



# TRAINING NOTES

State of Maryland

Parris N. Glendening, Governor, Kathleen Kennedy Townsend, Lt. Governor  
Department of Public Safety and Correctional Services  
Stuart O. Simms, Secretary

## Police and Correctional Training Commissions

□ Donald G. Hopkins, Executive Director □

3085 Hernwood Road Woodstock, Maryland 21163 410 203-1000 TTY FOR THE DEAF 800 735-2258

March - April 2000 Volume 27, Number 2

*From the office of the Executive Director*

### SITE SELECTED FOR THE PUBLIC SAFETY EDUCATION AND TRAINING CENTER

We are pleased and proud to announce the site selection of the Public Safety Education and Training Center in Sykesville.

Borrowing a statement from Governor Parris N. Glendening's State of the State address last month, "This is the moment to be true to our values; bold in our goals; far-reaching in our actions; and unlimited in our vision."

We wish to thank Governor Glendening, Lt. Governor Kathleen Kennedy Townsend, the Board of Public Works, the Secretary of State Police, the Secretary of the Department of Public Safety and Correctional Services, and the presidents and members of the many Maryland criminal justice associations, who kept this project alive. We are happy to be "on the move to Sykesville." This project gets us back on track to improving the training for all our public safety and correctional personnel. In addition, the project incorporates the Governor's "Smart Growth" initiative and constitutes a true "win-win" situation. By reusing and redeveloping established areas, we protect our open spaces and reinvigorate existing communities. By locating the Academic Center in close proximity to the Driver Training Facility and the Firearms Training



Hubner Building pictured above will be the New Academic Building

Facility, we move toward a unified state-of-the-art complex which will provide the capacity to meet effectively our ever changing instructional needs.

This is truly an effective partnership of all Maryland's police and corrections agencies-and a hearty "thanks" to all.

### CORRECTIONAL REGS AMENDMENTS

*by: Francis L. Manear*

At its February 7, 2000 meeting, the Correctional Training Commission approved amendments to the General Regulations as proposed in the Maryland Register. In addition to provisions designed to clarify existing standards, they also included a significant new regulation concerning the prior use of a controlled dangerous substance (CDS) by applicants for certification or recertification.

*see Correctional Regs, page 3*

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# MARYLAND POLICE AND CORRECTIONAL TRAINING COMMISSIONS

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Dept. of Public Safety & Correctional Services

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Washington Co. Sheriff's Office

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Annapolis Police Department

Sheriff R. Hunter Nelms  
Wicomico Co. Sheriff's Office

## AGENCY STAFF

410 - 750-6500 Fax 410 -203-1010

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410 - 750-6525  
Executive Director - Donald G. Hopkins  
Asst. Attorney General - Holly K. Funk  
Admin. Asst. - Maria Koenig

**Executive Development Institute**  
Administrator - Theresa M. Satterfield  
Admin. Asst. - Janet Hollenbeck

**Community Crime Prevention Institute**  
410 - 750-6593 800 - 303 - 8802  
Administrator - Patricia Sill  
Admin. Asst. - Joyce Gary

**Drug Abuse Resistance Education (D.A.R.E.)**  
State D.A.R.E. Coordinator - Sgt. Gary Chatfield

**Education & Training Section**  
Deputy Director - Patrick L. Bradley, Esq.  
Admin. Asst. - Janet Finch  
Admin. Asst. - Rhonda Hill  
Police Program Coord - Patrick O. Smith  
Admin., Correctional Trng - Gloria A. Herndon  
Admin, Police Recruit Training - Lee Goldman  
Curriculum Development Specialist - Darla Neusbaum

**Correctional Entrance Level Program**  
410 - 750 -6592  
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Registrar - Rhoney Williams

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Information Manager - Carl L. Bart, Jr  
Data Services Coordinator - Richard Browne

**Administrative Services Section**  
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Fiscal Officer - Michael G. Pense, C.P.A.  
Admin. Asst. - Terry Weil  
Certification Officer - Chris Melville  
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Librarian - Joan Bourne  
Audiovisual Specialist - Lewis Pindell  
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## TRAINING NOTES

TRAINING NOTES is published bimonthly by the Maryland Police and Correctional Training Commissions and is distributed to all law enforcement and correctional units in the state. Single copies are available by special request. Please include first class postage.



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ART DIRECTOR.....LEWIS PINDELL

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<http://www.dpscs.state.md.us/pct/train/>

## CORRECTIONAL REGULATIONS

These amendments to the General Regulations:

(1) Created a regulation to set limits on the prior illegal use of certain CDS for applicants for certification and recertification. The new regulations on prior use, which will become effective July 1, 2000, include:

(a) Amphetamines, Cocaine, Benzodiazepines and Inhalants (including solvents, glue, paint, aerosols and amyl nitrates) - A maximum of 4 lifetimes uses and a minimum of 3 years from the last use before the date of application;

(b) Barbiturates and Opiates - A maximum of 2 lifetime uses and a minimum of 3 years from the last use;

(c) Cannabis (including marijuana) - A maximum of 20 lifetime uses and a minimum 3 years since the last use;

(d) Hallucinogens (including PCP, LSD and Mescaline) - No prior use of these substances is permitted;

(e) A provision that no individual involved in the sale, manufacture or distribution of any of the above CDS or convicted of a crime for the sale, etc. of any CDS shall be certified by the Commission; and

(f) Procedures to evaluate the legal use or abuse of prescribed CDS by an applicant.

(2) Specify that an applicant for certification or voluntary attendance must be physically fit for "participation in" rather than "completion of" a correctional academy;

(3) Detail training requirements for mandated personnel on "non-officer status" who have missed annual in-service or firearms training. Such persons will only be required to meet the annual in-service and firearms training requirements in the year that they are restored to active status and not be required to make up past training;

(4) Clarify the requirements for in-service and firearms training for reappointments, including the requirement that the new mandated employee must qualify with a firearm before that firearm could be issued; and

(5) Specify new selection standards for admission to an entrance level training academy, including:

(a) Meeting any requirements set by the academy,

(b) Receiving a physical exam,

(c) An NCIC check, and

(d) Obtaining an acknowledgment by the attendee that completion of an academy is not a guarantee of subsequent certification.

## Police Training Commission approves Amendments to the General and Firearms Regulations

At its 2/14/00 meeting, the Police Training Commission voted to approve amendments to the General and Firearms Regulations as proposed in the Maryland Register. In addition to amendments designed to clarify existing standards, they also include a significant new regulation concerning the prior use of a controlled dangerous substance (CDS) by applicants for certification or recertification.

These amendments to the General Regulations:

(1) Created a regulation to set the requirements to set limits on the prior illegal use of CDS for applicants for certification and recertification. The new regulations on prior use, which are to become effective on July 1, 2000, include:

(a) Except as noted below, for each CDS listed in Article 27, §279 of the Annotated Code of Maryland:

(i) There is a maximum lifetime allowance of 3 uses or ingestions, and

(ii) The last use or ingestion must have been at least 2 years prior to the date of application;

(b) For marijuana, a lifetime maximum of 20 uses or ingestions and a minimum of 2 years since the last use of marijuana is permitted;

(c) No allowance for the prior use of cocaine or cocaine metabolites, Heroin, Phencyclidine (PCP) or Lysergic acid diethylamide (LSD);

(d) A provision that any individual convicted or found guilty of the sale, manufacture or distribution of any CDS may not be certified by the Commission; and

(e) Additional specified procedures to evaluate the legal use or abuse of prescribed CDS by an applicant.

(2) Specify that an applicant for certification or voluntary attendance must be physically fit for "participation in" rather than "completion of" a police academy;

(3) Clarify the current regulation concerning "temporary" certification to clearly specify the original Commission intent that eligibility for temporary certification is for formerly certified police officers who are employed by a new police agency within 90 days of leaving the previous one; and

(4) Further clarify the requirements for in-service and firearms training for recertification, including the requirement that the new mandated employee must qualify with a firearm before that firearm could be issued.

The amendment to the Firearms regulation expands the eligibility for line safety officer and firearms instructor certification by replacing the current eligibility requirement of 2 years of "law enforcement" experience with an allowance of 5 years of "criminal justice" experience. The amendment also now requires that this experience must include at least 2 years in a position carrying a firearm.

## **EXECUTIVE DEVELOPMENT INSTITUTE UPDATE**

*by: Theresa Satterfield, Administrator*

### **LEADERSHIP CHALLENGE IX**

The session on Technology was held in Gaithersburg and was well received. Plans for Leadership Challenge X are underway and applications will be sent out in early April, 2000.

### **EXECUTIVE SEMINARS**

The Executive Development Institute's program schedule is in this issue of Training Notes. Schedule will be updated as necessary.

### **MID MANAGEMENT PROGRAMS**

The Byrne Grant funding for the Correctional Mid Management Programs has been exhausted. A total of 202 individuals participated in the training sessions. The programs were well received and were given excellent evaluations from both the individuals who attended and their agencies.

A similar program for Law Enforcement is in the works.

### **EXECUTIVE OFFICER PROGRAMS**

The sixth annual nine day, Law Enforcement Executive Officer Program will be held April 2-4, 9-11 and 16-18, 2000. Notices have been mailed out. This program is specifically designed for the first and/or second in command of agency. The cost for the nine-day program is \$250.00 which covers all meals, breaks and handouts.

The six day, Correctional Executive Officer Program will be held May 7-9 & 21-23, 2000. Notices will be sent out shortly. Plan ahead, there is a charge for this program. (Approximate cost between \$150 - \$200.)

### **CAREER TRACK PROGRAM**

The Career Track initiative is well under way and further information is forthcoming.

### **PROFESSIONAL DEVELOPMENT FUND**

Twenty-five requests were received, 16 specifically police related, 8 corrections related, and one applicable to both. The Review Teams met and made their selections. Applicants will be notified in writing. Award winners and their initiatives will be announced in Training Notes in a future issue.

## **MARYLAND COMMUNITY CRIME PREVENTION INSTITUTE MARYLAND MCCPI UPDATE:**

*by Patricia L. Sill, Administrator*

### **UPCOMING TRAINING PROGRAMS:**

The Maryland Community Crime Prevention Institute is planning to conduct one five-day Commercial and three four-day Residential Crime Prevention Training Programs in 2000. Dates and sites are as follows:

**Commercial Program:** March 13-17, 2000 at the Carroll Community College in Westminster.

**Residential Programs:** April 10-13, 2000 at the Castle in the Sand Hotel in Ocean City; June 12-15, 2000 at the U.S. Naval Academy in Annapolis, and October 2-5, 2000 at the U.S. Naval Air Station in Patuxent River in St. Mary's County.

Class size for the programs is generally limited to 40.

Notices of these training programs were mailed to all law enforcement agencies statewide in January 2000.

During 1999 training was provided in Residential/Commercial Crime Prevention to 135 students drawn from 43 agencies. These represented all regions of the state and included municipal, county, and State Police agencies, sheriffs' offices, federal/military installations, and security departments. Students overwhelmingly rated the training as very good to excellent.

For more information on MCCPI training programs, please call Mr. Leo French or Mr. Bob Lassahn at (410) 750-6593 or 800-303-8802.

Maryland Crime Prevention Association/MCCPI Training Programs:

The Maryland Crime Prevention Association (MCPA) and MCCPI are co-sponsoring a workshop on "Preventing School Violence" set for Wednesday, March 22, 2000 at the Sheraton Four Points Hotel in Hagerstown, Maryland. Registration is at 8:00 a.m. and the program will run from 9:00 a.m. until 3:00 p.m.

Other MCPA/MCCPI co-sponsored workshops are being planned as follows: "Preventing Fraud, Scams, and Pickpockets" (May, 2000); "Preventing and Handling Workplace Violence/Domestic Violence/Criti-

*see mcci update page 5*

*mcci update, from page 4*

## MCCIP UPDATE

cal Incidents" (September, 2000); "Computer Security" (November, 2000). Also, MCPA's three-day Annual Conference will be held in Ocean City on October 25-27, 2000 and will be on "Advanced Crime Prevention Through Environmental Design (CPTED)".

For additional information on these workshops or to request a membership application, contact the Maryland Crime Prevention Association at (301) 840-2585, ext. 3306.

### New Telephone Number:

The Maryland Community Crime Prevention Institute and the State D.A.R.E. Coordinator's Office recently changed their phone number. The new number is (410) 750-6593. The 800 number remains unchanged at 800-303-8802.

## TRAINING OPPORTUNITY

### CLANDESTINE LAB AWARENESS

The Police and Correctional Training Commissions are planning to conduct several 4-hour training classes developed by the Drug Enforcement Administration entitled "Clandestine Lab Awareness." Topics include: types of labs likely to be encountered, history of drug labs, health hazards posed to first responding officers and police lab technicians, manufacturing methods, and clean-up procedures. The course is suitable (with some slight modification) for either entrance level or veteran officers.

**Topics include: types of labs likely to be encountered, history of drug labs, health hazards posed to first responding officers and police lab technicians, manufacturing methods, and clean-up procedures.**

Classes will be scheduled at various regional sites and the Anne Arundel and Prince George's County Police Departments will provide instructors. A nominal fee may be charged to cover manuals and printed material.

Agencies that may be interested in attending one of the sessions are invited to contact Cheryl Friend or Lee Goldman at (410) 750-6500. The location and frequency of classes will be determined based on expressions of interest and availability of instructors.

## WHY LAW ENFORCEMENT NEEDS TO RECOGNIZE AUTISM

The Training Section has completed the model training program "Why Law Enforcement Needs To Recognize Autism". This program presents critical information regarding the assessment, identification and responses to potential victims of autism. This instructional package contains a two-hour lesson plan, handout materials, support video, examination with a test key, and a presentation in PowerPoint format. This material was distributed to the largest police departments and academies in Maryland. To request a copy of this material, please contact the Criminal Justice Resource Center at (401)750-6590.

## FULBRIGHT FELLOWSHIP

The Fulbright Commission in London is again offering a special FULBRIGHT FELLOWSHIP IN POLICE STUDIES under the program with the United Kingdom for 2001-2002. The fellowship is designed for emerging, mid-career, or senior domestic police professionals and is geared to the practitioner rather than the academic. Two police officers are chosen for the award each year, and the 2001-2002 competition will be the twelfth year the award has existed.

**The fellowship is designed for emerging, mid-career, or senior domestic police professionals and is geared to the practitioner rather than the academic.**

The application deadline for this fellowship is August 1, 2000. For more information, contact Karen C. Adams at CIES at 202-686-6245 or [kadams@cies.iie.org](mailto:kadams@cies.iie.org).

## LEGAL CORNER

by Holly Funk, Assistant Attorney General

### Domestic Violence Standby Calls - Officer's Duty to Victim - Immunity

Valerie Williams was involved in an abusive relationship with Gerald Watkins. Mary Williams (Valerie's mother) received a frantic phone call from her daughter, and called 911 upon returning home to find Valerie had again been beaten by Watkins. An officer responded and took statements from both women about the history of Valerie's abuse by Watkins. While the officer conducted the interviews, Watkins called the house and spoke to both women. According to Mary Williams, Watkins threatened to return to the house. He called again, and Mary Williams angrily hung up the phone. The caller ID box showed he called from a liquor store, and the officer dispatched a police car to that location, and told Valerie to stay inside while he called for a camera. With the officer's knowledge, Mary Williams went to pick up Valerie's baby from the sitter, and upon return spoke briefly with the officer, who was in his cruiser out front. A few minutes later, Mary Williams looked out from the house and saw Watkins running up the front steps, and saw that the officer was no longer parked in front. Watkins kicked open the door and shot both women and himself. Valerie's and Watkins' wounds were fatal; Mary is partially paralyzed.

Mary Williams sued the State, City of Baltimore, and the officer. She claimed the officer had a special relationship with the women, giving him a duty to protect them beyond the duty he would ordinarily owe citizens threatened by crime. The trial court dismissed the claims against the State and the city, and entered summary judgment for the officer, finding qualified immunity because the actions occurred while the officer acted in a discretionary capacity and without malice.

The claim against the officer was controlled by Article 27, §11F (now Article 27, §798 - domestic violence standby calls). Section 11F included (as now) immunity for officers who act reasonably and in good faith while helping domestic violence victims. Mary Williams claimed: §11F imposed on officers a specific duty to protect domestic violence victims; this duty is so mandatory that the officer's function is no longer "discretionary;" and this the officer in this case was not entitled to immunity.

The Court of Special Appeals analyzed the duties and immunities of police officers, noting that without §11F, the officer would unquestionably have immunity. Section 11F was enacted in 1979 to allow victims to get help from law enforcement officers in safely retrieving essential personal items from the home; its legislative history shows the intention of keeping officers' traditional immunities when they assume §11F duties. The court found that §11F did not expand officers' duties or diminish their qualified immunity, and that under the facts of this case, the officer did not create a special relationship with the victims to override his qualified immunity. The court also noted that §11F dealt with the very limited situation of removing personal effects from the home, which was not involved here. *Williams v. Mayor and City Council of Baltimore*, 128 Md.App.1, 736 A.2d 1084 (1998), cert. granted \_\_ Md. \_\_ (December 20, 1999). NOTE: This ruling has been appealed, and the Maryland Court of Appeals has agreed to review the case.

### Search & Seizure - Terry Stop - Flight from Police in High Crime Area

Several Chicago police officers were in uniform and working special operations, driving a 4-car caravan converging on a known high drug traffic area. The officers were traveling together because they expected to find a crowd in the drug area. As the caravan passed, an officer in the last car noticed Wardlow standing next to a building holding an opaque bag. He looked in the direction of the officers and then fled on foot, and was eventually cornered and stopped. The officer said that the unprovoked flight aroused his suspicion. He did a pat-down search of Wardlow for weapons because it was his experience that guns were commonly found in the vicinity of drug transactions. The officer squeezed the opaque bag, and felt an object shaped like a gun. The officer opened the bag, retrieved a .38 with 5 live rounds, and arrested respondent.

Wardlow's motion to suppress the gun made it to the U.S. Supreme Court, and was decided on January 12, 2000. The U.S. Supreme Court ruled that the officer was justified in suspecting Wardlow was involved in criminal activity, and in investigating further by conducting a brief investigatory stop:

- Under *Terry v. Ohio*, an officer may conduct a brief, investigatory stop of an individual when he has a **reasonable, articulable suspicion that criminal activity is afoot**. This is more than a hunch, less than probable cause - there must be a minimal level of objective justification for making a stop.
- By itself, a suspect's **presence in a high crime area** is not enough for a Terry stop. But the characteristics of the area are something officers may consider in deciding whether to stop someone.

*see Legal Corner, page 7*

*This advisory is not intended to substitute for the advice of legal counsel. Please use due care and consult your state and local laws, legal advisors, and agency policy and procedure.*

*Legal Corner, from page 1*

## LEGAL CORNER

- All by itself, the **refusal to cooperate** with police is not enough to justify a detention or seizure. Individuals have the right, when approached by police, to ignore police and go about their business.
- Nervous, evasive behavior is a factor in determining reasonable suspicion, and **unprovoked flight from police** is certainly evasive behavior. The Court stopped just short of announcing a blanket authorization to stop anyone who flees police, but made it clear that while unprovoked flight does not necessarily indicate criminal activity, it is certainly a factor in officers' decisions about reasonable suspicion. Officers must look at the totality of the circumstances, and make determinations of reasonable suspicion based on commonsense judgments and inferences about human behavior. Although Terry allows officers to detain fleeing individuals to resolve ambiguities in their conduct, there is a risk that officers may stop innocent people. But if during the brief encounter officers find no facts to support probable cause, the individual must be allowed to go on his way.

**Illinois v. Wardlow**, 200 WL 16315 (January 12, 2000).

### Law enforcement - Extra-jurisdictional authority

While permissibly cutting through Baltimore City en route from one call to another, a Baltimore County Police officer observed a car run a red light, nearly hit him, and proceed in an erratic manner. Believing the driver intoxicated, the officer activated his flashing lights and pursued the vehicle to make a traffic stop. There were no more erratic moves, but the car did not stop, continuing into the city at 30-40 mph. The officer continued to pursue through the city, kept in communication with dispatch, and asked for city police to be notified. The officer activated his siren while talking with dispatch, and then sounded it intermittently. City police cars joined the chase, and then the car increased its speed to 50-60 mph. The officer eventually ended his pursuit, and city police took over. Almost immediately thereafter, the car ran a stop sign and hit a taxi, killing the passenger. The driver had cocaine, and alcohol over the legal limit, in his blood. The accident occurred 3 ½ miles inside the city, and the chase lasted over 5 minutes.

The administrative hearing board concluded that the officer's pursuit was an improper exercise of extra-territorial jurisdiction in enforcing the State motor vehicle law, and sanctioned him with losing 5 days leave. The officer appealed, claiming local offic-

ers are authorized to effect extra-jurisdictional stops of suspected impaired drivers until local police arrive to enforce the law. The hearing board's decision was confirmed by the county police chief, and affirmed by the Circuit Court and the Court of Special Appeals.

The Court of Appeals agreed that the pursuit was an improper exercise of extra-jurisdictional authority. Article 27, §594B(l)(1) and (2) [note: the relevant provisions are now at §594B(m)], governs the officer's authority to enforce the State laws outside his sworn jurisdiction, and limits that authority. The Court held that §594B(l)(2)(ii) means exactly what it says: "Under this subsection a police officer may not enforce the provisions of the Maryland Vehicle Law beyond the officer's sworn jurisdiction." Section 594B's extra-territorial grant of authority to local police officers is very limited. The authority to act as an officer in another jurisdiction cannot be exercised unless the officer: (1) is participating in a joint investigation with other law enforcement agencies (at least one of which has local jurisdiction); is rendering assistance to another officer; is acting at the request of another State or local police officer; or an emergency exists, and (2) the officer is acting in accordance with regulations adopted by his employing agency.

The Court held that none of these conditions existed here. There was no emergency situation justifying a full pursuit through unfamiliar city streets, and the officer apparently acted in contravention of 2 Baltimore County Police Department regulations. Twice the General Assembly has had the chance to change the law to allow officers to enforce vehicle laws outside their home jurisdiction (at least to stop impaired drivers), and twice it rejected the opportunity - largely based on the safety risk of officers driving at high speeds on unfamiliar streets, being unable to give dispatch a clear picture of events as they unfold, and the potential for officers to find themselves out of range of radio or backup. *Boston v. Baltimore County Police Department*, 200 WL136281 (February 8, 2000).

***This advisory is not intended to substitute for the advice of legal counsel. Please use due care and consult your state and local laws, legal advisors, and agency policy and procedure.***

Check MPCTC's website periodically for breaking news about legal issues of particular interest to law enforcement and correctional professionals.



# MARYLAND TRAINING SCHEDULE

Training Notes is available online at <http://www.dpsc.state.md.us/pct/train/>

The dates and locations of training programs listed are subject to change or cancellation without prior notice. Although PCTC will make reasonable effort to schedule displaced applicants in other training classes, final responsibility for personnel receiving mandated training within the prescribed time period remains with the employing agency. Employing agencies are encouraged to register their personnel in mandated programs as early as possible.

## CORRECTIONAL ENTRANCE LEVEL TRAINING Maryland Correctional Training Academy in Woodstock

The below dates are subject to adjustment/cancellation due to the hiring practices and enrollment of those institutions that use this academy. Administrators are advised to schedule their employees for training as early as possible after employment. The classes will have a maximum enrollment of 42.

Beginning Date	Class#	Graduation
March 1, 2000	00-3	April 5, 2000
March 15, 2000	00-4	May 19, 2000
June 5, 2000	00-5	May 10, 2000
May 26, 2000	00-6	June 1, 2000
May 17, 2000	00-7	June 22, 2000
May 31, 2000	00-8	July 6, 2000
June 21, 2000	00-9	July 27, 2000
July 19, 2000	00-10	August 23, 2000
August 16, 2000	00-11	September 21, 2000
September 20, 2000	00-12	October 26, 2000
October 18, 2000	00-13	November 28, 2000
November 15, 2000	00-14	December 22, 2000

For registration information concerning these programs, please contact Rhoney Williams at (410) 461-7256. Find us on the World Wide Web: <http://www.dpsc.state.md.us/pct/train/>

## CORRECTIONAL FIRST LINE ADMINISTRATOR AND SUPERVISOR TRAINING PROGRAMS

### Correctional First Line Supervisor Training 5 Days (Limit 28)

FEE: \$45.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.

March 13-19, 2000	Community College-Balto. Co.-Owings Mills
May 15-19, 2000	Community College-Balto. Co.-Owings Mills
September 25-29, 2000	Community College-Balto. Co.-Owings Mills
October 23-27, 2000	Community College-Balto. Co.-Owings Mills

### Correctional First Line Administrator Training 7 Days (Limit 18)

FEE: \$65.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.

April 3-5 and 17-20, 2000	MD Corr. Training Academy-Woodstock
October 2-4 and 16-19, 2000	MD Corr. Training Academy-Woodstock

INSTRUCTIONS: A Nomination Form **MUST** be completed for each person, signed by the Agency Head & submitted to Gloria Herndon. For additional information on Correctional Supervisor, Administrator and Specialized programs, contact Gloria Herndon at (410) 750-6500.

## POLICE INSTRUCTOR, ADMINISTRATOR AND SUPERVISOR TRAINING PROGRAMS

### 1999-2000 TRAINING PROGRAMS - SCHEDULE

#### Instructor Training-Police & Correctional (Limit 20)

FEE: \$90.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.

April 3-7, 2000	Eastern Shore Criminal Justice Academy
May 1-5, 2000	Community College of Baltimore County
June 5-9, 2000	Community College of Baltimore County
July 10-14, 2000	Community College of Baltimore County
July 31-August 4, 2000	Community College of Baltimore County
September 11-15, 2000	Southern Maryland Police Training Aca.
October 2-6, 2000	Community College of Baltimore County
Oct 30-Nov 3, 2000	Harford County Sheriff's Office at HCC
December 4-8, 2000	Community College of Baltimore County

INSTRUCTIONS: For any programs listed on the left, a Nomination Form **MUST** be completed for each person, signed by the Agency Head and submitted to Patrick O. Smith. For additional information on Police & Correctional Instructor Training, Police Administrator or Police Supervisor Training programs, contact Patrick O. Smith at 410/750-6500.

#### Police Supervisor Training Program (Limit 30)

FEE: \$90.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.

April 10-14, 2000	Community College of Baltimore County
May 15-19, 2000	Easton Police Department
June 12-16, 2000	Community College of Baltimore County

#### Police Administrator Training Program (Limit 30)

FEE: \$90.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.

March 6-10, 2000	Community College of Baltimore County
May 8-12, 2000	Community College of Baltimore County



# MARYLAND TRAINING SCHEDULE

Training Notes is available online at <http://www.dpscs.state.md.us/pct/train/>

## FIREARMS TRAINING

MPCTC - FIREARMS TRAINING FACILITY 7320 Slacks Road, Sykesville, MD 21784

### Simunitions Training and Safety Course (Limit 20)

Fee: \$500.00 per person - Agencies should contact the Firearms Training Facility - MPCTC for more course and billing information (410)549-5732.

Deadline: April 14, 2000

May 9-12, 2000 (4 day)

Firearms Training Facility, Sykesville

### Armors School-Pistol (Smith & Wesson) (Limit 35)

Fee: \$275.00 per person plus \$150 for Armors Tool Kit (if needed) - Agencies should contact the Firearms Training Facility - MPCTC for more course and billing information (410)549-5732.

Deadline: April 24, 2000 registration

July 17-20, 2000 (4 day)

Firearms Training Facility, Sykesville

### Armors School-Revolver (Smith & Wesson) (Limit 35)

Fee: \$275.00 per person plus \$235 for Armors Tool Kit (if needed) - Agencies should contact the Firearms Training Facility - MPCTC for more course and billing information (410)549-5732.

Deadline: June 30, 2000 registration

October 9-12, 2000 (4 day)

Firearms Training Facility, Sykesville

### Taser M26 Instructor Certification Training (Limit 24)

Fee: \$65.99 per person. Fee includes 4 Air Cartridges required for qualification, CD ROM with training materials, instructor printed manuals, and all materials necessary for coursework.. Agencies should contact the Firearms Training Facility for more course and billing information (410)549-5732

Deadline: May 12, 2000 registration

June 5, 2000 (1day)

Firearms Training Facility, Sykesville

## EXECUTIVE DEVELOPMENT INSTITUTE PROGRAMS CALENDAR YEAR 2000

### LEADERSHIP SCHOOL (3 Days)

March 21-23, 2000

April 24-26, 2000

May 16-18, 2000

June 27-29, 2000

July 18-20, 2000

August 22-24, 2000

September 19-21, 2000

October 10-12, 2000

November 14-16, 2000

Annapolis

Frederick County

Frederick City

Wye Mills

Frederick County

Annapolis

Frederick City

Baltimore

Wye Mills

### LAW ENFORCEMENT EXECUTIVE OFFICER PROGRAM (9 Days)

April 2-4, 9-11, & 16-18, 2000

### CORRECTIONS EXECUTIVE OFFICER PROGRAM (6 Days)

May 7-9 & 21-23, 2000

### PATROL WORKLOAD ANALYSIS AND RESOURCE ALLOCATION (2 Days)

July 28 & 29, 2000

Baltimore

November 9 & 10, 2000

Baltimore

### L.E.O.B.R. - LAW ENFORCEMENT OFFICERS BILL OF RIGHTS

Plans are in the works for two Basic L.E.O.B.R. classes tentatively scheduled in March and September 2000. Notices will be mailed out when dates and locations have been finalized.

**Please Note: There is a charge for all of the above programs. Further information, to include costs and locations, will be provided in future issues.**

PCTC is not responsible for the content and delivery of training programs sponsored by other agencies. Programs listed in Training Notes are listed as a service to readers and do not imply endorsement by the Police and Correctional Training Commissions.

## CSXT RAILROAD POLICE TRAINING COURSE CSX Transportation, Inc., Rail Transit Group

Program covers the enforcement aspects of "Operation Lifesaver" which concerns rail/highway accidents and also addresses the problem of railroad theft and vandalism.

For information regarding training dates, location and subject matter, please contact Superintendent S. L. Gregory at (410) 613-5192.



# APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION (Additions since June '99 Training Notes)

(E=Entry Level) (I=Inservice) (F=Firearms) (M=Miscellaneous) (L=LETN)

AGENCY PROG. APPR#	TYPE	HOURS	APPROVED	EXPIRES
<b>TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION</b>				
ANNE ARUNDEL CO POLICE				
P5184 FIREARMS-ANNUAL	F	0.0	02/07/2000	02/06/2003
P5183 ANNUAL IN-SERVICE	I	10.0	02/07/2000	02/06/2003
BALTIMORE CITY POLICE				
P5084 FIREARMS-DAY PISTOL	F	0.0	12/20/1999	12/19/2002
P5096 IN-SERVICE TRAINING 2000	I	18.0	01/04/2000	01/03/2003
BALTIMORE CITY POLICE ACADEMY				
P5086 BALTIMORE COUNTY 109TH CLASS	E	1000.0	12/22/1999	12/21/2000
P5159 MD POLICE CORPS BASIC E.L. 00-1	E	1320.0	01/24/2000	01/23/2001
P5182 BALTO CITY POLICE ACAD ELT CLASS 00-01				
BALTIMORE CO SHERIFF				
P5099 REPORT FORMS & WARRANT PROCEDURE	I	2.0 0	1/05/2000	01/04/2003
P5100 SEXUAL HARASMT-RECOGNITION & PREVENT'N	I	2.0 0	1/01/2000	12/31/2002
P5101 ASP BATON RECERTIFICATION	I	4.0	01/05/2000	01/04/2003
BRUNSWICK POLICE				
P5102 M17A1 GAS MASK	I	3.0	01/06/2000	01/05/2003
P5103 INTRO TO PROBLEM SOLVING-ROLL CALL TRAIN	I	1.0	01/06/2000	01/05/2003
P5104 PROBLEM SOLV-SCAN & ANALYSIS-ROLL CALL	I	1.0	01/06/2000	01/05/2003
P5105 PROBLEM SOLV-RESPONSE & ASSESSMENT-ROLL	I	1.0	01/06/2000	01/05/2003
P5106 IMPEDIMENTS TO PROBLEM SOLV-ROLL CALL	I	1.0	01/06/2000	01/05/2003
CAMBRIDGE POLICE				
P5170 CAMBRIDGE EMPLOYEE MANUAL/REGS UPDATE	I	1.0	01/28/2000	01/27/2003
P5171 OLEORESIN CAPISCUM	I	2.0	01/28/2000	01/27/2003
CARROLL CO SHERIFF				
P5176 COMMUNICABLE DISEASES	I	4.0	02/01/2000	01/31/2003
P5195 EMT/B RECERTIFICATION	I	24.0	02/10/2000	02/09/2003
TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION				
CECIL CO SHERIFF				
P5116 FIREARMS-ENTRANCE LEVEL	F	35.0	01/10/2000	01/09/2003
P5080 DARE INSTRUCTOR PROGRAM	I	80.0	12/20/1999	12/19/2002
CHESTERTOWN POLICE				
P5119 GENERAL IN-SERVICE FOR ELKTON PD 1999	I	5.0	01/10/2000	01/09/2003
P5152 GENERAL IN-SERVICE FOR OFFICERS	I	18.0	01/18/2000	01/17/2003
P5161 GENERAL IN-SERVICE FOR SUPERVISORS	I	21.0	01/27/2000	01/26/2003
DEPT OF STATE POLICE				
P5163 FIREARMS-ANNUAL PISTOL DAY	F	0.0	01/27/2000	01/26/2003
P5169 FIREARMS-ANNUAL PISTOL REDUCED LIGHT	F	0.0	01/27/2000	01/26/2003
P5158 THE UNIFORMED OFFICER	I	16.0	01/21/2000	01/20/2003
EASTERN SHORE CRIMINAL JUSTICE ACAD				
P5162 COMPARATIVE COMPLIANCE I AND IV	C	161.0	01/24/2000	01/23/2003
P5133 COMPARATIVE COMPLIANCE II- FIRST RESPOND	E	45.0	01/13/2000	01/12/2001
P5078 FIREARMS-ANNUAL	F	0.0	12/20/1999	12/20/2002
P5094 RECERT COURSE FOR STRAIGHT BATON	I	6.0	01/04/2000	01/03/2003
P5095 CRIME SCENE PROCEDURESESSION 3	I	40.0	01/04/2000	01/03/2003
P5180 CRIMINAL INV TECH FOR THE UNIFORMED P.O.	I	21.0	02/03/2000	02/02/2003
EASTON POLICE				
P5125 FIREARMS-ANNUAL PISTOL	F	0.0	01/11/2000	01/10/2003
P5126 FIREARMS-SCOPED RIFLE	F	2.0	01/11/2000	01/10/2003
P5127 FIREARMS-ASSAULT RIFLE	F	2.0	01/11/2000	01/10/2003
P5128 FIREARMS-SEMI-AUTO RIFLE	F	2.0	01/11/2000	01/10/2003
P5129 FIREARMS-AUTOMATIC WEAPONS	F	2.0	01/11/2000	01/10/2003
ELKTON POLICE				
P5131 FIREARMS-CLASSROOM	F	2.0	01/12/2000	01/11/2003
FREDERICK CO SHERIFF				
P5081 GENERAL IN-SERVICE PROGRAM	I	35.0	12/20/1999	12/19/2002
P5082 INSTINCTIVE DEFENSIVE TACTICS	I	16.0	12/20/1999	12/19/2002
P5193 HOSTAGE NEGOTIATION	I	8.0	02/09/2000	02/08/2003



# APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION (Additions since June '99 Training Notes)

These are training programs which the Commission has approved for delivery. Provided that proper arrangements with the offering agencies have been made, these programs may be used by other agencies without prior Commission approval. Check with these agencies regarding dates, fees, and the like.

## PROGRAM TYPE KEY

(E = Entry Level) (I = Inservice) (F = Firearms) (M = Miscellaneous) (L = LETN)

AGENCY PROG. APPR#	TYPE	HOURS	APPROVED	EXPIRES
<b>GAITHERSBURG POLICE</b>				
P5077 GENERAL IN-SERVICE PROGRAM	I	18.0	12/10/1999	12/09/2002
P5117 GENERAL IN-SERVICE	I	18.0	01/10/2000	01/09/2003
<b>GARRETT CO SHERIFF</b>				
P5150 OUTDOOR SURVIVAL TECHNIQUES	I	4.0	01/18/2000	01/17/2003
P5151 VIOLENCE IN THE WORKPLACE	I	2.0	01/18/2000	01/17/2003
<b>HAGERSTOWN POLICE</b>				
P5135 FIREARMS-ENTRANCE LEVEL	F	50.0	01/18/2000	01/17/2003
P5130 STREET LEVEL DRUG INTERDICTION	I	7.5	01/12/2000	01/11/2003
<b>HARFORD CO SHERIFF</b>				
P5079 FIREARMS-ENTRANCE LEVEL	F	40.0	12/20/1999	12/19/2002
P5136 SITUATIONAL MANAGEMENT & PERF PROBLEMS	I	8.0	01/18/2000	01/17/2003
P5137 DOMESTIC VIOLENCE	I	3.0	01/18/2000	01/17/2003
P5138 HARFORD CO MEDIATION PROGRAM	I	1.5	01/18/2000	01/17/2003
P5139 COMMUNICATIONS & HATE CRIMES	I	5.5	01/18/2000	01/17/2003
P5140 SEARCH MANAGEMENT	I	8.0	01/18/2000	01/17/2003
P5141 EVOC REFRESHER COURSE	I	8.0	01/18/2000	01/17/2003
P5142 DEVELOPING INFORMANTS	I	4.0	01/18/2000	01/17/2003
P5143 LEGAL UPDATES	I	1.5	01/18/2000	01/17/2003
P5144 COMPUTER CRIMES	I	8.0	01/18/2000	01/17/2003
P5145 DEATH INVESTIGATIONS	I	8.0	01/18/2000	01/17/2003
P5146 SITUATIONAL LEADERSHIP	I	8.0	01/18/2000	01/17/2003
P5147 SELF LEADERSHIP & PERSONAL EFFECTIVENESS	I	8.0	01/18/2000	01/17/2003
P5148 GENERAL LAW ENFORCEMENT IN-SERVICE	I	32.0	01/18/2000	01/17/2003
P5179 WHY LE NEEDS TO RECOGNIZE AUTISM	I	2.0	02/03/2000	02/02/2003
<b>HARFORD CO SHERIFF ACADEMY</b>				
P5124 HARFORD COUNTY SHERIFF'S ACADEMY ELT	E	1080.0	01/10/2000	01/09/2001
<b>HYATTSVILLE POLICE</b>				
P5186 FIREARMS-ANNUAL	F	0.0	02/07/2000	02/06/2003
P5187 FIREARMS-AUTO WEAPONS-AR 15	F	2.0	02/07/2000	02/06/2003
<b>IN THE LINE OF DUTY</b>				
P5098 VOL 5-PROG 3:VERBO JUDO PART TWO	M	1.0	01/04/2000	01/03/2003
P5188 VOL 5-PROG 4: TEXAS OFFICER HOSTAGE	M	1.0	01/07/2000	02/06/2003
<b>KENT CO SHERIFF</b>				
P5155 FIREARMS-ANNUAL	F	2.0	01/19/2000	01/18/2003
<b>LAUREL POLICE</b>				
P5123 LASER RADAR SPEED DETECTION	I	8.0	01/10/2000	01/09/2003
<b>LAW ENFORCEMENT TELEVISION NETWORK</b>				
P5089 BOMBS & EXPLOSIVES AWARENESS, PART 1	L	0.5	01/01/2000	12/31/2002
P5090 FLETC HATE/BIAS CRIMES:DOMESTIC TERROR'M	L	0.5	01/01/2000	12/31/2002
P5091 LEGAL UPDATE: MISIDENTIFICATION	L	0.5	01/01/2000	12/31/2002
P5092 RISK RED REV'W 5:CIVIL LITIGA'N MANG:P2	L	0.5	01/01/2000	12/31/2002
P5093 LUCASVILLE	L	0.5	01/01/2000	12/31/2002
P5164 BOMBS & EXPLOSIVE AWARENESS, PART 2	L	0.5	02/01/2000	01/31/2003
P5165 FLETC HATE/BIAS CRIMES-PART 4:ROLE OF PO	L	0.5	02/01/2000	01/31/2003
P5166 DISCRIM & HARASSMENT IN THE WORKPLACE	L	0.5	02/01/2000	01/31/2003
P5167 LEGAL UPDTE:SEX AND THE POLICE	L	0.5	02/01/2000	01/31/2003
P5168 PROFESSIONAL COMMUNICATION SKILLS	L	0.5	02/01/2000	01/31/2003
<b>MD NATURAL RESOURCES POLICE</b>				
P5107 CONSERVATION ENFORC SURVEILLANCE	I	8.0	01/06/2000	01/05/2003
P5108 REPTILE ENFORC & IDENT	I	12.0	01/06/2000	01/05/2003
P5109 DOMESTIC VIOLENCE UPDATE	I	1.0	01/06/2000	01/05/2003
P5110 SUPERVISOR IN-SERVICE	I	22.0	01/06/2000	01/05/2003
P5111 OFFICER VIOLATOR CONTACTS	I	4.0	01/06/2000	01/05/2003
P5112 CEREMONIAL HONOR GUARD TRAINING	I	16.0	01/06/2000	01/05/2003
P5113 DOVE BAIT ENFORCMENT	I	8.0	01/06/2000	01/05/2003
P5114 BOAT ACCIDENT INVEST	I	16.0	01/06/2000	01/05/2003
<b>MD POLICE &amp; CORR TRNG-OFFSITE PROG</b>				
P5178 FIREARMS INSTRUCTOR SCHOOL	F	80.0	01/31/2000	01/30/2003



# APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION (Additions since June '99 Training Notes)

<b>AGENCY PRG. APPR#</b>	<b>(E=Entry Level) (I=Inservice) (F=Firearms) (M=Miscellaneous) (L=LETN)</b>	<b>TYPE</b>	<b>HOURS</b>	<b>APPROVED</b>	<b>EXPIRES</b>
<b>MD POLICE &amp; CORR TRNG-WOODSTOCK</b>					
P5134	EVOC IN-SERVICE	M	24.0	01/13/2000	01/12/2003
P5149	CLANDESTINE LAB AWARENESS	M	4.0	01/18/2000	01/17/2003
P5154	EMERGENCY RESPONSE COURSE	M	16.	01/19/2000	01/18/2003
P5157	EVOC INSTRUCTOR COURSE	M	75.0	01/21/2000	01/20/2003
<b>MD STATE FOREST &amp; PARK SERVICE</b>					
P5118	FIREARMS-CLASSROOM	I	4.0	01/10/2000	01/09/2003
<b>MD TRANSPORTATION AUTHORITY POLICE</b>					
P5190	FIREARMS-ANNUAL	F	2.0	02/09/2000	02/08/2003
P5191	FIREARMS-ENTRANCE LEVEL	F	80.0	02/09/2000	02/08/2003
P5192	FIREARMS-OFF DUTY REVOLVER	F	0.0	02/09/2000	02/08/2003
<b>MISCELLANEOUS/ONE TIME TRAINING</b>					
P5122	HOSTAGE/BARICADE SIMULATION	I	7.0	01/10/2000	01/09/2003
P5074	TRAIN THE TRAINER	M	1.5	12/07/1999	12/06/2002
P5132	BOMB, BOMB THREATS & BOOBY TRAPS	M	16.0	01/13/2000	01/12/2003
P5156	STREET SURVIVAL SEMINAR	M	24.0	01/21/2000	01/20/2003
P5172	SUICIDE & STRESS	M	14.0	01/28/2000	01/27/2003
P5196	CONSTITUTIONAL LAW	M	14.0	02/10/2000	02/09/2003
<b>MNCPPC-PRINCE GEORGES CO DIVISION</b>					
P5087	CPR/FIRST AID	I	4.0	01/03/2000	01/02/2003
P5088	DEFENSIVE TACTICS	I	4.0	01/03/2000	01/02/2003
P5185	ANNUAL IN-SERVICE	I	19.0	02/07/2000	02/06/2003
<b>PRINCE GEORGES CO POLICE</b>					
P5181	FIREARMS-ENTRANCE LEVEL	F	70.0	02/03/2000	02/02/2003
P5097	POLICE TRAFFIC RADAR SCHOOL	I	35.0	01/04/2000	01/03/2003
P5173	JUDGMENTAL SHOOTING/SIMUNITION SCENARIOS	I	4.0	02/01/2000	01/31/2003
<b>PRINCE GEORGES CO SHERIFF</b>					
P5160	FIREARMS-TRANSITIONAL	F	6.0	01/24/2000	01/23/2003
<b>ROCKVILLE POLICE</b>					
P5075	CULTURAL DIVERSITY	I	2.0	12/09/1999	12/08/2002
P5076	CONTROLLED F.O.R.C.E.	I	7.0	12/09/1999	12/08/2002
<b>SOUTHERN MD CRIMINAL JUSTICE ACAD</b>					
P5083	STANDARDIZED FIEL SOBRIETY & GAZE NYST.	I	16.0	12/20/1999	12/19/2002
P5120	PBT	I	6.0	01/10/2000	01/09/2003
P5121	EMERGENCY EVALUATIONS TRAINING MODULE	I	1.0	01/10/2000	01/09/2003
P5153	PEDOPHILE INVESTIGATIONS	I	7.0	01/18/2000	01/17/2003
<b>ST MARYS CO SHERIFF</b>					
P5177	LESS LETHAL KINETIC ENERY IMPACT	I	8.0	02/01/2000	01/31/2003
<b>TAKOMA PARK POLICE</b>					
P5115	FIREARMS-ELT SEMI-AUTO RIFLE	F	6.0	01/07/2000	01/06/2003
<b>U OF MD COLLEGE PARK POLICE</b>					
P5073	PR-24 & EXPANDABLE BATON RECERTIFICATION	I	4.0	12/07/1999	12/06/2002
<b>WASHINGTON METRO TRANSIT POLICE</b>					
P4494	AUTO THEFT	I	40.0	02/11/9999	02/10/2002
<b>WESTERN MARYLAND POLICE ACADEMY</b>					
P5085	WESTERN MARYLAND 33RD CLASS	E	768.0	12/29/1999	12/29/2000
<b>WICOMICO CO SHERIFF</b>					
P5174	FIREARMS-ENTRANCE LEVEL SHOTGUN	F	3.0	02/01/2000	01/31/2003
P5175	FIREARMS-ANNUAL SHOTGUN	F	2.0	02/01/2000	01/31/2003
P5189	WHY LE NEEDS TO RECOGNIZE AUTISM	I	2.0	02/08/2000	02/07/2003



# APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION (Additions since June '99 Training Notes)

AGENCY (E=Entry Level) (I=Inservice) (F=Firearms) (M=Miscellaneous) (L=LETN)  
 PRQG. APPR# TYPE HOURS APPROVED EXPIRES

## TRAINING PROGRAMS APPROVED BY CORRECTIONAL TRAINING COMMISSION

**ALLEGANY CO DETENTION CENTER**  
 C3001 STRATEGIC PLANNING I 20.0 01/27/2000 01/26/2003

**ANNE ARUNDEL CO DEPT. OF DET. FAC.**  
 C2875 SECURITY FUNDAMENTALS I 8.0 12/14/1999 12/14/2003  
 C2881 MICROSOFT WORD 201 I 4.0 12/16/1999 12/15/2002  
 C2882 MICROSOFT POWERPOINT I 8.0 12/16/1999 12/15/2002  
 C2883 MICROSOFT EXCEL 201 I 4.0 12/16/1999 12/15/2002  
 C2884 LEGAL LIABILITIES I 4.0 12/16/1999 12/15/2002  
 C2885 AUTMATION FUNDAMENTALS I 4.0 12/16/1999 12/15/2002  
 C2886 DRUG AWARENESS AND IDENTIFICATION I 4.0 12/16/1999 12/15/2002  
 C2887 FIRE PREVENTION I 8.0 12/16/1999 12/15/2002  
 C2888 GANG IDENTIFICATION I 4.0 12/16/1999 12/15/2002  
 C2889 SECURITY AWARENESS I 4.0 12/16/1999 12/15/2002  
 C2890 CHARACTERISTICS OF DOMESTIC VIOLENCE I 8.0 12/16/1999 12/15/2002  
 C2891 FUGITIVES/EXTRADITIONS/IAD I 8.0 12/16/1999 12/15/2002  
 C2892 ADDICTIONS, RELAPSE, AND RECOVERY I 8.0 12/16/1999 12/15/2002  
 C2893 SEX OFFENDERS I 8.0 12/16/1999 12/15/2002  
 C2894 GROUP WORK DYNAMICS I 8.0 12/16/1999 12/15/2002  
 C2895 HIV COUNSELING TECHNIQUES I 8.0 12/16/1999 12/15/2002  
 C2896 MANAGING BEHAVIOR I 8.0 12/16/1999 12/15/2002  
 C3030 UNIT MANAGEMENT I 8.0 02/02/2000 02/01/2003  
 C3031 HOUSING UNIT SUPREVISION AND MGMT I 8.0 02/02/2000 02/01/2003  
 C3032 DIRECT SUPERVISION I 16.0 02/02/2000 02/01/2003

**BALTIMORE CO BUREAU OF CORRECTIONS**  
 C2864 INTERPERSONAL COMMUNICATIONS I 16.0 12/07/1999 12/06/2002  
 CALVERT CO DETENTION CENTER  
 C3033 AIRBORNE PATHOGENS (TB) I 1.0 02/03/2000 02/02/2003  
 CAROLINE CO DETENTION CENTER  
 C2978 SECURITY AND CONTROL I 2.0 01/12/2000 01/11/2003  
 C2979 SECURITY AND CONTROL I 2.5 01/12/2000 01/11/2003  
 C3028 PORTABLE FIRE EXTINGUISHERS I 1.0 02/02/2000 02/01/2003  
 C3029 AIRPACK BREATHING APPARATUS I 1.0 02/02/2000 02/01/2003  
 CARROLL CO DETENTION CENTER  
 C2859 STANDARD FIRST AID/CPR I 7.0 12/07/1999 12/06/2002  
 C2860 REPORT WRITING I 3.0 12/07/1999 12/06/2002  
 C2861 COMMUNICABLE DISEASES I 3.0 12/07/1999 12/06/2002  
 C2862 SEXUAL HARRASSMENT I 1.0 12/07/1999 12/06/2002  
 C3041 ANNUAL IN-SERVICE TRAINING BASIC SPANISH I 8.0 02/08/2000 02/07/2003

**CECIL CO DETENTION CENTER**  
 C2851 SEARCH PROCEDURES I 1.0 12/07/1999 12/06/2002  
 C2852 ROUTINE & EMERG. HLTH CARE & REC. SCRNG I 2.0 12/07/1999 12/06/2002  
 C2853 EVAC. & DISAS. PLANS & EMER. SEC. PLANS I 4.0 12/07/1999 12/06/2002  
 C2854 SECURITY EQUIPMENT I 1.0 12/07/1999 12/06/2002  
 C2855 BLOODBORNE & AIRBORNE PATHOGENS I 1.5 12/07/1999 12/06/2002  
 C2856 INMATE DISCIPLINARY PROCEDURES I 1.0 12/07/1999 12/06/2002  
 C2857 CLASSIFICATION & ORIENTATION PROCEDURES I 1.0 12/07/1999 12/06/2002  
 C2858 FIRE AND SAFETY AND SCOTT AIR PACK I 3.0 12/07/1999 12/06/2002  
 C2982 HOME MONITORING I 2.0 01/21/2000 01/20/2003  
 C2983 EMERGENCY RESTRAINT CHAIR I 2.0 01/21/2000 01/20/2003

**DISMAS HOUSE**  
 C2919 ADMINISTRATION OF MEDICATION I 1.0 12/17/1999 12/16/2002  
 C2920 FIRST AID I 4.0 12/17/1999 12/16/2002  
 C2973 RETURN TO HIGHER SECURITY I 3.0 01/12/2000 01/11/2003  
 C2974 ALCOMONITOR I 3.0 01/12/2000 01/11/2003  
 C2975 EMERGENCY PLANS I 2.0 01/12/2000 01/11/2003  
 C2976 STAFF/INMATES RELATIONS I 3.0 01/12/2000 01/11/2003  
 C2985 ADDICTIONS TRAINING MODULE I 6.0 01/21/2000 01/20/2003  
 C2986 ADDICTIONS TRAINING MODULE (SECURITY) I 6.0 01/21/2000 01/20/2003



# APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION (Additions since June '99 Training Notes)

(E=Entry Level) (I=Inservice) (F=Firearms) (M=Miscellaneous) (L=LETN)

AGENCY PROG. APPR#	TYPE	HOURS	APPROVED	EXPIRES
<b>DORCHESTER CO DETENTION CENTER</b>				
C2872 DEVELOPING SUPERVISORY SKILLS	I	1.0	12/08/1999	12/07/2002
C2876 PROPERTY CONTROL PROCEDURES	I	1.0	12/08/1999	12/07/2002
C2949 USE OF AIR PACKS	I	2.0	01/06/2000	01/05/2003
C2950 BEING AWARE OF THE CON GAME	I	1.0	01/06/2000	01/05/2003
C2951 CAP-STUN TRAINING	I	2.0	01/06/2000	01/05/2003
C2952 CLASSIFICATION	I	1.0	01/06/2000	01/05/2003
C2953 CLOTHED BODY SEARCH	I	1.0	01/06/2000	01/05/2003
C2954 COMMUNICABLE DISEASE	I	2.0	01/06/2000	01/05/2003
C2955 CONTABAND CONTROL	I	1.0	01/06/2000	01/05/2003
C2956 COPING WITH SPECIAL NEEDS	I	1.0	01/06/2000	01/05/2003
C2957 CORRECTIONAL OFFICER SURVIVAL	I	3.0	01/06/2000	01/05/2003
C2958 DEALING WITH STRESS	I	1.0	01/06/2000	01/05/2003
C2959 DEFENSIVE TACTICS	I	2.0	01/06/2000	01/05/2003
C2960 EMERGENCY RESPONSE TEAM	I	2.0	01/06/2000	01/05/2003
C2961 ESCAPE PREVENTION	I	1.0	01/06/2000	01/05/2003
C2962 HIGH RISK TRANSPORTS	I	1.0	01/06/2000	01/05/2003
C2963 INMATE DISCIPLINARY HEARINGS	I	1.0	01/06/2000	01/05/2003
C2964 INMATE DISCIPLINE	I	1.0	01/06/2000	01/05/2003
C2965 LIABILITY ISSUES FOR CORRECTIONS PART 2	I	1.0	01/06/2000	01/05/2003
C2966 RADIO PROCEDURES	I	1.0	01/06/2000	01/05/2003
C2967 ROLE OF THE SUPERVISOR	I	1.0	01/06/2000	01/05/2003
C2968 SECURITY EQUIPMENT TRAINING	I	1.0	01/06/2000	01/05/2003
C2969 STAFF COMMUNICATIONS/RELATIONS	I	1.0	01/06/2000	01/05/2003
C2970 STAFF TEAMWORK	I	2.0	01/06/2000	01/05/2003
C3025 SEXUAL HARASSMENT	I	1.0	02/02/2000	02/01/2003
C3026 ANNUAL IN-SERVICE FOR CORR/SUPPORT STAFF	I	20.0	02/02/2000	02/01/2003
<b>EASTERN CORRECTIONAL INST</b>				
C3020 CORRECTIONAL ROLES AND EXPECTATIONS	I	2.5	01/27/2000	01/26/2003
<b>GARRETT CO DETENTION CENTER</b>				
C2984 FIRST RESPONDER/CPR EMERG MED. TRNG	I	40.0	01/21/2000	01/20/2003
C2988 CORRECTIONS DETENTION AND SECURITY	I	2.0	01/21/2000	01/20/2003
<b>HARFORD CO DETENTION CENTER</b>				
C2998 CORRECTIONAL OFF. NEW EMPL. ORIENTATION	I	44.0	01/21/2000	01/20/2003
C3014 CORRECTIONAL OFFICER IN-SERVICE TRNG	I	18.0	01/27/2000	01/26/2003
C3015 IN SERVICE TRAINING CORRECTIONAL	I	40.0	01/27/2000	01/26/2003
C3016 CORRECTIONAL COMPUTER TRAINING	I	8.0	01/27/2000	01/26/2003
C3017 DEFENSIVE TACTICS REFRESHER	I	4.0	01/27/2000	01/26/2003
<b>HOWARD CO DEPARTMENT OF CORRECTIONS</b>				
C2849 STAFF SEXUAL MISCONDUCT WITH INMATES	I	3.0	12/07/1999	12/06/2002
C3000 HATE CRIMES AND TERRORISM	I	2.0	01/27/2000	01/26/2003
<b>KENT CO DETENTION CENTER</b>				
C2877 LOCK UP USA TRAINING TAPES	I	12.0	12/09/1999	12/08/2002
C2878 LOCK UP USA TRAINING TAPE	I	1.0	12/09/1999	12/08/2002
C2879 LOCK UP USA TRAINING TAPES	I	12.0	12/09/1999	12/08/2002
<b>MD DIVISION OF CORRECTIONS</b>				
C3002 FIREARMS-HANDGUN ENTRANCE LEVEL	F	35.0	12/07/1999	12/06/2002
C3003 FIREARMS -SHOTGUN ENRRANCE LEVEL	F	7.0	12/07/1999	12/06/2002
C3004 FIREARMS-SEMI-AUTOMATIC ENTRANCE LEVEL	F	7.0	12/07/1999	12/06/2002
C3005 FIREARMS - HANDGUN ANNUAL	F	7.0	12/07/1999	12/06/2002
C3006 FIREARMS -SHOTGUN ANNUAL	F	2.0	12/07/1999	12/06/2002
C3007 FIREARMS - SEMI-AUTOMATIC ANNUAL	F	2.0	12/07/1999	12/06/2002



# APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION (Additions since June '99 Training Notes)

AGENCY PROG. APPR#	(E=Entry Level) (I=Inservice) (F=Firearms) (M=Miscellaneous) (L=LETN)	TYPE	HOURS	APPROVED	EXPIRES
<b>MD DIVISION OF CORRECTIONS</b>					
C2850	SERGEANT'S TRAINING-ADMINISTRATIVE	I	4.0	12/07/1999	12/06/2002
C2868	STRESS MANAGEMENT	I	3.0	12/07/1999	12/06/2002
C2899	DRIVER IMPROVEMENT: SELF LEARNING PACKET	I	0.5	12/17/1999	12/16/2002
C2900	TOOL CONTROL: SELF LEARNING PACKET	I	0.5	12/17/1999	12/16/2002
C2901	SEXUAL HARASSMENT: SELF LEARNING PACKET	I	0.5	12/17/1999	12/16/2002
C2902	AIRBORN/BLOODBORNE PATHOGENS: SELF LERN	I	0.5	12/17/1999	12/16/2002
C2903	KEY CONTROL: SELF LEARNING PACKET	I	0.5	12/17/1999	12/16/2002
C2904	USE OF FORCE	I	1.5	12/17/1999	12/16/2002
C2905	CRISIS INTERVENTION	I	1.0	12/17/1999	12/16/2002
C2906	EMERGENCY PLANS	I	2.5	12/17/1999	12/16/2002
C2907	DECISION MKG SCENARIOS FOR CORR. STAFF	I	1.0	12/17/1999	12/16/2002
C2921	DEFENSIVE TACTICS: INTERM. LEVEL- T FORT	I	35.0	12/21/1999	12/20/2002
C2987	JESSUP REGIONAL IN SEVICE TRNG PROGRAM	I	15.0	01/21/2000	01/20/2003
C3018	DEFENSIVE TACTITCS	I	4.0	01/27/2000	01/26/2003
C3019	STANDARD FIRST AID AND CPR	I	5.0	01/27/2000	01/26/2003
C3034	OFFICER SURVIVAL & HANDGUN RETENTION	I	1.0	02/04/2000	02/03/2003
C3035	ROLE OF PSYCHOLOGY SERV IN DOC	I	1.5	02/04/2000	02/03/2003
C3036	VICTIM SERVICES	I	1.0	02/04/2000	02/03/2003
C3037	TIME MANAGEMENT	I	2.0	02/04/2000	02/03/2003
C3038	ROLE OF VOLUNTEER AND RELIGIOUS SERVICES	I	2.0	02/04/2000	02/03/2003
C3039	ROLE OF INMATE GRIEVANCE OFFICE	I	1.0	02/04/2000	02/03/2003
C3040	ROLE OF MARYLAND COMMISSION ON CORR STAN	I	1.0	02/04/2000	02/03/2003
<b>MD DIVISION OF PAROLE &amp; PROBATION</b>					
C2865	HOT SPOTS	I	3.0	12/07/1999	12/06/2002
C2916	COMPLEMENTARY & ALTERNATIVE THERAPIES	I	6.0	12/17/1999	12/16/2002
C2917	THE ELDERLY OFFENDER	I	3.0	12/17/1999	12/16/2002
C2918	DEPERSSION	I	3.0	12/17/1999	12/16/2002
C2977	RECEPTIONIST SKILLS	I	3.0	01/12/2000	01/11/2003
<b>MD RECEPTION DIAGNOSTIC &amp; CLASS CTR</b>					
<b>METROPOLITAN TRANSITION CENTER</b>					
C3024	REPORT WRITING - ADJUSTMENT TICKETS	I	1.0	02/02/2000	02/01/2003
<b>MONTGOMERY CO DETENTION CENTER</b>					
C2866	DRUG ID & THE SUBSTANCE ABUSING OFFENDER	I	8.0	12/07/1999	12/06/2002
C2897	STRESS MANAGEMENT	I	8.0	12/16/1999	12/15/2002
C2972	CELL EXTRACTION	I	4.0	01/12/2000	01/11/2003
C3022	FIRE EXTINGUISHER TRAINING	I	1.5	01/28/2000	01/27/2003
C3023	MORAL RECONATION THERAPY (MRT)	I	32.0	01/28/2000	01/27/2003
C3027	CORRECTIONAL ISSUES-2000	I	8.0	02/02/2000	02/01/2003
C3042	OLEORESIN CAPSICUM	I	2.0	02/08/2000	02/07/2003
<b>PATUXENT INSTITUTION</b>					
C2946	DIETARY DEPARTMENT MANAGEMENT	I	4.0	01/06/2000	01/05/2003
C2947	COMMISSARY OPERATIONAL PROCEDURES	I	4.0	01/06/2000	01/05/2003
<b>PRINCE GEORGES CO DETENTION CENTER</b>					
C2989	POLICY AND PROCEDURE	I	4.0	01/21/2000	01/20/2003
C2990	DEPARTMENTAL ORGANIZATION	I	3.0	01/21/2000	01/20/2003
C2991	INTERNET USE AND ABUSE	I	2.0	01/21/2000	01/20/2003
C2992	INMATE GRIEVANCES	I	1.0	01/21/2000	01/20/2003
C2993	CRITICAL INCIDENT STRESS MANAGEMENT	I	4.0	01/21/2000	01/20/2003
C2994	C.A.L.M. (HATE CRIMES)	I	4.0	01/21/2000	01/20/2003
C2995	PRESSURE POINTS	I	4.0	01/21/2000	01/20/2003



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<i>AGENCY</i> <i>PROG. APPR#</i>	<i>(E=Entry Level) (I=Inservice) (F=Firearms) (M=Miscellaneous) (L=LETN)</i>	<i>TYPE</i>	<i>HOURS</i>	<i>APPROVED</i>	<i>EXPIRES</i>
C2996 COMPUTER TRAINING		I	8.0	01/21/2000	01/20/2003
C3021 MENTAL HEALTH AND SUICIDE PREVENTION		I	3.0	01/28/2000	01/27/2003
<b>ROXBURY CORRECTIONAL INSTITUTION</b>					
C2873 PRINCIPLES & PRACTICE IN PROF. PSYCHOTHE		I	7.5	12/08/1999	12/07/2002
C2874 PRINCIPLES & PRACTICE IN PROF. PSYCHOTHE		I	4.0	12/08/1999	12/07/2002
C2935 MICROSOFT WINDOWS 98		I	12.0	12/06/1999	12/05/2002
C2936 MICROSOFT WORD 97		I	12.0	12/06/1999	12/05/2002
C2937 MICROSOFT ACCESS 97		I	12.0	12/06/1999	12/05/2002
C2938 MICROSOFT EXCEL 97		I	12.0	12/06/1999	12/05/2002
<b>ST MARY'S CO DETENTION CENTER</b>					
C2997 OFFICER SURVIVAL AWARENESS		I	4.0	01/21/2000	01/20/2003
<b>WICOMICO CO DETENTION CENTER</b>					
C2999 AMERICAN RED CROSS - ADULT CPR		I	4.0	01/17/2000	01/16/2003

## EQUIPMENT AVAILABLE FOR LOAN

The Criminal Justice Resource Center, through the generosity of the Maryland Law Enforcement Officers, has new equipment available for loan designed to support training presentations. The equipment is as follows:

### Portable Audio System

Everything you need for great sound anywhere including mixer/power amp tower, speaker enclosure, two mics, all necessary clips cables and a protective cover.

### Time Prompt

This easy-to-use portable timekeeper features preset programs for 15 seconds to 90 minutes. It counts down or up to selected time. Great for meetings and speeches.

### Adjustable Portable Folding Projector Stand

Holds LCD projectors, VCR's and slides projectors. Supports up to 100 lbs. Adjustable top platform to eliminate keystoneing.

The *Training Notes* Newsletters are available on the internet in Portable Document Format at <http://www.dpscs.state.md.us/pct/train/> To view or print these documents you will require the [Adobe Acrobat Reader](#) which is available at no cost.

# WHAT'S NEW

at the Criminal Justice Resource Center

3085 Hernwood Road Woodstock, Maryland 21163 410 203-1007

JANUARY / FEBRUARY 2000

No. 116

## VHS VIDEO - NEW LISTINGS

### **Lockup USA , volume 8, issue 4**

(24:30 min)

#### **Role of the FTO (Pt. 2): Developing Ethical Standards**

The purpose of this video and training guide is to stress how important it is for the Field Training Officer to teach ethics to trainees or new Corrections Officers. When new employees are hired in a correctional facility, it doesn't take long for them to see that there's no other job quite like it. And besides learning how to carry out policies and procedures correctly, new officers should also be taught ethical standards as well so that they will uphold the honor of the department and not do anything to publicly embarrass the agency. Sometimes this facet of the FTO's job is overlooked, but teaching ethics should be just as high a priority as any other aspect of correctional training.

### **Lockup USA, volume 8, issue 5**

(30:15)

#### **Managing Juveniles in the Adult Lockup**

The purpose of this video and training guide is to explore the problems related to holding juveniles as adults in a correctional facility. More and more states are passing laws that permit juveniles charged with violent crimes to be treated as adults. And that means they are being held in adult facilities sometimes right alongside adult inmates. Years ago when juveniles committed a serious crime they were sent to a juvenile facility and treated as an errant child. However, in the wake of increasing violence by juveniles, many states have adopted laws that allow juveniles to be charged with adult crimes and incarcerated in adult correctional facilities which can prove to be a real challenge for the staff. The behavior of juvenile inmates is generally not the same as adult inmates, their needs are somewhat different and the approach by the officer at times needs to be different than with adult inmates. The interpersonal communication skills of the officer will be most important in working with juveniles as will be the need to enforce discipline fairly and consistently.

### **ROLL CALL: Highway-Rail Grade Crossing Safety**

(10 min)

Produced by the Federal Railroad Administration, Operation Lifesaver, Inc. and the Washington State Patrol, this video stresses the need for law enforcement of traffic and trespass laws, describes types of warning signs and signals and reviews the law and civil rulings on driver responsibility. It emphasizes that trespass dangers are the leading cause of death in the rail industry and that increased activity by law enforcement can change motorist behavior. The final segment describes the types of malfunctioning signals: false activations and failures to activate and describes how to report them properly.

## **First Responder**

(3 parts, each about 30 min.)

This three part series from LETN provides an excellent refresher course for Law Enforcement personnel supplying first aid before emergency technicians arrive. The first tape deals with breathing difficulty: its causes (injury or illness) and treatment (airway adjuncts, ventilation, oxygen administration and oxygen tank maintenance). Part 2 begins with scene safety, assessing hazards, how the patient was injured or the source of illness, and whether additional resources will be needed. This tape then goes through the basic procedures for checking vital signs, dealing with poisoning, stings or bites, determining altered states of consciousness and the immediate protocol for strokes and seizures. The third part begins with the diagnosis and treatment of bleeding and shock, moves on to burns, abdominal injuries, allergies and eye injuries.

## **NEWS YOU CAN USE**

### **Hate Crimes**

From the IACP, "Responding to Hate Crimes: A Police Officer's Guide to Investigation and Prevention"

<http://www.theiacp.org/pubinfo/pubs/hatecrime.htm>

### **Recruitment**

The IACP and Baltimore County Police will sponsor the seminar "Effective Recruitment Techniques" from April 12 - 14, 2000 at the County Police Academy on the Dundalk Campus of the Community College of Baltimore County. For more information, please call 1-800-THE-IACP.



# **TRAINING NOTES**

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Police & Correctional Training Commissions  
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Woodstock, Maryland 21163 - 1099