand;
 - (b) Two rounds with the weak hand; and
 - (c) At least one magazine change.

C. Reduced Light Qualification Course. The applicant shall meet the requirements for reduced light qualification under Regulation .06 of this chapter.

12.10.04.30

.30 Shotgun Course for Line Safety Officer and Firearms Instructor.

A. An applicant for firearms instructor shall qualify with the shotgun even if the employing correctional unit does not issue a shotgun.

B. A minimum of 30 rounds shall be fired for training and qualification.

C. Qualification Course for Shotgun. The requirements for a qualification course include:

- (1) Firing at least 10 rounds;
- (2) Using either "00 buck" or rifled slugs;
- (3) Using a silhouette target with a maximum width of 23 inches;
- (4) Using scores as a percentage of 100 percent, for example, 63 "00 buck" hits out of 90 pellets would equal 70 percent; and
- (5) Firing the shotgun:
 - (a) At the 25-yard line, a total of 3 rounds at point shoulder shall be fired within 15 seconds;
 - (b) At the 15-yard line, a total of 4 rounds shall be fired at point shoulder within 10 seconds; and
 - (c) At the 7-yard line, a total of 3 rounds shall be fired within 10 seconds, from a position other than point shoulder.

12.10.04.31

.31 Special Weapons Certification for Firearms Instructors.

A. In order to be certified on special weapons, a firearms instructor shall:

- (1) Successfully complete:
 - (a) An approved Firearms Instructor Training Program; and
 - (b) The special weapons training requirements for the class of firearm which the individual will be teaching; and
- (2) Qualify with a minimum score of 90 percent in the qualification course for the class of firearm which the firearms instructor will be teaching.

B. An exception to the training requirements of this regulation for prior training, such as military training, on a special class of firearm may be granted by the Commission.