

TRAINING NOTES



State of Maryland

Parris N. Glendening, Governor, Kathleen Kennedy Townsend, Lt. Governor
Department of Public Safety and Correctional Services
Stuart O. Simms, Secretary

Donald G. Hopkins, Executive Director

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January - February 2001 Volume 28, Number 1

HAPPY HOLIDAYS AND BEST WISHES FOR A PRODUCTIVE AND PROSPEROUS NEW YEAR

From the Office of the Executive Director

NEW JUVENILE JUSTICE REGS

by: Francis L. Manear, Assistant Director

On November 28, 2000, the Correctional Training Commission proposed amendments to the General Regulations to regulate the selection and training of employees with the investigation, custody, control or supervision of juveniles under supervision of the Department of Juvenile Justice. These regulations would require these employees of the Department of Juvenile Justice to meet the same general standards as other correctional employees. Per the law, the standards also apply to the employees of nonprofit and for-profit organizations who provide services to juveniles under the authority of the Department of Juvenile Justice.

While these new regulations are just being proposed, the Department of Juvenile Justice is already voluntarily meeting the applicable correctional regulations. It is expected that these proposed regulations will be published in the near future for comment.

PROPOSED NEW HANDGUN SAFETY REGS

by: Francis L. Manear, Assistant Director

At its November 29, 2000 meeting, the Police Training Commission proposed a brand new chapter of regulations concerning handgun safety training. These regulations are required as part of the new handgun bill which became effective October 1, 2000. By law, these regulations would require all persons seeking the purchase, rental or transfer of a handgun to take a free, two hour handgun safety course offered weekly throughout the state.

Specifically, these regulations would set the criteria for approval of the handgun safety courses and certification of handgun safety instructors. At this time, the process for offering these courses, beginning January 2002, is still under consideration. It is expected that these proposed regulations will be published in the next couple of months for public comment before they are finalized.

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MARYLAND POLICE AND CORRECTIONAL TRAINING COMMISSIONS

CORRECTIONAL TRAINING COMMISSION

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Juvenile Justice

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Dr. Jerusa C. Wilson

J. Joseph Curran, Jr., Attorney General
Represented by:
Stuart M. Nathan, Esq., Principal Counsel
Dept. of Public Safety & Correctional Services

James P. O'Neill
President, Md. Correctional Administrators Assn.

Appointed Members:

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Warden, Queen Anne's County
Department of Corrections

Barry L. Stanton, Director
Prince George's County
Dept. of Corrections

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Represented by:
Dr. Charles F. Wellford

Walter Wassmer
President, Md. Law Enforcement Officers, Inc.

Commissioner Edward T. Norris
Baltimore Police Department

J. Joseph Curran, Jr., Attorney General
Represented by:
Stuart M. Nathan, Esq., Principal Counsel
Dept. of Public Safety & Correctional Services

Appointed Members:

Sheriff Charles F. Mades, Vice-Chairman
Washington Co. Sheriff's Office

Chief Joseph S. Johnson
Annapolis Police Department

Sheriff R. Hunter Nelms
Wicomico Co. Sheriff's Office

AGENCY STAFF

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Admin. Asst. - Janet Lambert

Community Crime Prevention Institute
410 - 750-6593 800 - 303 - 8802
Administrator - Patricia Sill
Admin. Asst. - Joyce Gary

Drug Abuse Resistance Education (D.A.R.E.)
State D.A.R.E. Coordinator - Sgt. Gary Chatfield

Education & Training Section
Deputy Director - Patrick L. Bradley, Esq.
Admin. Asst. - Janet Finch
Admin. Asst. - Rhonda Hill
Police Program Coord - Patrick O. Smith
Admin., Correctional Trng - Gloria A. Herndon
Admin, Police Recruit Training - Lee Goldman
Curriculum Development Specialist - Darla Rothman

Correctional Entrance Level Program
410 - 750 -6592
Director CELT - E. Ray Henderson
Registrar - Rhuney Williams

Administrative Services Section
Assistant Director - Francis L. Manear
Admin. Asst. - Terry Weil
Fiscal Officer - Michael G. Pense, C.P.A.
Certification Officer - Chris Melville
Certification Specialist - Ann Kochanski

Support Services Section
Assistant Director - Raymond A. Franklin
Admin. Asst. - Celeste Keim
Librarian - Joan Bourne
Audiovisual Specialist - Lewis Pindell
Electronics Technologist - Chris Esser
Film Reservations (410-750-6590)

Data Services
Information Manager - Carl L. Bart, Jr
Data Services Coordinator - Richard Browne

Driver Training Facility
Administrator - Al Liebno
Admin. Asst. - Linda Ellison
410-549-5732 Fax 410-549-5710
7310 Slacks Road
Sykesville, MD 21784

Firearms Training Facility
Rangemaster - Shannon Bohrer
Admin. Asst. - Deborah Kowalski
410-525-6300 Fax 410-552-4615
7320 Slacks Road
Sykesville, MD 21784

Law Enforcement Training Academy
Program Supervisor - William Crabill, Jr.
Admin. Asst. - Jennifer Helm
410-386-8143 Fax 410-857-0119
300 South Center Street
Westminster, MD 21157

TRAINING NOTES



TRAINING NOTES is published bimonthly by the Maryland Police and Correctional Training Commissions and is distributed to all law enforcement and correctional units in the state. Single copies are available by special request. Please include first class postage.

ASST DIRECTOR FOR SUPPORT SERVICES.....RAYMOND A. FRANKLIN
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Training Notes is available online at
<http://www.dpsc.state.md.us/pct/train/>

EXECUTIVE DEVELOPMENT INSTITUTE UPDATE

by: Theresa Satterfield, Administrator

LEADERSHIP CHALLENGE X

The November session provided participants with suggestions and tips on dealing with the media. It also afforded them an opportunity to discuss pertinent issues with various representatives from the media field. The December presentation was on Technology.

EXECUTIVE SEMINARS

The Executive Development Institute's program schedule is in this issue of Training Notes. Schedule will be updated as necessary.

MID MANAGEMENT PROGRAMS

The December 6 & 7, 2000 session had 36 participants registered and the program evaluations indicated it was well received. The next session is tentatively scheduled for February 2001. Details on this program will be forthcoming. Just a reminder – this is the final year of grant funding and agencies are encouraged to take advantage of this no cost program before funding runs out.

CAREER TRACK PROGRAM AND ADVANCED CERTIFICATION

The Career Track Program is being created to assist agencies and individuals in enhancing managerial and leadership skills among criminal justice professionals and help prepare staff for greater responsibilities within their agencies. The program will require completion of both core and elective courses that are relevant to skills and abilities necessary for effective leadership.

The Advanced Certification Program will provide individuals and agencies with the opportunity to indicate that an individual has met a higher education or training standard.

Both programs will allow participants to continue to achieve higher levels of professional education and development. More details on each of these programs will be forthcoming.

PROFESSIONAL DEVELOPMENT FUND

The Law Enforcement Review Board for Professional Development Funds met on November 29, 2000 and

selection and notification of second round funding awards have been made.

Notices for second round funding for Corrections have been sent out. The Review Board will meet in February to review submissions.

Staff is in the process of creating a system to make available the lesson plans that are produced as a result of Professional Development Funds.

WORKLOAD ANALYSIS AND RESOURCE ALLOCATION

The November 9 & 10, 2000 program received excellent evaluations from participants. See schedule on page 10 for future offerings.

LAW ENFORCEMENT OFFICERS BILL OF RIGHTS (LEOBR)

Another program is tentatively being scheduled in Harford County for March 2001. Agencies will be notified when plans are finalized.

LAW ENFORCEMENT TRAINING ACADEMY

The Maryland Police and Correctional Training Commissions' current entry-level police training recruit class is progressing well and looking forward to graduation in February. Below is the tentative training schedule for 2001, with all programs to be conducted at the satellite training location in Westminster. Agencies wishing to reserve slots in any of the classes listed below may send a letter of interest detailing their request to: Maryland Law Enforcement Training Academy, ATTN: Jennifer Helm, 300 South Center Street, Westminster, MD 21157. Any questions may be directed to Jennifer Helm or Bill Crabill at (410) 386-8143 or (410) 876-3387.

Comparative Compliance Class
March 5, 2001 - April 6, 2001

Entry Level Police Training Program
April 16, 2001 - August 24, 2001
Class 2001-01

Comparative Compliance Class
September 4, 2001 - October 5, 2001

Entry Level Police Training Program
October 15, 2001 - February 22, 2002
Class 2001-02

INTERNET PROJECT

*National Center for Rural Law Enforcement
Criminal Justice Institute
A Division of the University of Arkansas System
Lee Colwell, Director*

PROGRAM:

The National Center for Rural Law Enforcement, (NCRLE), and the Bureau of Justice Assistance are pleased to provide Internet access at no cost to rural law enforcement agencies. Not only does this project provide Internet access, it also provides an electronic information resource center. In 1996 the project began with 12 test sites and during 2000 expanded to just over 1,160 agencies through continuous funding from the Bureau of Justice Assistance.

QUALIFICATIONS:

Internet access, as a result of this project, is only available to rural law enforcement agencies and must be used for criminal justice purposes only. A rural law enforcement agency is defined as:

A. Police Department: Any city serving a population of 25,000 or less.

B. Sheriff's Office: Any county serving a population of 50,000 or less.

REQUIREMENTS:

1. Have compatible computer equipment and software. Minimum hardware requirements include: 50 MHz computer, internal or external 14.4 modem Hayes compatible, Super VGA video card, 20 megabytes of available hard drive space, and a 3.5" floppy drive. Minimum software requirements include: Windows 3.x, Windows 95, Windows 98, or Windows NT.

2. Have access to a dedicated phone line, (can be shared with a fax line).

REQUEST PROCEDURES:

Requests for Internet access should be made by phone, mail, e-mail, or fax to Mr. Jimmy Nobles.

National Center for Rural Law Enforcement
7723 Asher Avenue, Suite B
Little Rock, AR 72204 - 7503
Phone: 888-411-1713 Fax: 501-570-0100
Email: jwnobles@cji.net

Upon approval, the requesting Sheriff or Chief of Police will be required to sign an Internet access agreement form and provide agency data to the NCRLE for administrative purposes. An agency is then placed on a waiting list until activation is possible.

SKILLS MANAGER TRAINING

There will be a special training session for the Training Manager Program for Academies only on January 23 and 24 from 8:30 to 4:30 at the Maryland Transportation Authority Police. The cost is \$175.00 and includes a workbook. Space is extremely limited. If interested please call Celeste Keim at (410) 750-6532.

The next sessions for Skills Manager Training have been scheduled on January 25 and 26 from 8:30 to 4:30 at the Maryland Transportation Authority Police. The cost is \$175.00 and includes a workbook. Again, space is extremely limited. If interested, please call Celeste Keim at (410) 750-6532.

DRIVER TRAINING

MPCTC - DRIVER TRAINING FACILITY
7310 Slacks Road
Sykesville, MD 21784
Phone: (410) 549-5732 Fax: (410) 549-5710

EVOC In-Service Training Course (3 days)
8:00 a.m. - 4:30 p.m.
Fee: \$130.00 (Maryland Agencies)

January 3-5, 2001 January 15-17, 2001
January 22-24, 2001 January 29-31, 2001
May 30 - June 1, 2001

In addition to the classroom training, this program includes legal aspects of emergency operations, liability issues, vehicle dynamics, accident avoidance skills, precision skill operations, skid control techniques and urban and highway exercises.

If interested, please submit request in writing to Albert L. Liebno, Jr., Administrator, DTF at the above address.

For further information, please contact the Driver Training Facility at (410) 549-5732.

LEGAL CORNER

by Holly Funk, Assistant Attorney General

U.S. SUPREME COURT

Searches & Seizures - Drug Checkpoints

The city of Indianapolis operated vehicle checkpoints on city roads for the purpose of discovering and intercepting unlawful drugs. At each checkpoint, police stopped a pre-set number of cars, advised drivers that they were stopped at a drug checkpoint, and asked drivers to show license and registration. Officers looked for signs of impairment, viewed the vehicle from the outside, and a drug-detection dog walked around outside each stopped car. Searches were not conducted unless particularized suspicion developed, no cars were stopped out of sequence, and the stops lasted 5 minutes or less (absent development of particularized suspicion/probable cause). Two drivers stopped at a checkpoint filed suit against the city, claiming the checkpoints violated the 4th Amendment's guarantee against unreasonable searches and seizures. The question of the checkpoint program's constitutionality went to the U.S. Supreme Court.

By a 6-3 vote, the Court held that it is unconstitutional for police to stop cars randomly at a checkpoint if the purpose is to uncover evidence of ordinary criminal wrongdoing. The Court distinguished between constitutional checkpoints (e.g., immigration checkpoints near the Mexican border, sobriety checkpoints) whose purpose was specific, and unconstitutional checkpoints "whose primary purpose was to detect evidence of ordinary criminal wrongdoing." Because the primary purpose of the Indianapolis narcotics checkpoint program was to uncover evidence of ordinary criminal wrongdoing - drug activity - the program violated the 4th Amendment. Despite its seriousness, the scourge of drug trafficking does not justify the use of drug checkpoints. The Court rejected the city's argument that the program is justified by its lawful secondary purpose of keeping impaired motorists off the road and verifying license and registration, stating that if this were enough justification, police would be able to establish checkpoints for almost any purpose as long as they included a license or sobriety check. *City of Indianapolis v. Edmond*, __S.Ct. __, 2000 WL 1740936 (Nov. 28, 2000).

Coming up this term:

Technology has expanded to help law enforcement detect crime, from fingerprinting, to satellite tracking, to body scans at customs points. The Court

has agreed to decide whether police may conduct a 4th Amendment search using an infrared thermal device to detect heat from high-intensity lights that can be used to grow marijuana. *U.S. v. Kyllo*, No. 99-8508.

The Court has agreed to decide the extent to which individual police officers may be entitled to qualified immunity from liability for excessive force claims in civil lawsuits. The question is raised in the context of a case where a military police officer was sued for allegedly using excessive force while removing a demonstrator from a public event. *Katz v. U.S.*, 194 F.3d 962, cert. granted, __U.S. __, 2000 WL 794992 (Nov. 13, 2000).

The Americans with Disabilities Act prohibits discrimination against persons with a disability which substantially impairs their daily life activities. Several recent Supreme Court decisions have chipped away at the ADA's protections, and this term, the Court has agreed to hear a case that asks whether the ADA applies to state governments. *University of Alabama v. Garrett*, cert. granted, 120 S.Ct. 1669 (2000). There is also federal legislation pending that favors businesses not in compliance with the ADA. One amendment (ADA Notification Act) would require potential plaintiffs to give businesses written notice of deficiencies, and 90 days in which to correct them, before filing suit. Another (National Employment Dispute Resolution Act of 2000) would require all discrimination disputes between employers and employees be submitted to arbitration before a lawsuit could be filed, and would similarly amend the Civil Rights Act, the Age Discrimination in Employment Act, the Vocational Rehabilitation Act, and the Equal Employment Opportunity Act.

MARYLAND

Criminal Conviction of Police Officer - Sufficiency of Evidence

The highest court in Maryland has affirmed the reversal of a Baltimore City Police officer's convictions. In 1999, the Court of Special Appeals overturned the involuntary manslaughter conviction and reckless endangerment convictions of Baltimore City Police Sgt. Stephen Pagotto for shooting Preston Barnes. The conviction was the result of a shooting that occurred while Sgt. Pagotto, assigned to the Baltimore City Police Department's Gun Recovery Unit, conducted a traffic stop in a high-crime area. The court agreed with the lower court's finding that Sgt. Pagotto's gun accidentally discharged as he was struck by Barnes' car, and that there was insufficient evidence of gross negligence for the criminal charges to have been submitted to the jury. *State v. Pagotto*, __Md. __, 2000 WL 1708486 (Nov. 16, 2000).

see page 6

This advisory is not intended to substitute for the advice of legal counsel. Please use due care and consult your state and local laws, legal advisors and agency policy and procedure.

from page 5

LEGAL CORNER

Waiver of the Right to Counsel During Questioning Kevin Billups was in police custody for questioning about a murder. Before taking Billups' statement, police gave him an "Explanation of Rights Form" which described each Miranda warning and had a line to initial "yes" or "no," indicating understanding of each right. Below that, there was: "I HAVE READ THE ABOVE EXPLANATION OF MY RIGHTS, AND I FULLY UNDERSTAND IT," with a signature line. Billups initialed and wrote "yes" beside each right, signed the statement, and wrote "yes." Below that was another paragraph in single-spaced type: "I am willing to answer questions, and I do not want any attorney at this time. My decision to answer questions without having an attorney present is free and voluntary on my part." Police told Billups to sign next to the statement if he understood it. Billups signed and initialed the statement, but wrote the word "no." Questioning ensued, and after about 25 minutes of questioning, police asked Billups' permission to audiotape his statement; he consented. At the beginning of the tape, for the first time police asked him why he wrote "no" beside the waiver of counsel statement. Billups indicated he had done so because he did not like the way it was going, and that he thought the police were trying to trick him. Billups made incriminating statements before and during the taped interview.

Billups was charged with murder, and he moved to suppress his statements. The issue was whether he asserted his right to counsel by writing "no" after his signature on a form waiver of the right to counsel. The court held that the statements should have been suppressed because, by writing "no" by the waiver of counsel provision, Billups unambiguously stated that he did not want to answer questions without an attorney present. By including the last paragraph, police had expanded the explanation of rights form into a waiver of counsel, without any language to indicate that the suspect was waiving counsel. There was no place to indicate understanding, only a signature line indicating waiver. Although Billups answered questions for nearly ½ hour after indicating "no," he did not waive his right to counsel. To be valid, a waiver of the right to counsel must precede the statement. Police should have ceased questioning Billups after he wrote "no", and incriminating statements made after that should have been suppressed. *Billups v. State*, __Md.App.__, 2000 WL 1708491 2000 (Nov. 16, 2000).

Police Use of Force - Civil Liability Taurrance Richardson and 6 of his friends broke into a vacant apartment and had a party. Police were called, and two officers responded. They entered the darkened apartment and began to search it. Richardson hid in a kitchen closet, and refused to come out when police announced their presence and told him to do so. It was very dark in the kitchen. When one officer quickly opened the closet and shined his flashlight inside, he saw what appeared to be a man holding a large weapon and lowering it into a firing position. The officer fired in self-defense, and severely wounded Richardson, who was not holding a gun, but a large vacuum cleaner pipe. Richardson sued, alleging the officer used unnecessary, unreasonable, and excessive force. The jury returned a verdict in the officer's favor.

On appeal, Richardson argued that the judge should have instructed the jury to consider whether the officer should have turned on a kitchen light before opening the kitchen door, and should have called for more backup. The Court of Special Appeals disagreed, reiterating the standard of *Graham v. Connor*, 490 U.S. 386, 109 S.Ct. 1865 (1989), and affirmed the verdict in the officer's favor. The trial court properly instructed the jury that an officer may use deadly force when he has reason to believe a person poses a significant threat of death or serious physical injury to the officer or others. The reasonableness or excessiveness of force is assessed in light of all the circumstances as they appeared to the officer at that moment, and not by way of 20/20 hindsight. Whether the action was reasonable depends on whether a reasonable police officer under similar circumstances could have believed that the force used was reasonable. *Richardson v. McGriff*, __Md.App.__, 2000 WL 1708476 (Nov. 15, 2000).

GOING....GOING.....

Digest of Criminal Laws

The supply of the 2000 edition of the Digest of Criminal Laws is quickly dwindling. If you have not already ordered this edition of the Digest, please place your order as quickly as possible, before they sell out. You may place your order by forwarding a check, money order, or purchase order to the Commissions. In order to expedite your order, you may fax a purchase order to the Commissions at (410) 203-1010. The cost of each booklet is \$2.00 per copy. Orders should be sent to:

The Maryland Police and
Correctional Training Commissions
3085 Hernwood Road
Woodstock MD 21163 Attn: Debbie Kelly

This advisory is not intended to substitute for the advice of legal counsel. Please use due care and consult federal, state, and local laws, your agency's policy and procedure, and your legal advisor.

**MARYLAND COMMUNITY CRIME
PREVENTION INSTITUTE
MCCPI UPDATE:**

by Patricia L. Sill, Administrator

Quarter in Review:

The Institute has co-sponsored several events with Maryland Crime Prevention Association including workshops on Workplace Violence held in Stevensville, Advanced CPTED (Crime Prevention Through Environmental Design) in Ocean City and Computer Security in Aberdeen.

The Maryland State Triad Conference was held in Clarksville in September with MCCPI assisting. Among the topics were Maintaining TRIAD, Consumer Fraud and Identity Theft. MCCPI is currently assisting The TRIAD/SALT Network with updating local organizational profiles and planning their quarterly meetings and training events.

The Institute finished its last police officer Residential Security course for the year in October at the Patuxent Naval Air Base in St. Mary's County. There were 28 attendees including 27 sworn officers for the four day training session.

MCCPI has conducted various trainings and talks for citizen groups including: a kickoff in Calvert County for a Neighborhood Watch program; appearance at the Department of Social Services workshop for Baltimore City where we were one of the guest presenters speaking on Youth Violence.

Crime against senior citizens is a major concern and presentations for seniors were given at senior centers in Snow Hill, Catonsville, and Dundalk, addressing personal safety and fraud.

The holiday season is a time for concern and the need for crime prevention techniques takes on a new importance. MCCPI gave personal and holiday safety presentations for the Downtown Partnership in Baltimore, Bolling Air Force Base in D.C., and Prince of Peace Church in Anne Arundel County.

A busy last quarter of the year 2000 looks like it will carry over into the first quarter of 2001. Police training for commercial security is planned, a co-sponsored program on club drugs, a two hour presentation on home safety at the Gallagher Center in Towson, along with a possible McGruff training session will help us kick off the new year as crime prevention continues to go forward.

MCCPI is interested and available to provide assistance with planning and or presenting community crime prevention training programs. For additional information, contact the Institute at 800-303-8802.



MCCPI is a long-time member of the Crime Prevention Coalition of America; Bruce Miller and I attended the annual conference in Washington, D.C. I attended the coalition and state leaders forum while Bruce participated in the McGruff's 20th Anniversary Tour. The anniversary tour and convention ended with Bruce and a number of other participants appearing as McGruff on the Capitol steps.

DPSCS WEB SERVICES UPDATE

by: Raymond A. Franklin, Assistant Director

SAFE COMPUTING AND RESPONSIBLE INTERNET USE

We have all come to recognize the danger of computer viruses, worms and trojan horses. Of course, network and Internet connectivity heightens the risk of exposure. What used to be a personal vulnerability has become a risk to workgroups and entire networks. As such, it is more important than ever to follow the rules of safe computing:

- 1 - Never open email attachments from an unknown or unreliable source.
- 2 - Install, update and use anti-virus software on your PC.
- 3 - Regularly backup your important data files.

You should also be aware of virus hoaxes. These are email messages you receive purporting to warn of a new virus and encouraging you to forward the message to as many people as possible. While usually benign (although misleading), such messages have occasionally contained infected attachments. Before you forward any such message, check a reliable source of virus information. Great resources about hoaxes include the Symantec Anti Virus Research Center (symantec.com/avcenter/hoax.html) and the McAfee Virus Information Library (vil.mcafee.com/hoax.asp).

NEW PATUXENT INSTITUTION WEBSITE

Kudos to Patuxent Institution for developing a new agency website. The photo-rich, highly informative site scores high for value and interest. Especially noteworthy are a visitor's information page, an institutional telephone directory and an online, fully formatted Annual Report.

You'll find this important new resource at <http://www.dpscs.state.md.us/pat/>.

NEW WEB STAFF

I'm very pleased to introduce Harry Hagedorn, an experienced web designer who will handle maintenance and next stage development of web services for State Use Industries. Harry replaces Mohammed Khattak, and joins Yousaf Khwaja, Casey O'Neill and Busola Olawale on the Public Safety Web Services Team.

VICTIM SERVICES

The Victim Services in Maryland Website is now located at www.vsmc.net



MARYLAND TRAINING SCHEDULE

Training Notes is available online at <http://www.dpscs.state.md.us/pct/train/>

INCREASE IN FEES

The Police and Correctional Training Commissions will increase fees for mandated training. Unless pre-registration has already been received and approved, effective January 1, 2001, fees for the following courses will be increased:

<u>Course Title</u>	<u>Current Fee</u>	<u>Effective 1/1/2001</u>
Correctional Entrance Level Training Program	\$90	\$110
Correctional First Line Supervisor Program	\$90	\$110
Correctional First Line Administrator Program	\$90	\$110
Police First Line Supervisor Program	\$90	\$110
Police First Line Administrator Program	\$90	\$110
Instructor Certification Training Program	\$90	\$110

This increase does not affect the Police Entrance Level Training Program, programs conducted by our Driver Training or Firearms Training Units, or specialized training programs. Should you have any questions regarding the fee for any specific program, please contact our office or the particular training coordinator.



MARYLAND TRAINING SCHEDULE

Training Notes is available online at <http://www.dpscs.state.md.us/pct/train/>

The dates and locations of training programs listed are subject to change or cancellation without prior notice. Although PCTC will make reasonable effort to schedule displaced applicants in other training classes, final responsibility for personnel receiving mandated training within the prescribed time period remains with the employing agency. Employing agencies are encouraged to register their personnel in mandated programs as early as possible.

CORRECTIONAL ENTRANCE LEVEL TRAINING Maryland Correctional Training Academy in Woodstock

The below dates are subject to adjustment/cancellation due to the hiring practices and enrollment of those institutions that use this academy. Administrators are advised to schedule their employees for training as early as possible after employment. The classes will have a maximum enrollment of 42.

<u>Beginning Date</u>	<u>Class#</u>	<u>Graduation</u>
January 10, 2001	01-02	February 15, 2001
January 17, 2001	01-03	February 22, 2001
January 17, 2001	01-04	March 6, 2001
February 21, 2001	01-05	March 12, 2001
March 28, 2001	01-07	May 2, 2001
April 4, 2001	01-08	May 9, 2001

For registration information concerning these programs, please contact Rhoney Williams at (410) 750-6592 fax (410) 203-2101. Find us on the World Wide Web: <http://www.dpscs.state.md.us/pct/train/>

CORRECTIONAL SUPERVISOR AND ADMINISTRATOR TRAINING PROGRAMS

FIRST LINE CORRECTIONAL SUPERVISOR PROGRAMS-SCHEDULE

NOTE - 5 PROGRAMS - EACH 5 DAYS - LIMIT 24 PARTICIPANTS

FEE: \$110.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.

January 22-26, 2001	Community College-Balto. Co. -Owings Mills
March 12-16, 2001	Community College-Balto. Co. -Owings Mills
May 14-18, 2001	Frederick Co. Public Safety Facility- (Site Pending)
September 24-28, 2001	Community College-Balto. Co. -Owings Mills
October 22-26, 2001	Community College-Balto. Co. -Owings Mills

FIRST LINE CORRECTIONAL ADMINISTRATOR PROGRAMS

***NOTE - EACH PROGRAM IS 7 DAYS IN LENGTH - LIMIT 20 PARTICIPANTS**

FEE: \$110.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.

April 2-5 and 16-19, 2001	Community College-Balto. Co. -Owings Mills
October 1-3 and 15-18, 2001	Community College-Balto. Co. -Owings Mills

*** Nomination forms for Correctional Programs are to be submitted to Gloria A. Herndon**

NOTE: Training locations are tentative.

INSTRUCTIONS: A Nomination Form MUST be completed for each person, signed by the Agency Head & submitted to Gloria Herndon. For additional information on Correctional Supervisor, Administrator and Specialized programs, contact Gloria Herndon at (410) 750-6500.

POLICE AND CORRECTIONAL INSTRUCTOR TRAINING PROGRAMS

2000 TRAINING PROGRAMS - SCHEDULE

FEE: \$110.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.

INSTRUCTOR TRAINING

January 8-12, 2001	Community College of Baltimore County
February 5-9, 2001	Community College of Baltimore County
April 9-13, 2001	Eastern Shore Maryland, (site pending)
April 30-May 4, 2001	Community College of Baltimore County
May 21-25, 2001	Community College of Baltimore County
June 4-8, 2001	Community College of Baltimore County
August 6-10, 2001	Community College of Baltimore County
August 20-24, 2001	Hagerstown Police at Frostburg State U
September 10-14, 2001	Southern Maryland Criminal Justice Aca.
November 5-9, 2001	Harford County Sheriff's Office at HCC
December 3-7, 2001	Community College of Baltimore County

(Limit 20)

ENHANCED INSTRUCTOR TRAINING

March 5-9, & 12-13, 2001	Community College of Baltimore County
July 9-13, & 16-17, 2001	Community College of Baltimore County
October 1-5, & 8-9, 2001	Community College of Baltimore County

(Limit 20)

ADVANCED INSTRUCTOR TRAINING

April 2-6, 2001	Community College of Baltimore County
September 17-21, 2001	Community College of Baltimore County

(Limit 16)

Register early. Programs fill quickly.

INSTRUCTIONS: For any programs listed on the left, a Nomination Form MUST be completed for each person, signed by the Agency Head and submitted to Patrick O. Smith. For additional information on Police & Correctional Instructor Training, Police Administrator or Police Supervisor Training programs, contact Patrick O. Smith at (410) 750-6500.



MARYLAND TRAINING SCHEDULE

Training Notes is available online at <http://www.dpscs.state.md.us/pct/train/>

POLICE ADMINISTRATOR AND SUPERVISOR TRAINING PROGRAMS

FEE: \$110.000 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.

(Limit 16)

SUPERVISOR TRAINING

January 22-26, 2001	Community College of Baltimore County
March 19-23, 2001	Community College of Baltimore County
May 7-11, 2001	Easton Police Department
June 11-15, 2001	Community College of Baltimore County
October 15-19, 2001	Community College of Baltimore County
December 10-14, 2001	Community College of Baltimore County

(Limit 24)

ADMINISTRATOR TRAINING

February 12-16, 2001	Community College of Baltimore County
April 23-27, 2001	Community College of Baltimore County
June 18-22, 2001	Community College of Baltimore County
November 12-16, 2001	Community College of Baltimore County

(Limit 24)

NOTE: Training locations are tentative

Register early. Programs fill quickly.

INSTRUCTIONS: For any programs listed on the left, a Nomination Form **MUST** be completed for each person, signed by the Agency Head and submitted to Patrick O. Smith. For additional information on Police & Correctional Instructor Training, Police Administrator or Police Supervisor Training programs, contact Patrick O. Smith at 410 (750)-6500.

EXECUTIVE DEVELOPMENT INSTITUTE PROGRAMS CALENDAR YEAR 2001

LEADERSHIP SCHOOL (3 Days)

*FEE: \$210.00 per person

February 13-15, 2001	Baltimore
March 20-22, 2001	Annapolis
April 17-19, 2001	Frederick
May 15-17, 2001	Frederick
June 26-28, 2001	Wye Mills
July 17-19, 2001	Frederick
August 21-23, 2001	Annapolis
September 18-20, 2001	Frederick
October 9-11, 2001	Baltimore
November 13-15, 2001	Wye Mills

LAW ENFORCEMENT EXECUTIVE OFFICER PROGRAM (9 Days)

*FEE: \$250.00 per person

March 4, 5, & 6, March 11, 12, & 13 and March 18, 19, & 20, 2001

CORRECTIONAL EXECUTIVE OFFICER PROGRAM (6 Days)

FEE: \$175.00 per person

April 1, 2, & 3 and April 8, 9, and 10, 2001

L.E.O.B.R. – LAW ENFORCEMENT OFFICERS BILL OF RIGHTS

*FEE: \$15.00 per person

Generally, two programs are scheduled yearly. Notices will be mailed out when dates and locations have been finalized.

PATROL WORKLOAD ANALYSIS AND RESOURCE ALLOCATION (2 Days)

*FEE: \$275.000 per person

July 26 & 27, 2001	Baltimore
November 1 & 2, 2001	Baltimore

-Please Note: Fees are subject to change without notice.

Please Note: There is a charge for all of the above programs. Further information, to include costs and locations, will be provided in future issues. For further information, contact Ms. Terry Satterfield at 410-750-6546.

MPCTC - FIREARMS TRAINING FACILITY

7320 Slacks Road, Sykesville, MD 21784 (410) 552-6300 Facsimile (410) 552-4615

Note to all Range Users - Night Fire:

In the Year 2001, we will be scheduling night fire in the months of January, February, March, April, November and December. All requests must be submitted on the Request for Training form.

Orientation (Limit 30)

To acquaint Firearms Instructors with the range, for allied agencies using the range. 9:00 AM-12 Noon

Firearms Training Facility, Sykesville

February 9, 2001

Instructor School (Limit 20) - 80 hours P5178

Fee: \$45.00 per person. Choose one of the three: Two-week basic school for Revolver, Pistol and Pump Shotgun. Course certifies student to meet minimum MPCTC Standards. Agencies should contact the Firearms Training Facility-MPCTC for course information and nomination forms. (410) 552-6300

Firearms Training Facility, Sykesville

April 16-27, 2001 November 5-16, 2001

Armorer School - Pistol (Sigarms) (Limit 30) - 16 hours

Fee: \$275.00 per person. No kits needed. Course deals with Sig 229, 220 and Sig Pro. Testing is both written and practical. Agencies should contact the Firearms Training Facility-MPCTC for course information and nomination forms. (410) 552-6300

Firearms Training Facility, Sykesville

March 7 & 8, 2001

Simunitions Training & Safety Course (Limit 20) P5440

Fee: \$500.00 per person. Contact Mike Ferguson at Simunitions 800/465-8255 for registration and information.

Firearms Training Facility, Sykesville

May 1-4, 2001

PCTC is not responsible for the content and delivery of training programs sponsored by other agencies. Programs listed in Training Notes are listed as a service to readers and do not imply endorsement by the Police and Correctional Training Commissions.



APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY THE POLICE AND CORRECTIONAL TRAINING COMMISSIONS (Additions since June 2000 Training Notes)

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PROGRAM TYPE KEY

(E=Entry Level) (I=Inservice) (F=Firearms) (M=Miscellaneous) (L=LETN)

TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION

AGENCY PROG. APPR#	TYPE	HOURS	APPROVED	EXPIRES
ALLEGANY CO SHERIFF				
P5879 DWI UPDATE & COURT PREPARATION	I	2.0	11/30/2000	11/30/2003
P5880 DOMESTIC VIOLENCE	I	2.0	11/30/2000	11/30/2003
P5881 SEARCH & SEIZURE	I	2.0	11/30/2000	11/30/2003
P5882 CIVIL & CRIMINAL CITATION REVIEW	I	2.0	11/30/2000	11/30/2003
ANNAPOLIS POLICE				
P5819 FIREARMS ANNUAL SHOTGUN	F	0.0	10/31/2000	10/31/2003
P5872 SUPERVISOR IN-SERVICE	I	28.0	11/29/2000	11/29/2003
P5873 OFFICER IN-SERVICE	I	18.0	11/29/2000	11/29/2003
BALTIMORE CITY POLICE ACADEMY				
P5869 BALTO. CITY CTC 00-01	E	637.5	11/29/2000	11/29/2001
P5870 BALTIMORE CITY ELT 00-06	E	1256.5	11/29/2000	11/29/2001
P5871 BALTIMORE CITY ELT 00-07	E	1256.5	11/29/2000	11/29/2001
BRUNSWICK POLICE				
P5801 OC SPRAY CERTIFICATION	I	4.0	10/16/2000	10/16/2003
P5802 DOPPLER RADAR CERTIFICATION	I	24.0	10/16/2000	10/16/2003
P5803 STANDARD FIRST AID	I	8.0	10/16/2000	10/16/2003
P5804 ASP TACTICAL BATON CERTIFICATION	I	8.0	10/16/2000	10/16/2003
CAMBRIDGE POLICE				
P5896 ADVANCED TASER COURSE	I	4.0	12/04/2000	12/04/2003
CECIL CO SHERIFF				
P5821 FIREARMS TRANSITIONAL PISTOL TO PISTOL	I	3.0	11/02/2000	11/02/2003
P5837 RADAR REFRESHER	I	2.0 1	1/09/20	11/09/2003
P5838 CIVIL PROCESS	I	2.0	11/09/2000	11/09/2003
P5839 DRUG AWARENESS/ID & COURT ROOM PROCED'S	I	2.0	11/09/2000	11/09/2003
P5848 CRIME SCENE EVIDENCE COLLECTION	I	4.0	11/14/2000	11/14/2003
CHESTERTOWN POLICE				
P5844 EMERG MEDICAL TECH REF	I	24.0	11/13/2000	11/13/2003
CHEVERLY POLICE				
P5850 FIREARMS ENTRY LEVEL SEMI AUTO PISTOL	F	35.0	11/17/2000	11/17/2003
CUMBERLAND POLICE				
P5877 BASIC ASP BATON CERTIFICATION	I	4.0	11/29/2000	11/29/2003
DEPT OF STATE POLICE				
P5874 OFFICER SURVIVAL SCHOOL	I	40.0	11/29/2000	11/29/2003
EASTERN SHORE CRIMINAL JUSTICE ACAD				
P5851 COMP. COMPLIANCE I-IV	E	180.0	10/30/2000	10/30/2001
P5840 DEATH/HOMICIDE INVESTIGATION	I	40.0	11/09/2000	11/09/2003
P5842 K-9 RETRAINING SEMINAR & PATROL SCENARIO	I	21.0	11/09/2000	11/09/2003
P5897 DRUG LAW ENFORC SCHOOL FOR PATROL OFC	I	24.0	12/05/2000	12/05/2003
P5898 DRUG TASK FORCE SUPERVISORS SCHOOL	I	32.0	12/05/2000	12/05/2003
FREDERICK CITY POLICE				
P5830 FIREARMS ENTRY LEVEL SMG	F	6.0	11/08/2000	11/08/2003
FREDERICK CO SHERIFF				
P5815 FIRST RESPONDER-RECERTIFICATION	I	12.0	10/18/2000	10/18/2003
P5816 BASIC FIRST RESPONDER	I	80.0	10/18/2000	10/18/2003
P5902 SST PHYSICAL FITNESS TRAINING	I	1.0	12/05/2000	12/05/2003
HAGERSTOWN POLICE				
P5755 INTRO TO THE REVISED SERO	I	1.0	10/16/2000	10/16/2003
P5915 IN-SERVICE-PART IA	I	6.0	12/05/2000	12/05/2003



APPROVED TRAINING

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PROGRAM TYPE KEY

(E= Entry Level) (I= Inservice) (F= Firearms) (M= Miscellaneous) (L= LETN)

TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION					
AGENCY PROG. APPR#	TYPE	HOURS	APPROVED	EXPIRES	
HARFORD CO SHERIFF					
P5849 FIREARMS TRANSITION PISTOL TO PISTOL	F	3.0 1	1/16/2000	11/16/2003	
P5883 LEBOR/BASIC INVESTIGATION	I	24.0	11/30/2000	11/30/2003	
HAVRE DE GRACE POLICE					
P5856 LESS LETHAL	I	8.0	11/21/2000	11/21/2003	
HOWARD CO POLICE					
P5758 ASP BATON	I	1.0	10/16/2000	10/16/2003	
P5759 COMMUNITY POLICING	I	2.0	10/16/2000	10/16/2003	
P5760 SIMUNITION TRAINING-IN-SERVICE III	I	5.0	10/16/2000	10/16/2003	
P5761 HAZMAT	I	1.0	10/16/2000	10/16/2003	
HOWARD CO SHERIFF					
P5805 FINGERPRINTING TECHNIQUES	I	2.0	10/16/2000	10/16/2003	
P5806 REPORTS & WRITTEN DOCUMENTATION	I	2.0	10/16/2000	10/16/2003	
P5807 WARRANT INVESTIGATION	I	1.0	10/16/2000	10/16/2003	
P5808 TRIAD	I	2.0	10/16/2000	10/16/2003	
P5809 CULTURAL AWARENESS & COMMUNITY POLICING	I	2.0	10/16/2000	10/16/2003	
IN THE LINE OF DUTY					
P5757 VOL 5-PROG 12:COURTROOM TESTIMONY	I	1.0	10/16/2000	10/16/2003	
P5843 VOL 6-PROG 1: GROUND FIGHT/GUN FIGHT	M	1.0	11/13/2000	11/13/2003	
P5903 VOL 6-PROG 2: CRISIS INTERVENTION TRAINING	M	1.0	12/05/2000	12/05/2003	
LAUREL POLICE					
P5923 ERT PREPARATORY SCHOOL	I	35.0	12/06/2000	12/06/2003	
LAW ENFORCEMENT TELEVISION NETWORK					
P5885 PATROL OPR TRUCKER CHECK-PART 2	I	0.5	12/01/2000	12/01/2003	
P5884 INV MEDICAL DETECTIVES-PART 10	L	0.5	12/01/2000	12/01/2003	
P5886 PATROL:DOMESTIC VIOLENCE-PART 4	L	0.5	12/01/2000	12/01/2003	
P5887 SPOTLIGHT:E-COMMERCE CRIME-PART 2	L	0.5	12/01/2000	12/01/2003	
P5888 SPECIAL ASSIGNMENT:VEHICLE PURSUIT	L	0.5	12/01/2000	12/01/2003	
P5889 CORR DIGEST:INTEGRITY IN WORKFORCE:PT 20	L	0.5	12/01/2000	12/01/2003	
P5890 ROLL CALL:COPS, KIDS & GUNS	L	0.5	12/01/2000	12/01/2003	
P5891 ROLL CALL:TACTICAL TRAINING-PART 2	L	0.5	12/01/2000	12/01/2003	
P5906 ROLL CALL: SPONTANEOUS KNIFE DEFENSE	L	0.5	11/01/2000	11/01/2003	
P5907 ROLL CALL:TACTICAL TRAINING PART 1	L	0.5	11/01/2000	11/01/2003	
P5908 DOMESTIC VIOLENCE-PART 3	L	0.5	11/01/2000	11/01/2003	
P5909 PATROL:OPERATION TRUCKER CHECK-PART 1	L	0.5	11/01/2000	11/01/2003	
P5910 CORR DIGEST:INTEGRITY IN WORKPLACE-PT 1	L	0.5	11/01/2000	11/01/2003	
P5911 INVESTIGATION:MEDICAL DETECTIVES PART 9	L	0.5	11/03/2000	11/03/2003	
P5912 SPEC ASSIGNMENT:VEHICLE PURSUIT	L	0.5	11/01/2000	11/01/2003	
P5913 E-COMMERCE CRIME PART 1	L	0.5	11/01/2000	11/01/2003	
MD DEPT OF HEALTH & MENTAL HYGIENE					
P5899 NON-VIOLENT CRISIS INTERVENTION	I	32.0	12/05/2000	12/05/2003	
MD POLICE & CORR TRNG-OFFSITE PROG					
P5868 MODIFIED TRANSITIONAL:PISTOL TO PISTOL	F	6.0	11/29/2000	11/29/2003	
P5810 BASIC FIREARMS INSTRUCTOR PROGRAM	I	80.0	10/16/2000	10/16/2003	
MD STATE FIRE MARSHAL					
P5894 2000 ACCELERANT DETECTION COURSE K-9	I	16.0	12/04/2000	12/04/2003	
MD TRANSPORTATION AUTHORITY POLICE					
P5845 BASIC CRIMINAL INVESTIGATION SCHOOL	I	35.0	11/13/2000	11/13/2003	
P5876 BASIC FIRST AID/AUTOMATED EXTERNAL DEFIB	I	4.0	11/29/2000	11/29/2003	
MISCELLANEOUS/ONE TIME TRAINING					
P5820 B.A.T.T.L.E. CONFERENCE	I	27.0	11/03/2000	11/02/2003	
P5762 CAMPUS SEXUAL VIOLENCE	M	1.5	10/16/2000	10/16/2003	
P5763 SEXUALLY ABUSE REL'SHIPS & MARITAL RAPE	M	1.5	10/16/2000	10/16/2003	
P5764 ATTACHEMENT THEORIES. EATING DISORDERS	M	1.5	10/16/2000	10/16/2003	
P5765 DOM VIOLENCE IN GAY & LESBIAN COMMUNITY	M	1.5	10/16/2000	10/16/2003	
P5766 MENTAL DISORDERS W/VICTIMS & PERPETRATOR	M	1.5	10/16/2000	10/16/2003	
P5767 BREAKING THE CYCLE OF DOMESTIC VIOLENCE	M	1.5	10/16/2000	10/16/2003	
P5768 HIGH IMPACT PRESENTATION & SKILLS TRAIN	M	1.5	10/16/2000	10/16/2003	
P5769 DEVELOPING PARTNERSHIPS W/ FAITH COMM	M	1.5	10/16/2000	10/16/2003	
P5770 COLLABORATION FOR COMPREHENSIVE CARE	M	1.5	10/16/2000	10/16/2003	
P5771 MEGAN'S LAW	M	1.5	10/16/2000	10/16/2003	



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PROGRAM TYPE KEY

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TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION

AGENCY PROG. APPR#	TYPE	HOURS	APPROVED	EXPIRES
MISCELLANEOUS/ONE TIME TRAINING				
P5772 DRUG-FACILITATED SEXUAL ASSAULT	M	1.5	10/16/2000	10/16/2003
P5773 LAW ENFORCEMENT TRAINING IN MARYLAND	M	1.5	10/16/2000	10/16/2003
P5774 DOM VIOL OUTREACH THROUGH ENHANCED ENFOR	M	1.5	10/16/2000	10/16/2003
P5775 BOUNDARY AWARENESS TRAINING-PART I	M	1.5	10/16/2000	10/16/2003
P5776 DIFFICULT CHILD DEVELOPMENT-PART I	M	1.5	10/16/2000	10/16/2003
P5777 CULTIVATING COMPASSION W/NONVIOLENT COMM	M	1.5	10/16/2000	10/16/2003
P5778 CULTURAL CONSIDERATIONS	M	1.5	10/16/2000	10/16/2003
P5779 DOM VIOLENCE & ANIMAL CRUELTY	M	1.5	10/16/2000	10/16/2003
P5780 INTERACTIVE APPROACH TO SHELTER PRACTICE	M	1.5	10/16/2000	10/16/2003
P5781 SEX ADDICTION FOR TREATMENT OF SEX OFFEN	M	1.5	10/16/2000	10/16/2003
P5782 TREATING FEMALE ABUSERS	M	1.5	10/16/2000	10/16/2003
P5783 CHILD PORNOGRAPHY & THE PEDOPHILE	M	1.5	10/16/2000	10/16/2003
P5784 TEAM BUILDING & STRATEGIC PLANNING	M	1.5	10/16/2000	10/16/2003
P5785 ELDER ABUSE	M	1.5	10/16/2000	10/16/2003
P5786 PROSECUTING W/O THE VICTIM	M	1.5	10/16/2000	10/16/2003
P5787 DOMESTIC VIOLENCE IN THE WORKPLACE	M	1.5	10/16/2000	10/16/2003
P5788 BOUNDARIES AWARENESS TRAINING-PART II	M	1.5	10/16/2000	10/16/2003
P5789 CHILD DEVELOPMENT-PART II	M	1.5	10/16/2000	10/16/2003
P5790 RESPONSE ALTERATION THERAPY	M	1.5	10/16/2000	10/16/2003
P5791 SKILLS FOR SUCCESS	M	1.5	10/16/2000	10/16/2003
P5792 ABUSER INTERVENTION:RESEARCH & PRACTICE	M	1.5	10/16/2000	10/16/2003
P5793 HOLISTIC APPROACH TO TREATING TRAUMA VIC	M	1.5	10/16/2000	10/16/2003
P5794 EMERGENCY ROOM COMPANION PROGRAMS	M	1.5	10/16/2000	10/16/2003
P5795 CRAFTING SUPPORT GROUP FOR LATINA WOMEN	M	1.5	10/16/2000	10/16/2003
P5796 MEDIA SKILLS FOR SEX ASSAULT ADVOCATES	M	1.5	10/16/2000	10/16/2003
P5797 ALCOHOL & DOMESTIC VIOLENCE	M	1.5	10/16/2000	10/16/2003
P5798 CURRENT ISSUES	M	1.5	10/16/2000	10/16/2003
P5799 CONVERSATIONS W/SERIAL RAPISTS	M	1.5	10/16/2000	10/16/2003
5831 STRESS REDUCTION	M	2.0	11/09/2000	11/09/2003
P5832 TO YOUR MENTAL HEALTH	M	2.0	11/09/2000	11/09/2003
P5833 BRIDGING THE GAP W/GENERATION X	M	2.0	11/09/2000	11/09/2003
P5834 MAKING MD COMMUNITIES SAFER	M	1.5	11/09/2000	11/09/2003
P5835 UNDERSTANDING THE PEDOPHILE	M	2.0	11/09/2000	11/09/2003
P5836 THE COMMUNICATIONS CHALLENGE	M	2.0	11/09/2000	11/09/2003
P5846 HATE GROUPS/WMD	M	5.0	11/14/2000	11/14/2003
P5859 PARENTING DILEMMAS OF MOTHERS	M	1.5	11/29/2000	11/29/2003
P5860 CHILDHOOD SEXUAL TRAUMA	M	1.5	11/29/2000	11/29/2003
P5861 DRUG FACILITATED RAPE	M	1.5	11/29/2000	11/29/2003
P5862 INTIMATE PARTNER SEXUAL ASSAULT	M	1.5	11/29/2000	11/29/2003
P5863 PARENTING DILEMMAS OF MOTHERS-II	M	1.5	11/29/2000	11/29/2003
P5864 FORENSIC PHOTOGRAPHY	M	1.5	11/29/2000	11/29/2003
P5865 CRIME ON THE INTERNET-CHILDREN	M	1.5	11/29/2000	11/29/2003
P5866 UNDERSTANDING EATING DISORDERS	M	1.5	11/29/2000	11/29/2003
P5867 CLOSING PLENARY-WHY DO I FEEL SO BAD	M	1.5	11/29/2000	11/29/2003
P5914 WORKLOAD ANALYSIS & RESOURCE ALLOCATION	M	14.0	12/05/2000	12/05/2003
MONTGOMERY CO POLICE				
P5852 FIREARMS INSTRUCTOR SCHOOL	F	80.0	11/20/2000	11/20/2003
P5895 ALCOHOL ENFORCEMENT SPECIALIST SCHOOL	I	34.0	12/04/2000	12/04/2003
OCEAN CITY POLICE				
P5857 FIREARMS ENTRY LEVEL PISTOL	F	35.5	11/28/2000	11/28/2003
P5756 TACTICAL INTERVIEWING PROGRAM	I	24.0	10/16/2000	10/16/2003
PG MUNICIPAL POLICE ACADEMY				
P5893 POLICE IN-SERVICE	I	21.0	12/04/2000	12/04/2003
PRINCE GEORGES CO POLICE				
P5817 LESS LETHAL BEAN BAG	I	8.0	10/19/2000	10/19/2003
P5855 VEHICLE SKILLS INSTRUCTOR	T	40.0	11/09/2000	11/09/2003
QUEEN ANNES CO SHERIFF				
P5905 GENERAL IN-SERVICE (2001)	I	16.0	12/05/2000	12/05/2003
ROCK HALL POLICE				
P5823 FIREARMS ANNUAL PISTOL DAY	F	2.0	11/08/2000	11/08/2003
P5824 FIREARMS ANNUAL PISTOL REDUCED LIGHT	F	0.0	11/08/2000	11/08/2003
P5825 FIREARMS ANNUAL REVOLVER REDUCED LIGHT	F	0.0	11/08/2000	11/08/2003
P5826 FIREARMS ANNUAL SHOTGUN	F	0.0	11/08/2000	11/08/2003
P5827 FIREARMS ANNUAL REVOLVER DAY	F	2.0	11/08/2000	11/08/2003
P5828 FIREARMS TRANSITIONAL PISTOL	F	6.0	11/08/2000	11/08/2003
P5829 FIREARMS TRANSITIONAL PISTOL TO PISTOL	F	3.0	11/08/2000	11/08/2003



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TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION

AGENCY PROG. APPR#	TYPE	HOURS	APPROVED	EXPIRES
ROCKVILLE POLICE				
P5841 CARE/HANDLING OF RAPE & SEX ASSAULT VICT	I	2.0	11/09/2000	11/09/2003
P5900 FAMILIARIZATION FOR RE-ACCREDITATION	I	1.0	12/05/2000	12/05/2003
P5901 WORKING W/CAD	I	3.0	12/05/2000	12/05/2003
SALISBURY STATE UNIVERSITY POLICE				
P5853 FIREARMS ANNUAL DAY PISTOL	F	2.0	11/20/2000	11/20/2003
P5854 FIREARMS ANNUAL PISTOL LOW LIGHT	F	0.0	11/20/2000	11/20/2003
SOUTHERN MD CRIMINAL JUSTICE ACAD				
P5916 CRIMINAL INVESTIGATION TECHNIQUES	I	4.0	12/05/2000	12/05/2003
P5917 CRIMINAL INVESTIGATIVE TECHNIQUES	I	4.0	12/05/2000	12/05/2003
P5918 POST-TRAUMATIC STRESS	I	3.0	12/05/2000	12/05/2003
P5919 USE OF FORCE/SIMMUNITIONS/BATON REVIEW	I	7.0	12/05/2000	12/05/2003
P5920 SPANISH FOR LAW ENFORCEMENT & CORRECTION	I	7.0	12/05/2000	12/05/2003
P5921 CPR RECERTIFICATION	I	4.0	12/05/2000	12/05/2003
P5922 CRIMINAL INVESTIGATIONS	I	7.0	12/05/2000	12/05/2003
ST MICHAELS POLICE				
P5746 FIREARMS ANNUAL RED. LIGHT SEMI-AUTO	F	0.0	10/18/2000	10/17/2003
P5811 FIREARMS ANNUAL DAY OFF DUTY HANDGUN	F	0.0	10/18/2000	10/18/2003
P5812 FIREARMS SEMI-AUTO ANNUAL DAY HANDGUN	F	2.0	10/18/2000	10/18/2003
P5813 FIREARMS ANNUAL SHOTGUN	F	0.0	10/18/2000	10/18/2003
TAKOMA PARK POLICE				
P5818 GENERAL IN-SERVICE	I	20.0	10/24/2000	10/24/2003
U OF MD COLLEGE PARK POLICE				
P5814 TRESPASS & DENIAL OF ACCESS	I	2.0	10/18/2000	10/18/2003
UNIVERSITY PARK POLICE				
P5875 TACTICAL FOLDING KNIFE BASIC PROGRAM	I	8.0	11/29/2000	11/29/2003
WASHINGTON CO SHERIFF				
P5822 FIREARMS ENTRY LEVEL PISTOL	F	35.0	11/08/2000	11/07/2003
P5800 DOMESTIC VIOLENCE	I	2.0	10/16/2000	10/16/2003
P5892 LEGAL UPDATES	I	1.0	12/04/2000	12/04/2003
WESTERN MARYLAND POLICE ACADEMY				
P5858 WESTERN MD POL. ACAD 34TH CLASS	E	840.0	11/29/2000	11/29/2001
WESTMINSTER POLICE				
P5878 CHILD ABUSE INVESTIGATIONS	I	3.0	11/30/2000	11/30/2003
WORCESTER CO SHERIFF				
P5904 LE RESPONSE TO WMD	I	16.0	12/05/2000	12/05/2003



APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY THE POLICE AND CORRECTIONAL TRAINING COMMISSIONS (Additions since June 2000 Training Notes)

(E= Entry Level) (I= Inservice) (F= Firearms) (M= Miscellaneous) (L= LETN)

TRAINING PROGRAMS APPROVED BY CORRECTIONAL TRAINING COMMISSION

AGENCY	PROG. APPR#	TYPE	HOURS	APPROVED	EXPIRES
ANNE ARUNDEL CO DEPT. OF DET. FAC.					
C3285	CORRECTIONAL OFFICER ELT PROGRAM	E	160.0	10/13/2000	10/13/2001
C3297	ACCELERATED LEARNING TECHNIQUES	I	8.0	11/29/2000	11/29/2003
C3298	CONCEPTS OF COMMUNICATIONS	I	0.0	11/29/2000	11/29/2003
C3299	HEALTH & WELLNESS	I	8.0	11/29/2000	11/29/2003
C3300	SEX HARASSMENT IN THE WORKPLACE	I	2.0	11/29/2000	11/29/2003
C3301	TEAM BUILDING & LEADERSHIP	I	4.0	11/29/2000	11/29/2003
C3302	DISTURBANCE CONTROL	I	4.0	11/29/2000	11/29/2003
C3303	INMATE SUPERVISION	I	4.0	11/29/2000	11/29/2003
C3304	SUICIDE PREVENTION IN CUSTODY	I	2.0	11/29/2000	11/29/2003
C3305	AUTOMATION PROJECTS	I	4.0	11/29/2000	11/29/2003
C3306	DOMESTIC VIOLENCE	I	8.0	11/29/2000	11/29/2003
C3307	GROUP WORK TECHNIQUES	I	8.0	11/29/2000	11/29/2003
C3308	MANAGING BEHAVIOR	I	8.0	11/29/2000	11/29/2003
C3309	SEX OFFENDERS IN CJS	I	8.0	11/29/2000	11/29/2003
C3310	PROFESSIONAL DEVELOPMENT & TRAINING	I	8.0	11/29/2000	11/29/2003
C3311	COURTROOM TECHNIQUES	I	4.0	11/29/2000	11/29/2003
EASTERN CORRECTIONAL INST					
C3319	HACCP SAFE FOOD HANDLING	I	3.0	11/30/2000	11/30/2003
HARFORD CO DETENTION CENTER					
C3313	CAREER DEVELOPMENT	I	2.0	11/30/2000	11/30/2003
C3314	CORRECTIONAL IN-SERVICE	I	40.0	11/30/2000	11/30/2003
C3315	CORRECTIONAL IN-SERVICE (PARTIAL)	I	16.0	11/30/2000	11/30/2003
C3316	DRUG ID	I	4.0	11/30/2000	11/30/2003
C3317	REPORT WRITING	I	8.0	11/30/2000	11/30/2003
C3318	EMERGENCY & EVACUATION PLANS	I	8.0	11/30/2000	11/30/2003
MD DEPT OF JUVENILE JUSTICE					
C3296	INSTRUCTOR TRAINING PROGRAM	I	40.0	11/28/2000	11/28/2003
MD DIVISION OF CORRECTIONS					
C3361	ENTRANCE LEVEL FIREARMS	F	35.0	12/06/2000	12/06/2003
C3286	ADMINISTRATIVE HEARINGS MEDIATION	I	40.0	10/18/2000	10/18/2003
C3290	EMPLOYER/EMPLOYEE RELATIONS	I	9.0	10/18/2000	10/18/2003
C3291	COMMUNICATION POWER	I	6.0	10/18/2000	10/18/2003
C3292	BASIC STANDARDS OF CONDUCT	I	3.0	10/18/2000	10/18/2003
C3294	CORRECTIONS/SUBSTANCE ABUSE CROSS TRAIN	I	6.0	11/09/2000	11/09/2003
C3320	VERBAL JUDO	I	2.0	12/04/2000	12/04/2003
C3321	THUG LIFE MENTALITY & GANG ID	I	2.0	12/04/2000	12/04/2003
C3327	VERBAL & NON-VERBAL SKILL FOR CORR STAFF	I	2.0	12/04/2000	12/04/2003
MD POLICE & CORR TRNG-CELT ACADEMY					
C3329	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3330	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	12/05/2000	12/05/2001
C3331	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3332	INSTITUTIONAL SUPPORT STAFF ELT PROGRMA	E	112.0	12/05/2000	12/05/2001
C3333	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3334	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	12/05/2000	12/05/2001
C3335	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3336	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	12/05/2000	12/05/2001
C3337	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3338	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	12/05/2000	12/05/2001
C3339	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3340	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	12/05/2000	12/05/2001
C3341	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3342	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	12/05/2000	12/05/2001
C3343	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3344	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	12/05/2000	12/05/2001
C3345	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3346	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	12/05/2000	12/05/2001
C3347	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3348	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	12/05/2000	12/05/2001
C3349	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3350	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	12/05/2000	12/05/2001
C3351	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3352	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	12/05/2000	12/05/2001
C3353	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3354	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	12/05/2000	12/05/2001
C3355	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3356	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	12/05/2000	12/05/2001
C3357	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3358	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	12/05/2000	12/05/2001
C3359	CORRECTIONAL OFFICER ELT PROGRAM	E	208.0	12/05/2000	12/05/2001
C3360	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	12/05/2000	12/05/2001



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TRAINING PROGRAMS APPROVED BY CORRECTIONAL TRAINING COMMISSION

AGENCY PROG. APPR#	TYPE	HOURS	APPROVED	EXPIRES
MD RECEPTION DIAGNOSTIC & CLASS CTR C3287 COGNITIVE BEHAVORAL THEORIES	I	40.0	10/18/2000	10/18/2003
METROPOLITAN TRANSITION CENTER C3289 CRITICAL INCIDENT STRESS MANAGEMENT	I	13.0	10/18/2000	10/18/2003
C3322 MOTIVATIONAL INTERVIEW/HIV PREVENTION	I	11.0	12/04/2000	12/04/2003
MONTGOMERY CO DETENTION CENTER C3288 HOW TO RUN A DIRECT SUPERVISION HOUSING	I	36.0	10/18/2000	10/18/2003
PRINCE GEORGES CO DETENTION CENTER C3312 ESCORT DUTY TRAINING	I	12.0	11/29/2000	11/29/2003
ST MARYS CO DETENTION CENTER C3328 FIRE SAFETY AWARENESS & EMERGENCY PROCED	I	8.0	12/04/2000	12/04/2003
WASHINGTON CO DETENTION CENTER C3293 FIREARMS ANNUAL DAY PISTOL	F	2.0	11/09/2000	11/08/2003

EMPLOYMENT OPPORTUNITIES

Job Title: Internet System Support Specialist - P/T
Agency: DPSCS Web Services
Location: Woodstock, Maryland
Requirements: Basic knowledge of Unix operating system; server process management; TCP/IP networking. Familiarity with RealMedia server operation, send mail configuration and Cisco router management a plus. 10 - 20 hours per week. Salary commensurate with experience: \$12 - 15 per hour.
How to Apply: Send resume via email to: rfranklin@towson.edu
Application Deadline: None
Contact Name: Ray Franklin
Telephone Number: 410-750-6532

Job Title: Web Development Specialist - Part-time
Agency: DPSCS Web Services
Location: Woodstock, Maryland
Requirements: Ability to develop and maintain web content; working knowledge of HTML and Portable Document Format. CGI/PERL programming ability a plus. 10 - 20 hours per week. Salary commensurate with experience - \$10-12/hour.
How to Apply: Send resume via email to rfranklin@towson.edu
Application Deadline: None
Contact Name: Ray Franklin
Telephone Number: 410-750-6532

WHAT'S NEW

at the Criminal Justice Resource Center

3085 Hernwood Road Woodstock, Maryland 21163 410 750-6590

JANUARY - FEBRUARY 2001

No. 120

VHS VIDEO - NEW LISTINGS

Lockup USA Vol. 8, issue 9

Containing Workplace Violence in Corrections
VHS, color, 28:30 min.

The purpose of this video and training guide is to make Corrections staff aware of the problem of workplace violence in the correctional environment. And when we talk about workplace violence as it relates to Corrections, we are talking about staff-on- staff contact. Jails and prisons are no different from any other workplace when it comes to the potential for violence among employees, and correctional agencies are now realizing that. Even though correctional staff are entrusted with protecting the public and enforcing the law in a facility, unfortunately they are not exempt from the plague of workplace violence. It can happen anywhere.

Workplace violence usually conjures up visions of violent shootings and killings by disgruntled employees trying, in their minds, to settle the score with supervisors or other employees. But most workplace violence - the kind that never makes the news - involves threats, harassment, intimidation, property damage and assaults. And it stems from a variety of causes which can include anything from arguments over job-related functions to personal issues such as jealousy over another worker's accomplishments or love triangles. And although a vast majority of Corrections employees are true professionals, it only takes one incident to cause a rippling effect through the whole facility.

Contents: Introduction, Causes, Consequences, Warning Signs, Preventative Measures.

Lockup USA Vol. 8, issue 10

Decision Making Scenarios for Supervisors
VHS, color, 10 min.

For any correctional facility to operate in a smooth and efficient manner, there must be a number of elements all working together. And one of the most important of these is the supervisory staff. Line supervisors are entrusted with the authority to oversee line staff and resolve any problems they might have with the inmates or each other. And this responsibility often means making tough decisions that can make or break their effectiveness or even their reputation.

The scenarios portrayed in this video are designed for classroom discussion and are based on actual incidents that have occurred or which can occur in any correctional facility. Contains 12 scenes, each with three possible answers.

Lockup USA Vol. 8, issue 11

Employee Conduct and Responsibilities
VHS, color, 23:15 min.

The purpose of this video and training guide is to stress to all employees the importance of their individual responsibilities in the correctional facility. There are certain jobs in society that have to be carried out in a professional and responsible manner because the safety of the public is at issue, and Corrections is high on the list. The correctional environment is no place for irresponsible behavior. Mistakes and lackadaisical performance can put other people in jeopardy and detract from the efficiency of the overall operation. Inside the facility, the safety of staff, visitors and the inmate population is the primary responsibility of all staff members whether they are security or non-security staff.

Contents: Introduction, Responsibilities of Correctional Employees, Teamwork/Responsibility to Fellow Staff, Professional Conduct, Reporting Dishonesty.

Lockup USA, Volume 8, issue 12

The Role of the Training Officer
VHS, color, 23:55 min.

This video gives new or future training officers an overview of the responsibilities associated with the job. Training is necessary for employees in any correctional facility whether it be basic training, in-service training or an advanced type of training such as that practiced by response teams. Training is the foundation that insures a safe and secure working environment and this includes non-security personnel as well as those officers entrusted with security. The Training Officer is the one entrusted to impart this knowledge both to raw recruits and veteran officers.

Topics discussed include: leadership, teaching styles, mandates, budgets, student evaluation and documentation. There is no test.

Media Tool Kit for Anti-Drug Action

CD-Rom, notebook of fact sheets, fliers, handouts and camera ready art.

This kit introduces the initiative of the White House Office of National Drug Control Policy's (ONDCP) Anti-Drug Media Campaign. It provides practical advice and ready-to-use materials to help earn media coverage and expand community-based networks to encourage kids to stay drug-free.

The Kit is available in its entirety at www.mediacampaign.org or free copies may be requested from ONDCP by calling (800) 666-3332. Please reference phone orders with the document number NCJ182318.



TRAINING NOTES

Police & Correctional Training Commissions
3085 Hernwood Road
Woodstock, Maryland 21163 - 1099