

# TRAINING NOTES



State of Maryland

Parris N. Glendening, Governor, Kathleen Kennedy Townsend, Lt. Governor  
Department of Public Safety and Correctional Services  
Stuart O. Simms, Secretary

■ Donald G. Hopkins, Executive Director ■

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September-October 2000 Volume 27, Number 5

## *From the office of the Executive Director*

### **AN EMPHASIS ON EDUCATION AND TRAINING**

One quiet afternoon in June, Deputy Director Patrick Bradley unwrapped the plastic and paper that surrounded the framed document and, with no fanfare or ceremony, hung another diploma on the wall of his office. This one announced that he had earned a Graduate Certificate for Teaching in Higher Education from the Johns Hopkins University School of Professional Studies in Business and Education. The Certificate culminated two years of courses and a "capstone" project. It focused on adult learning strategies; including program design and presentation of inter-active instruction, infusion of technology, and learning assessment. As much as this document testifies to Pat's academic accomplishments, it actually symbolizes much more for the Agency. It represents the Commissions' attention to higher education and its changing instructional strategies.

Over the last several years, the Maryland Police and Correctional Training Commissions has encouraged students to seek higher education in several ways. Recently, our Police Entrance Level Training Program has been accredited by the Community Colleges of Baltimore County (they have already been accrediting our Correctional Entrance Level Training

Program for many years). The statewide Articulation Agreement guarantees the transferability of at least fifteen college credits, earned by completing any certified police recruit course, to any of the twenty colleges and universities in and around Maryland. Our new Career Track and Advanced Certification initiatives strongly support attending job related college programs. Maryland, as a member of the International Association of Directors of Law Enforcement Standards and Training (IADLEST), joined other states in a resolution to support the Police Association for College Education in its efforts to encourage higher education. The Agency continuously works closely with the numerous public as well as private colleges and universities on a variety of programs, projects and initiatives.

This emphasis on higher education is also reflected in the personnel we have selected to deliver our training programs and otherwise serve the Commissions. Without compromising our appreciation of established professional credentials, we have been able to attract several staff with advanced and/or specialized degrees including several with Masters degrees, one PhD, one CPA and three who have law degrees. As a demonstration of this commitment, the Commissions are supporting Patrick O. Smith in his participation in the very selective "Police Executive Leadership Program." After two years of intensive study, Pat will receive a Masters of Business Management degree from the Johns Hopkins University.

The Police and Correctional Training Commissions is also adjusting its instructional mode to practice adult learning strategies wherever possible. "Adult learning" focuses on the student rather than the instructor. Respecting the fact that adults learn differently from children and that different strategies are effective for different adults, instructors must be more attentive to what (and how) students learn. Our In-

*see Education and Training, page 3*

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# MARYLAND POLICE AND CORRECTIONAL TRAINING COMMISSIONS

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Stuart M. Nathan, Esq., Principal Counsel  
Dept. of Public Safety & Correctional Services

James P. O'Neill  
President, Md. Correctional Administrators Assn.

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Chief Joseph S. Johnson  
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Sheriff R. Hunter Nelms  
Wicomico Co. Sheriff's Office

## AGENCY STAFF

410 - 750-6500 Fax 410 -203-1010

**Office of the Executive Director**  
410 - 750-6525  
Executive Director - Donald G. Hopkins  
Asst. Attorney General - Holly K. Funk  
Admin. Asst. - Maria Koenig

**Executive Development Institute**  
Administrator - Theresa M. Satterfield  
Admin. Asst. - Janet Hollenbeck

**Community Crime Prevention Institute**  
410 - 750-6593 800 - 303 - 8802  
Administrator - Patricia Sill  
Admin. Asst. - Joyce Gary

**Drug Abuse Resistance Education (D.A.R.E.)**  
State D.A.R.E. Coordinator - Sgt. Gary Chatfield

**Education & Training Section**  
Deputy Director - Patrick L. Bradley, Esq.  
Admin. Asst. - Janet Finch  
Admin. Asst. - Rhonda Hill  
Police Program Coord - Patrick O. Smith  
Admin., Correctional Trng - Gloria A. Herndon  
Admin, Police Recruit Training - Lee Goldman  
Curriculum Development Specialist - Darla Rothman

**Correctional Entrance Level Program**  
410 - 750 - 6592  
Director CELT - E. Ray Henderson  
Registrar - Rhuney Williams

**Administrative Services Section**  
Assistant Director - Francis L. Manear  
Fiscal Officer - Michael G. Pense, C.P.A.  
Admin. Asst. - Terry Weil  
Certification Officer - Chris Melville  
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**Support Services Section**  
Assistant Director - Raymond A. Franklin  
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Audiovisual Specialist - Lewis Pindell  
Electronics Technologist - Chris Esser  
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Admin. Asst. - Linda Ellison  
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7310 Slacks Road  
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**Firearms Training Facility**  
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## TRAINING NOTES

TRAINING NOTES is published bimonthly by the Maryland Police and Correctional Training Commissions and is distributed to all law enforcement and correctional units in the state. Single copies are available by special request. Please include first class postage.



ASST DIRECTOR FOR SUPPORT SERVICES.....RAYMOND A. FRANKLIN  
EDITOR.....JOAN BOURNE  
ART DIRECTOR.....LEWIS PINDELL

Training Notes is available online at  
<http://www.dpscs.state.md.us/pct/train/>

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## EDUCATION AND TRAINING

structor Certification Training Program has been amended to introduce this concept. Our new Advanced Instructor Certification Program emphasizes interactive, dynamic classroom activity with students "participating" in the learning process. The Commissions' program for police recruits uses "problem-based" instruction extensively. By employing this instructional strategy, student-officers learn policing skills by finding the answers to carefully designed practical problems.

A major portion of the Police and Correctional Training Commissions' time, effort and energy is dedicated to the education and training of Maryland's law enforcement and correctional professionals. "Education", borrowing heavily from its "Training" partner, has discovered the effectiveness of instruction in a practical environment for a deeper, longer lasting and more effective learning experience. Training has acknowledged the benefit of formal higher education as preparation for the more practical job skills.

The Police and Correctional Training Commissions' participation in the ongoing training evolution is both natural and necessary. As researchers and curriculum developers determine new and more effective training strategies, we need to retain our position on the cutting edge of innovation. We are committed to ensuring that the men and women who serve Maryland's criminal justice agencies receive the best available education and training; and in that way enhance the safety and welfare of Maryland citizens.

# 2000

## Digest of Criminal Laws

Copies of the 2000 Digest of Criminal Laws will be available in September. The price is \$2.00 per copy.

For orders over 100 copies, please make arrangements to pick up your order.

Mail check, purchase order or money order to:

Maryland Police & Correctional  
Training Commissions  
Attn: Debbie Kelly  
3085 Hernwood Road  
Woodstock, MD 21163-1099

For questions, contact  
Debbie Kelly at (410) 750-6516.

# EXECUTIVE DEVELOPMENT INSTITUTE UPDATE

by: Theresa Satterfield, Administrator

## LEADERSHIP CHALLENGE X

27 participants from 20 different agencies will begin Leadership Challenge X on September 6, 2000. We are looking forward to another exciting program.

## EXECUTIVE SEMINARS

The Executive Development Institute's program schedule is in this issue of Training Notes. Schedule will be updated as necessary.

## MID MANAGEMENT PROGRAMS

PCTC has received its third and final year Byrne Grant funding for the Mid Management Development - Corrections Program. The Maryland Correctional Administrators Association provided the required match funds which enabled this program to be continued. Staff is in the process of selecting dates and locations. There will be approximately 5 programs. When plans are finalized, notices will be sent.

## CAREER TRACK PROGRAM AND ADVANCED CERTIFICATION

The Career Track Program will enhance managerial and leadership skills among criminal justice professionals and help prepare staff for greater responsibilities within their agencies.

The Advanced Certification Program will provide individuals and agencies with the opportunity to indicate that an individual has met a higher education or training standard. More details on each of these programs will be forthcoming.

## PROFESSIONAL DEVELOPMENT FUND

The Law Enforcement Review Board for Professional Development Funds met and selection and notification of awards has been made.

The Corrections Review Board will meet on August 29 and grantees will be notified.

Last year's funds provided for the development of lesson plans and materials on Supervising Generation X Employees, Offender Employment Training and Date Rape and Club Drugs as well as some pieces of equipment to enhance training.

## WORKLOAD ANALYSIS AND RESOURCE ALLOCATION

The July class was well attended and the program received good evaluations. Another class is scheduled for November, 9-10, 2000.

see Calendar, page 7

## LEGAL CORNER

by Holly Funk, Assistant Attorney General

### Corrections - Administrative Law - Employment - First Amendment

A correctional officer who was a minister challenged the termination of his employment as a violation of his First Amendment rights. He was brought before a disciplinary hearing board on allegations that included the violation of a supervisor's order prohibiting him from passing out business cards relating to his religious position, conducting religious classes at the facility during lunch breaks, granting special privileges to some inmates, and/or arranging for some inmates to reside at his home after release. The court found that the supervisor had discretion to place limits upon the officer's First Amendment rights when the officer's methods of exercising those rights had a potentially negative impact upon the operation of the facility. The court also found that the supervisor's orders prohibiting his conduct were sufficiently narrowly tailored to survive First Amendment scrutiny, because they pertained solely to the officer's activities while on duty. His termination was upheld. *Stover v. Prince George's County*, 132 Md.App. 373, 752 A.2d 686 (2000).

### Corrections - Pardon & Parole - Administrative Review - Procedure

The Court of Appeals ruled that an inmate in Patuxent's youthful offender program who petitioned for a writ of habeas corpus, challenging the Board of Review's nonrenewal of his parole based on the same positive urine test that had also been the basis for the order revoking his prior parole (which order had been overturned due to inadequate notice), was entitled to common-law judicial review of whether the Board acted arbitrarily and capriciously in relying on the urinalysis report in not renewing his parole. Although the proceeding was initiated as a petition for habeas corpus (asking he be paroled), the Board injected the mootness defense based on its denial of parole after the petition was filed, thus opening the door for the inmate in the habeas proceeding to obtain judicial review of the administrative decision. *Pollock v. Patuxent Institution Board of Review*, 358 Md. 656, 751 A.2d 496 (2000) (May 12, 2000).

### Search & Seizure - Terry Stop - BOLO call

At about 1:50 a.m., City of Frederick police investigating a report of a robbery at a hotel near several major highway interchanges put out a "be on the lookout" call for the robbery suspects. The BOLO call included information that the suspects were three black males who fled the scene in an unknown direction driving a gold or tan Mazda. This was the information available to the patrol officer who later encountered Rondorian Cartnail. Around 3:05 a.m. the same morning, Cartnail was seen driving a vehicle

in a part of Frederick City northeast of the hotel, and the officer stopped him based on the BOLO information. Cartnail was driving a gold Nissan and had one passenger; both of whom are black men. During the course of the traffic stop, Cartnail admitted that his license was revoked. He was arrested and charged with the license violation based on the information obtained during the traffic stop.

Cartnail moved to suppress his statement to the officer, arguing that the officer did not have reasonable suspicion that Cartnail was involved in criminal activity, and so it was a violation of the Fourth Amendment for the officer to have stopped him at all. The issue of whether the stop was lawful went to the highest court in Maryland, which held that the facts here did not give rise to a reasonable suspicion justifying the officer to stop Cartnail. The factual discrepancies between the number of persons, type car, and location of the car described in the BOLO call and the characteristics of the Cartnail's vehicle were too great for the court to find that the officer had reasonable, articulable suspicion to stop Cartnail based on what the court called the officer's "hunch" that he was involved in the hotel robbery. *Cartnail v. State*, 359 Md. 272, 753 A.2d 519 (2000).

### Fourth Amendment - Pretextual Arrest

In December 1997, a 76-year-old woman was raped in her home. Ten days after the rape, armed with the victim's general description of her attacker, her statement that she attempted to fight him off, and other interviews, police arrested Raymond Wilson on an outstanding traffic warrant and took him to police headquarters to be interviewed. There was no question about the validity of the traffic warrant. Police readily admitted that Wilson's arrest on the traffic warrant was pretextual; they knew at the time they arrested him that he was the rape suspect, and they arrested him on the traffic warrant to see if he had any observable injuries. While he was at the station, he was photographed, and officers noted marks consistent with the victim's statements. Wilson was charged with and found guilty of rape and other offenses.

Among Wilson's arguments on appeal was the argument that any evidence seized during the encounter with police violated his Fourth Amendment rights. He argued he should have been immediately taken to a commissioner, because police had already identified him as the rape suspect and because they sought to gather evidence from him about the rape. The Maryland Court of Special Appeals dismissed this argument, noting that the U.S. Supreme Court and Maryland courts have established unequivocally that as long as police have a legitimate reason for making either a *Terry*-stop or an arrest (with or without a warrant), it is immaterial if they also have additional

*see Legal Corner, page 5*

**MARYLAND COMMUNITY CRIME  
PREVENTION INSTITUTE  
MCCPI UPDATE:**

*by Patricia L. Sill, Administrator*

***New Crime Prevention Specialist Joins MCCPI:***

The Maryland Community Crime Prevention Institute is pleased to announce that, as of July 19, 2000 we have a new staff member, Bruce C. Miller, Sr. Bruce is the Institute's new Crime Prevention Specialist. He is a retired Baltimore County Police Detective with 20 years of service, 10 of which were in Police Community Relations. Bruce has served on the Governor's Commission for Hate Crimes and the Coalition Opposed to Violence and Extremism. While with Baltimore County, Bruce was an Advanced Crime Prevention Specialist and was instrumental in the County's receipt of the Governor's Award for the Racial, Religious, and Ethnic Program and the Green Hand Program. We welcome Bruce to the staff of MCCPI and look forward to working with him.

***Crime Prevention Month:***

October, 2000 has been established as National Crime Prevention Month by the Crime Prevention Coalition of America, a group of federal and state agencies, state crime prevention organizations, and national associations representing millions of Americans joined together to reduce crime and fear of crime.

In recognition of this event, the Police and Correctional Training Commissions, the Maryland Community Crime Prevention Institute, and the Maryland Crime Prevention Association are encouraging state and local law enforcement to participate with interested citizens in special crime prevention activities throughout October. To aid in this effort, a Crime Prevention Month Kit has been developed by the National Crime Prevention Council and will be mailed by MCCPI to law enforcement agencies statewide. The theme of the kit is "Taking Crime Prevention Into the 21<sup>st</sup> Century". It includes a sample proclamation and press release on Crime Prevention Month, articles on community building, recruiting and retaining volunteers, raising resources, and more. A calendar of national commemorative events is also included in the kit.

***To request a single free copy of the kit,  
call MCCPI at 800-303-8802.***

***2000 Governor's Crime Prevention Awards:***

A total of 169 nominations from 24 agencies throughout the state were received for the 2000 Governor's Crime Prevention Awards Program. These will be reviewed by a special Awards Subcommittee of the Maryland Community Crime Prevention Institute and agencies who have submitted nominations will be notified of the Subcommittee's selections in September. Recipients will be honored at a special awards ceremony scheduled for the fall. The year 2000 marks the 21<sup>st</sup> anniversary of the Governor's Crime Prevention Awards Program and MCCPI is gratified by the continued support it receives from agencies throughout Maryland and pleased to have the opportunity to honor deserving citizens, agencies, and officers for their efforts to reduce and prevent crime in Maryland.

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**LEGAL CORNER**

or more compelling motivation to make the stop or arrest. *Whren v. U.S.*, 571 U.S. 806, 116 S.Ct. 1769 (1996). The court also said that it was immaterial that the police here did not follow their ordinary pattern for processing traffic warrant arrestees, and that the law would not inhibit police from photographing Wilson after bringing him to the station house on an outstanding arrest warrant. *Wilson v. State*, 132 Md.App. 510, 752 A.2d 1250 (2000).

**Publication Alert:**

The Attorney General's and Lt. Governor's Family Violence Council has prepared a Law Enforcement Instructional Guide entitled *Full Faith and Credit: Criminal Enforcement of Out-of-State Protective Orders*. The Guide is intended to help law enforcement officers who encounter out-of-state domestic violence protective orders know what to do when they are asked to criminally enforce those orders. The Guide is based on a recent Opinion of the Maryland Attorney General (Opinion No. 00-009 (April 11, 2000)) which interprets Family Law Article §4-508.1 (out-of-state protective orders) and §4-509 (penalties for violation of protective orders). For a copy of the Guide, contact the Family Violence Council at (410)576-6953. For a copy of the full Opinion, call the Opinions Division at (410) 576-6327. Or contact either office through the Maryland Attorney General's website: [www.oag.state.md.us](http://www.oag.state.md.us).

***This advisory is not intended to substitute for the advice of legal counsel. Please use due care and consult federal, state, and local laws, your agency's policy and procedure, and your legal advisors.***



# MARYLAND TRAINING SCHEDULE

Training Notes is available online at <http://www.dpscs.state.md.us/pct/train/>

The dates and locations of training programs listed are subject to change or cancellation without prior notice. Although PCTC will make reasonable effort to schedule displaced applicants in other training classes, final responsibility for personnel receiving mandated training within the prescribed time period remains with the employing agency. Employing agencies are encouraged to register their personnel in mandated programs as early as possible.

## CORRECTIONAL ENTRANCE LEVEL TRAINING Maryland Correctional Training Academy in Woodstock

The below dates are subject to adjustment/cancellation due to the hiring practices and enrollment of those institutions that use this academy. Administrators are advised to schedule their employees for training as early as possible after employment. The classes will have a maximum enrollment of 42.

Beginning Date	Class#	Graduation
September 20, 2000	00-12	October 26, 2000
October 18, 2000	00-13	November 28, 2000
November 1, 2000	00-13A	December 12, 2000
November 15, 2000	00-14	December 22, 2000
December 6, 2000	00-14A	January 11, 2001

For registration information concerning these programs, please contact Rhuney Williams at (410) 750-6592 fax (410) 203-1010.

Find us on the World Wide Web: <http://www.dpscs.state.md.us/pct/train/>

## CORRECTIONAL FIRST LINE ADMINISTRATOR AND SUPERVISOR TRAINING PROGRAMS

### Correctional First Line Supervisor Training 5 Days (Limit 28)

FEE: \$90.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.  
September 25-29, 2000 Community College-Balto. Co.-Owings Mills  
October 23-27, 2000 Community College-Balto. Co.-Owings Mills

### Correctional First Line Administrator Training 7 Days (Limit 18)

FEE: \$90.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.  
October 2-4 and 16-19, 2000 Community College-Balto. Co.-Owings Mills

**INSTRUCTIONS: A Nomination Form MUST be completed for each person, signed by the Agency Head & submitted to Gloria Herndon. For additional information on Correctional Supervisor, Administrator and Specialized programs, contact Gloria Herndon at (410) 750-6500.**

## 2001 CORRECTIONAL TRAINING PROGRAMS - SCHEDULE

### FIRST LINE CORRECTIONAL SUPERVISOR PROGRAMS-SCHEDULE

#### NOTE - 5 PROGRAMS - EACH 5 DAYS - LIMIT 24 PARTICIPANTS

January 22-26, 2001	Community College-Balto. Co. -Owings Mills
March 12-16, 2001	Community College-Balto. Co. -Owings Mills
May 14-18, 2001	Frederick Co. Public Safety Facility- (Site Pending)
September 24-28, 2001	Community College-Balto. Co. -Owings Mills
October 22-26, 2001	Community College-Balto. Co. -Owings Mills

### FIRST LINE CORRECTIONAL ADMINISTRATOR PROGRAMS

#### \*NOTE - EACH PROGRAM IS 7 DAYS IN LENGTH - LIMIT 20 PARTICIPANTS

April 2-5 and 16-18, 2001	Community College-Balto. Co. -Owings Mills
October 1-4 and 15-17, 2001	Community College-Balto. Co. -Owings Mills

\* Nomination forms for Correctional Programs are to be submitted to Gloria A. Herndon

NOTE: Training locations are tentative.

## POLICE INSTRUCTOR, ADMINISTRATOR AND SUPERVISOR TRAINING PROGRAMS

### 2000 TRAINING PROGRAMS - SCHEDULE

FEE: \$90.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.  
**INSTRUCTOR TRAINING**

January 8-12, 2001	Community College of Baltimore County
February 5-9, 2001	Community College of Baltimore County
April 9-13, 2001	Eastern Shore Maryland, (site pending)
April 30-May 4, 2001	Community College of Baltimore County
May 21-25, 2001	Community College of Baltimore County
June 4-8, 2001	Community College of Baltimore County
August 6-10, 2001	Community College of Baltimore County
August 20-24, 2001	Hagerstown Police at Frostburg State U
September 10-14, 2001	Southern Maryland Criminal Justice Aca.
November 5-9, 2001	Harford County Sheriff's Office at HCC
December 3-7, 2001	Community College of Baltimore County (Limit 20)

### Register early. Programs fill quickly.

**INSTRUCTIONS: For any programs listed on the left, a Nomination Form MUST be completed for each person, signed by the Agency Head and submitted to Patrick O. Smith. For additional information on Police & Correctional Instructor Training, Police Administrator or Police Supervisor Training programs, contact Patrick O. Smith at 410/750-6500.**



# MARYLAND TRAINING SCHEDULE

Training Notes is available online at <http://www.dpscs.state.md.us/pct/train/>

## POLICE INSTRUCTOR, ADMINISTRATOR AND SUPERVISOR TRAINING PROGRAMS

FEE: \$90.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.

### ENHANCED INSTRUCTOR TRAINING

FEE: \$90.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.

March 5-9, & 12-13, 2001 Community College of Baltimore County  
 July 9-13, & 16-17, 2001 Community College of Baltimore County  
 October 1-5, & 8-9, 2001 Community College of Baltimore County

(Limit 20)

### ADVANCED INSTRUCTOR TRAINING

April 2-6, 2001 Community College of Baltimore County  
 September 17-21, 200 Community College of Baltimore County

(Limit 16)

### SUPERVISOR TRAINING

January 22-26, 2001 Community College of Baltimore County  
 March 19-23, 2001 Community College of Baltimore County  
 May 7-11, 2001 Easton Police Department  
 June 11-15, 2001 Community College of Baltimore County  
 October 15-19, 2001 Community College of Baltimore County  
 December 10-14, 2001 Community College of Baltimore County

(Limit 24)

### ADMINISTRATOR TRAINING

February 12-16, 2001 Community College of Baltimore County  
 April 23-27, 2001 Community College of Baltimore County  
 June 18-22, 2001 Community College of Baltimore County  
 November 12-16, 2001 Community College of Baltimore County

(Limit 24)

NOTE: Training locations are tentative

**Register early. Programs fill quickly.**

**INSTRUCTIONS: For any programs listed on the left, a Nomination Form MUST be completed for each person, signed by the Agency Head and submitted to Patrick O. Smith. For additional information on Police & Correctional Instructor Training, Police Administrator or Police Supervisor Training programs, contact Patrick O. Smith at 410/750-6500.**

## FIREARMS TRAINING

MPCTC - FIREARMS TRAINING FACILITY 7320 Slacks Road, Sykesville, MD 21784  
 Phone 410 552-6300 Fax 410 552-4615

### Orientation Day (Limit 30)

To acquaint Firearms Instructors with the range, for allied agencies using the range. 9AM-12Noon  
**September 7<sup>th</sup>, 2000 Firearms Training - Sykesville**

### Less Lethal (Limit 20)

Fee: \$30.00 Overview of the current state of less lethal and less than lethal equipment and projectiles. Legal and agency issues as well will be covered. Course includes provision to enable agency to set up or modify their existing program and student will have hands on time with bean bag, Air Taser, PepperBall, OC and Crown Air Munition equipment.

**September 11-13, 2000 Firearms Training - Sykesville**

### Orientation Day (Limit 30)

To acquaint Firearms Instructors with the range, for allied agencies using the range. 9AM-12Noon  
**October 5<sup>th</sup>, 2000 Firearms Training - Sykesville**

### Armors School-Revolver (Smith & Wesson) (Limit 35)

Fee: \$275.00 per person plus \$235 for Armors Tool Kit (if needed) - Agencies should contact the Firearms Training Facility-MPCTC for more course and billing information (410)552-6300.

Deadline: Call; there is still space available

**October 9-12, 2000 (4 day) Firearms Training -Sykesville**

### Orientation Day (Limit 30)

To acquaint Firearms Instructors with the range, for allied agencies using the range. 9AM-12Noon  
**October 19<sup>th</sup>, 2000 Firearms Training - Sykesville**

### Instructor School (Limit 20) #P5178 - 80 hours FULL

*This class is full.* If you would like to be contacted when dates are secured for next school, please send letter to Firearms Training requesting same. Due to large demand, it is requested that you submit one student per agency.

**October 23-November 3, 2000 Firearms Training -Sykesville**

**Agencies should contact the Firearms Training Facility MPCTC for more course information at (410) 552-6300**

## PROGRAMS EXECUTIVE DEVELOPMENT INSTITUTE CALENDAR YEAR 2000

### LEADERSHIP SCHOOL (3 Days)

September 19-21, 2000 Frederick City  
 October 10-12, 2000 Baltimore  
 November 14-16, 2000 Wye Mills

### PATROL WORKLOAD ANALYSIS AND RESOURCE ALLOCATION (2 Days)

November 9 & 10, 2000 Baltimore

### L.E.O.B.R. - LAW ENFORCEMENT OFFICERS' BILL OF RIGHTS

Notices will be mailed out when dates and locations have been finalized. **Please Note: There is a charge for all of the above programs contact Janet Hollenbeck at (410) 750-6511. Further information, to include costs and locations, will be provided in future issues.**

**PCTC is not responsible for the content and delivery of training programs sponsored by other agencies. Programs listed in Training Notes are listed as a service to readers and do not imply endorsement by the Police and Correctional Training Commissions.**



# APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY THE POLICE AND CORRECTIONAL TRAINING COMMISSION (Additions since June 2000 Training Notes)

(E= Entry Level) (I= Inservice) (F= Firearms) (M= Miscellaneous) (L= LETN)

AGENCY PROG. APPR#	TYPE	HOURS	APPROVED	EXPIRES
<b>TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION</b>				
<b>ABERDEEN POLICE</b>				
P5555 ABUSE INVESTIGATIONS	I	4.0	06/22/2000	06/22/2003
P5556 CONTROLLED SUBSTANCES & SEARCH & SEIZURE	I	4.0	06/22/2000	06/22/2003
P5558 DOPLER & LASER RADAR	I	24.0	06/22/2000	06/22/2003
P5559 CRIME SCENE PROCESSING	I	4.0	06/22/2000	06/22/2003
<b>ANNE ARUNDEL CO POLICE</b>				
P5604 HAZMAT/RESPONDING TO HATE CRIMES	I	1.0	07/24/2000	07/24/2003
<b>ANNE ARUNDEL CO SHERIFF</b>				
P5599 ASP & OC SPRAY RECERTIFICATION	I	4.0	07/13/2000	07/13/2003
<b>BALTIMORE CITY POLICE</b>				
P5622 HOMICIDE SCHOOL	I	35.0	08/03/2000	08/03/2003
P5623 SUPERVISOR TRAINING PROGRAM	I	35.0	08/03/2000	08/03/2003
<b>BALTIMORE CITY POLICE ACADEMY</b>				
P5588 BALTO. CITY CLASS 00-02	E	637.5	07/11/2000	07/11/2001
P5611 BALTO. CITY POLICE ACADEMY 00-04	E	1256.5	07/31/2000	07/31/2001
P5627 BALTO. CITY POLICE ACAD. 00-05	E	1256.5	08/09/2000	08/09/2001
<b>BALTIMORE CO POLICE</b>				
P5554 INSTRUCTOR TRAINING PROGRAM	I	35.0	06/22/2000	06/22/2003
<b>BALTIMORE CO POLICE TRAINING ACAD</b>				
P5587 BALTO. CO. 110TH CLASS	E	800.0	07/11/2000	07/11/2001
<b>BLADENSBURG POLICE</b>				
P5636 FIREARMS ANNUAL SEMI AUTO LOW LIGHT	F	0.0	08/10/2000	08/10/2003
P5637 FIREARMS ANNUAL SEMI AUTO PISTOL DAY	F	2.0	08/10/2000	08/10/2003
<b>DEPT OF STATE POLICE</b>				
P5600 CRIMINAL CASE LAWS	I	1.0	07/13/2000	07/13/2003
<b>EASTERN SHORE CRIMINAL JUSTICE ACAD</b>				
P5597 POLICE CYLIST CERTIFICATION SCHOOL	I	28.0	07/13/2000	07/13/2003
<b>FREDERICK CO SHERIFF</b>				
P5548 FIELD TRAINING OFFICER	I	8.0	06/16/2000	06/16/2003
P5549 FIRE EXTINGUISHER	I	4.0	06/16/2000	06/16/2003
P5550 HANDLING VICT'S OF SEX OFFENDERS & CHILD	I	1.0	06/16/2000	06/16/2003
P5551 COURT SECURITY (HOLDING CELLS)	I	2.0	06/16/2000	06/16/2003
P5552 WORKING WITH K-9 PATROL	I	0.5	06/16/2000	06/16/2003
<b>FROSTBURG STATE UNIVERSITY POLICE</b>				
P5634 FA MODIFIED PISTOL TRANSITION COURSE	F	3.0	08/09/2000	08/09/2003
P5625 RAPE & RAVE DRUGS	I	8.0	08/03/2000	08/03/2003
<b>GREENBELT POLICE</b>				
P5601 CERTIFIED STRESS ANALYSIS	I	120.0	07/13/2000	07/13/2003
<b>HAGERSTOWN POLICE</b>				
P5560 CPR RECERTIFICATION	I	4.0	06/22/2000	06/02/2003
P5596 PR-24 BATON RECERTIFICATION	I	4.0	07/13/2000	07/13/2003
P5607 NHTSA STANDARD CHILD PASSENGER SAFETY	I	32.0	07/25/2000	07/25/2003
P5608 EVIDENCE HANDLING & CRIME SCENE PROCESS	I	7.0	07/25/2000	07/25/2003
<b>HOUSING AUTH OF BALTIMORE POLICE</b>				
P5629 POLICE & WORK ETHICS	I	1.0	08/09/2000	08/09/2003
<b>HOWARD CO POLICE</b>				
P5602 TACTICAL COMMUNICATIONS	I	2.0	07/13/2000	07/13/2003
P5603 G.R.A.P.L.E.-SELF DEFENSE	I	3.0	07/13/2000	07/13/2003
P5606 USE OF POLICE K-9	I	1.5	07/25/2000	07/25/2003
<b>HOWARD CO POLICE ACADEMY</b>				
P5609 TACTICAL FIREARMS	I	1.5	07/26/2000	07/26/2003
<b>H...</b>				
P...	F	0.0	07...	0...
P...	F	2.0	07...	0...
<b>H...</b>				
P...	I	16...	08...	0...
<b>I...</b>				
P...	M	1.0	07...	0...
P...	M	1.0	08...	0...



# APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY THE POLICE AND CORRECTIONAL TRAINING COMMISSION (Additions since June 2000 Training Notes)

These are training programs which the Commission has approved for delivery. Provided that proper arrangements with the offering agencies have been made, these programs may be used by other agencies without prior Commission approval. Check with these agencies regarding dates, fees, and the like.

## PROGRAM TYPE KEY

(E= Entry Level) (I= Inservice) (F= Firearms) (M= Miscellaneous) (L= LETN)

AGENCY PROG. APPR#	TYPE	HOURS	APPROVED	EXPIRES
<b>LAW ENFORCEMENT TELEVISION NETWORK</b>				
P5563 ROLL CALL:BIKE PATROL, PART 3	L	0.5	07/01/2000	07/01/2003
P5564 ROLL CALL: BIKE PATROL, PART 4	L	0.5	07/01/2000	07/01/2003
P5565 VIOLENT OFFENDERS ANALYSIS PART 3	L	0.5	07/01/2000	07/01/2003
P5566 THE BULLETPROOF MIND	L	0.5	07/01/2000	07/01/2003
P5567 COMBAT SHOTGUN, PART 1	L	0.5	07/01/2000	07/01/2003
P5568 MEDICAL DETECTIVES, PART 4:COMMOM THREAD	L	0.5	07/01/2000	07/01/2003
P5569 SITUATIONAL VIDEO LOGBOOK	L	0.5	07/01/2000	07/01/2003
P5570 THE DEATH OF KAI	L	0.5	07/01/2000	07/01/2003
P5614 EXPANDABLE BATON-ROLL CALL	L	0.5	08/01/2000	08/01/2003
P5615 CLOSE QUARTERS COUNTERMEASURES-ROLL CALL	L	0.5	08/01/2000	08/01/2003
P5616 VIOLENT OFFENDERS ANALYSIS PART 4	L	0.5	08/01/2000	08/01/2003
P5617 COMBAT SHOTGUN PART 2	L	0.5	08/01/2000	08/01/2003
P5618 HOW TO FIGHT IN A PHONE BOOTH	L	0.5	08/01/2000	08/01/2003
P5619 MEDICAL DETECTIVES:KILLER FOG	L	0.5	08/01/2000	08/01/2003
P5620 SPONTANEOUS KNIFE ATTACKS & BAILIFF TRN	L	0.5	08/01/2000	08/01/2003
P5621 BURNING SUSPICION	L	0.5	08/01/2000	08/01/2003
<b>MD POLICE &amp; CORR TRNG-FTF</b>				
P5585 FIREARMS ENTRY LEVEL VARIOUS S-A PISTOLS	F	12.0	07/03/2000	07/03/2003
P5553 PEPPERBALL TRAINING FOR TRAINING	I	6.5	06/22/2000	06/22/2003
<b>MD POLICE &amp; CORR TRNG-WOODSTOCK</b>				
P5624 PREVENTING SCHOOL VIOLENCE	I	7.0	08/03/2000	08/03/2003
<b>MD STATE POLICE ACADEMY</b>				
P5586 MARYLAND STATE POLICE 115TH TROOPER CLAS	E	1000.0	07/11/2000	07/11/2001
<b>MD TRANSPORTATION AUTHORITY POLICE</b>				
P5598 COMPLETE CONTACT	I	16.0	07/13/2000	07/13/2003
<b>MISCELLANEOUS/ONE TIME TRAINING</b>				
P5561 STREET CRIME & SURVEILLANCE TECHNIQUES	I	21.0	06/27/2000	06/27/2003
P5581 FORENSIC DENTISTRY	M	4.0	07/05/2000	07/05/2003
P5613 LEADERSHIP SCHOOL	M	21.0	08/01/2000	08/01/2003
P5628 SEARCH WARRANT SUMMER CAMP	M	7.0	08/09/2000	08/09/2003
<b>MNCPPC-MONTGOMERY CO DIVISION</b>				
P5631 FIREARMS ANNUAL REDUCED LIGHT SEMI AUTO	F	0.0	08/09/2000	08/09/2003
P5632 FIREARMS ANNUAL DAY SEMI AUTO GLOCK	F	2.0	08/09/2000	08/09/2003
P5633 FIREARMS ANNUAL DAY SEMI AUTO NON-GLOCK	F	2.0	08/09/2000	08/09/2003
<b>MONTGOMERY CO POLICE ACADEMY</b>				
P5612 MONTGOMERY CO. POLICE ACADEMY	E	1080.0	07/31/2000	07/31/2001
<b>OCEAN CITY POLICE</b>				
P5349 FIREARMS ANNUAL DAY PISTOL	F	2.0	07/12/2000	04/18/2003
P5350 FIREARMS ANNUAL REDUCED LIGHT PISTOL	F	0.0	07/12/2000	02/17/2003
P5351 FIREARMS TRANSITIONAL PISTOL TO PISTOL	I	6.0	07/12/2000	07/12/2003
<b>PRINCE GEORGES CO POLICE</b>				
P5578 HOSTAGE BARRICADE TECHNOLOGY	I	40.0	07/05/2000	07/05/2003
P5579 HOSTAGE BARRICADE TECHNOLOGY	I	56.0	07/05/2000	07/05/2003
P5584 POLICE CORP SESSION 2000-1	I	220.0	07/05/2000	07/05/2003
P5610 OC PEPPERBALL LAUNCHER OPERATORS CLASS	I	4.0	07/27/2000	07/27/2003



# APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY THE POLICE AND CORRECTIONAL TRAINING COMMISSION (Additions since June 2000 [Training Notes](#))

AGENCY PROG. APPR#	(E= Entry Level) (I= Inservice) (F= Firearms) (M= Miscellaneous) (L= LETN)	TYPE	HOURS	APPROVED	EXPIRES
<b>TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION</b>					
<b>PRINCE GEORGES CO PUBLIC SCHOOLS</b>					
P5605 ANNUAL IN-SERVICE		I	6.5	07/25/2000	07/25/2003
<b>QUEEN ANNES CO SHERIFF</b>					
P5591 FIREARMS ANNUAL SHOTGUN		F	0.0	07/11/2000	07/11/2003
P5592 FIREARMS PISTOL DAY ANNUAL		F	2.0	07/11/2000	07/11/2003
P5593 FIREARMS PISTOL ANNUAL RED. LIGHT		F	0.0	07/11/2000	07/11/2003
P5594 FIREARMS REVOLVER ANNUAL DAY		F	2.0	07/11/2000	07/11/2003
P5595 FIREARMS REVOLVER ANNUAL RED. LIGHT		F	0.0	07/11/2000	07/11/2003
<b>ST MARYS CO SHERIFF</b>					
P5562 BOMBS AND EXPLOSIVE DEVICES		I	24.0	06/22/2000	06/22/2003
<b>THOMAS B FINAN CENTER</b>					
P5580 PREVENTION & MGT OF AGRESSIVE BEHAVIOR		I	5.0	07/05/2000	07/05/2003
<b>U OF MD COLLEGE PARK POLICE</b>					
P5582 EXECUTIVE PROTECTION		I	32.0	07/05/2000	07/05/2003
<b>WASHINGTON METRO TRANSIT POLICE</b>					
P4494 AUTO THEFT		I	40.0	02/11/9999	02/10/2002
<b>WESTMINSTER POLICE</b>					
P5575 FIREARMS PISTOL TRANSITIONAL		I	20.0	06/27/2000	06/27/2003

**The Hagerstown City  
 Police Department  
 will begin a Training Academy on  
 January 8, 2001  
 For more information, contact  
 their Training Division at  
 (301) 790-3700**



# APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY THE POLICE AND CORRECTIONAL TRAINING COMMISSION (Additions since June 2000 Training Notes)

(E= Entry Level) (I= Inservice) (F= Firearms) (M= Miscellaneous) (L= LETN)

AGENCY  
PROG. APPR#

AGENCY PROG. APPR#	TYPE	HOURS	APPROVED	EXPIRES
<b>TRAINING PROGRAMS APPROVED BY CORRECTIONAL TRAINING COMMISSION</b>				
ANNE ARUNDEL CO DEPT. OF DET. FAC.				
C3207 PEPPERBALL LAUNCHER TRAINING	I	4.0	07/05/2000	07/05/2003
C3225 AUTOMATION OVERVIEW	I	4.0	07/25/2000	07/25/2003
C3226 JAIL MANAGEMENT SYSTEM OVERVIEW	I	4.0	07/25/2000	07/25/2003
CAROLINE CO DETENTION CENTER				
C3193 CPR	I	3.5	06/16/2000	06/16/2003
MD DIVISION OF CORRECTIONS				
C3227 MANAGEMT OF CORRECTIONAL VOLUNTEERS	I	23.5	07/25/2000	07/25/2003
C3228 DECISIONS/COGNITIVE SELF CHANGE TRAINING	I	24.0	07/25/2000	07/25/2003
MD DIVISION OF PAROLE & PROBATION				
C3202 DRINKING DRIVING MONITOR ELT PROGRAM	E	222.0	06/29/2000	06/29/2001
C3217 PAROLE & PROBATION IN THE U.S.	I	6.0	07/25/2000	07/25/2003
C3218 OH, WHAT A HEADACHE	I	3.0	07/25/2000	07/25/2003
C3219 PROFILE:THE SEX OFFENDER	I	6.0	07/25/2000	07/25/2003
C3220 MANADATORY TRAINING FOR SUPERVISORS	I	3.0	07/25/2000	07/25/2003
C3221 MANDATORY TRAINING FOR P & P STAFF	I	3.0	07/25/2000	07/25/2003
C3222 THE FAMILY OF ADDICTION	I	6.0	07/25/2000	07/25/2003
C3223 DRUGS OF ABUSE	I	3.0	07/25/2000	07/25/2003
C3224 A HISTORY OF DRINK	I	3.0	07/25/2000	07/25/2003
MD POLICE & CORR TRNG-CELT ACADEMY				
C3184 CORRECTIONAL OFFICER ELT PROGRAM	E	175.0	06/20/2000	06/20/2001
C3203 CORRECTIONAL OFFICER ELT PROGRAM	E	175.0	06/29/2000	06/29/2001
C3204 CORRECTIONAL OFFICER ELT PROGRAM	E	175.0	06/29/2000	06/29/2001
C3205 CORRECTIONAL OFFICER ELT PROGRAM	E	175.0	06/29/2000	06/29/2001
C3206 CORRECTIONAL OFFICER ELT PROGRAM	E	175.0	06/29/2000	06/29/2001
C3215 INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	07/20/2000	07/20/2001
C3216 INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	112.0	07/20/2000	07/20/2001
METROPOLITAN TRANSITION CENTER				
C3209 STRATEGIES FOR BUILD EFF WORK TEAMS	I	36.0	07/13/2000	07/13/2003
C3210 TRAINING FOR AGENCY TRAINING COORDINATOR	I	40.0	07/13/2000	07/13/2003
C3211 ASSISTANT DRILL INSTRUCTOR TRAINING	I	75.0	07/13/2000	07/13/2003
WICOMICO CO DETENTION CENTER				
C3208 DIABETICS RECINITION & PREVENTION	I	2.0	07/13/2000	07/13/2003

**THE INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE  
THE NORTHERN VIRGINIA CRIMINAL JUSTICE ACADEMY  
THE ALEXANDRIA POLICE DEPARTMENT**

Present

**A Regional Symposium For Smaller Police Departments  
Monday, September 25th and Tuesday September 26th  
Training Site: Northern Virginia Criminal Justice Academy  
45299 Research Place, Ashburn, Virginia**

This training, funded by the U.S. Department of Justice, Bureau of Justice Assistance, has been created to target chiefs, sheriffs, and other law enforcement executives with fewer than 25 sworn officers serving populations of less than 25,000 residents. Three critical issues of concern to smaller departments have been identified and will be covered. The symposium will begin with a general session and then will provide two, four-hour training sessions on Monday (8am-5pm) and a four-hour training on Tuesday (8am-noon) at no cost.

- \* **“Recruitment and Retention of Staff”**
- \* **“Acquisition of New Technology”**
- \* **“Grant Writing For Small Departments”**

(Best Practice Guides for each subject are available to attendees) For information, contact: Elaine Deck @ 800-843-4227.

To Register, fax this form to Elaine Deck @ 703-836-4543.

Name: \_\_\_\_\_ Title/Rank: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Agency Address: \_\_\_\_\_

Agency Phone: \_\_\_\_\_ Number of Sworn Officers: \_\_\_\_\_

E-Mail: \_\_\_\_\_ FAX: \_\_\_\_\_

# WHAT'S NEW

at the Criminal Justice Resource Center

3085 Hernwood Road Woodstock, Maryland 21163 410 203-1007

SEPTEMBER-OCTOBER 2000

No. 119

## VHS VIDEO - NEW LISTINGS

**Lockup USA**  
**Volume 8 Issue 7**  
**Enforcing the Inmate Disciplinary Process**  
**VHS, color, 29 min.**

The purpose of this video and training guide is to make Corrections staff more aware of the many facets of the inmate disciplinary process. It's a fact of life in Corrections that inmates are going to break the rules of the facility from time to time. Most institutions have strict rules to begin with and inmates in general have shown that they cannot follow society's laws very well so there are going to be times when inmates commit offenses for which they must be disciplined. Whether it is something as minor as having a messy cell or something as serious as assault or even murder, inmates will always be running afoul of the rules in one way or another. It is up to staff to correct such inmate behavior with a strong disciplinary program. And as part of the discipline process, inmates must receive a type of punishment that is appropriate for their misdeed. Inmates must be made aware that they will be disciplined if they test the system. Without a strong disciplinary program, a facility can experience chaos.

Contents:  
Keeping Inmates In Line  
The Importance Of Consistency  
Crime And Punishment In The Facility  
The Disciplinary Hearing  
Problem Inmates

**Lockup USA**  
**Volume 8 Issue 8**  
**Orientation for New Correctional Employees**  
**VHS, color, 30 min.**

This video is designed for the new employee right off the street who knows nothing or next to nothing about Corrections. This could include not only future Corrections Officers but also non-security staff. It is meant to give them a general overview of what Corrections is all about before their formal training begins. This program would also be useful to show volunteers, religious persons, social workers or any other professional type visitors who may frequently enter the facility.

**Alcohol Compliance Checks: A procedures manual for enforcing alcohol age-of-sale laws.  
Alcohol Compliance Checks: Just the Facts - Training Video for Youth Buyers.**

The manual is designed for public officials, law enforcement officers, and alcohol regulation agents as a practical guide for developing and implementing a compliance check system for establishments that sell or serve alcohol. Extensive research in recent years indicates that while many alcohol establishments act responsibly in refusing sales to underage buyers, a significant number of establishments continue to sell to people under the legal drinking age of 21.

Current research shows that effective and regular compliance checks help decrease alcohol sales to minors; help reduce underage drinking; help reduce traffic crashes, violence, and other health problems associated with alcohol; and help build healthier and safer communities.

**Vehicle & Pedestrian Stop Forms Philadelphia Police Department  
VHS, color, 15 min.**

While geared to the Department's new forms on vehicle or pedestrian stops, this video is an excellent, basic review of what constitutes lawful stops. Produced by their Training Academy, it provides a step by step analysis of reasonable suspicion, safety frisks and racial profiling.



# TRAINING NOTES

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Police & Correctional Training Commissions  
3085 Hernwood Road  
Woodstock, Maryland 21163 - 1099