

TRAINING NOTES



State of Maryland

Parris N. Glendening, Governor, Kathleen Kennedy Townsend, Lt. Governor
Department of Public Safety and Correctional Services
Stuart O. Simms, Secretary

Police and Correctional Training Commissions

□ Donald G. Hopkins, Executive Director □

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July-August 1999 Volume 26, Number 4

From the office of the Executive Director

JUST ENOUGH TO GET BY

Anybody in public safety who has supervised other employees has been involved in a conversation describing personnel who do “. . . just enough to get by.” They don’t violate the rules or regulations. They are usually reliable in doing their jobs. But they don’t do anything extra. They don’t demonstrate any enthusiasm or initiative. They do what they have to do not to get into trouble, but not much more.

These conversations usually have a negative connotation. It’s hard to feel positive or be encouraged by someone who only does what they have to do. These are not the employees one looks to for special activity or to showcase as examples of dedication, imagination, or ambition.

As disheartening as it is to see employees who only do what they have to do, it is also disheartening for the Police and Correctional Training Commissions to witness agencies and institutions do only what they need to do to meet minimum requirements. Whether in the area of background investigations, recruiter

annual training or firearm qualification regulations, the Commissions strongly encourages public safety officials to step beyond the minimum requirements.

There are myriad reasons why public safety agencies fulfill only the minimum requirements. Economics is the most popular. Training time takes away from operational time and officers are needed to perform custody or enforcement related duties. There are also some who feel that if the Training Commissions felt more training hours were appropriate, they would mandate more hours. Still others fail to see the relationship between the training officers receive and the quality of service they perform. The same can be said for background investigations.

The Commissions establish the minimum standards to ensure pre-certification investigations and training are conducted with a reasonable amount of time and effort. To do less could be construed as “unreasonable”; to do more would be “more-than-reasonable.”

Consider this. If your family was vacationing in Florida, how would it make you feel to know the pilots of your airplane received only the minimum flight training FAA requires. They have their pilot certification because they met the mandates. But wouldn’t you hope that the airline would do more than the minimum?

Look at your own agency or institution. Examine your own investigation practices and training programs. Are you doing just enough to get by, or are you doing better?

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MARYLAND POLICE AND CORRECTIONAL TRAINING COMMISSIONS

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Department of Corrections

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Frederick Co. Detention Center

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Sykesville Police Department

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Represented by:
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Chief Joseph S. Johnson
Annapolis Police Department

Sheriff R. Hunter Nelms
Wicomico Co. Sheriff's Office

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Admin. Asst. - Janet Hollenbeck

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Admin. Asst. - Joyce Gary

Drug Abuse Resistance Education (D.A.R.E.)
State D.A.R.E. Coordinator - Sgt. Gary Chatfield

Education & Training Section
Deputy Director - Patrick L. Bradley, Esq.
Admin. Asst. - Janet Finch
Admin. Police Trng - Carl L Bart, Jr.
Admin. Asst. - Rhonda Hill
Police Program Coord - Patrick O. Smith
Admin., Correctional Trng - Gloria A. Herndon
Admin. Police Recruit Training - Lee Goldman
Curriculum Development Specialist - Darla Neusbaum

Correctional Entrance Level Program
410 - 750 - 6533
Supervisor - E. Ray Henderson
Registrar - Rhoney Williams

Data Services
Data Services Manager - Carl L. Bart, Jr
Data Services Coordinator - Richard Browne

Administrative Services Section
Assistant Director - Francis L. Manear
Fiscal Officer - Michael G. Pense, C.P.A.
Certification Officer - Chris Melville
Certification Specialist - Ann Kochanski

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Assistant Director - Raymond A. Franklin
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Film Reservations (410-750-6531)
Audiovisual Specialist - Lewis Pindell

Community Oriented Policing Program
410 - 750-6573 Fax 410-230-0982
Project Director - Melanie Hoelter

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410-549-5732 Fax 410-549-5710
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TRAINING NOTES

TRAINING NOTES is published bimonthly by the Maryland Police and Correctional Training Commissions and is distributed to all law enforcement and correctional units in the state. Single copies are available by special request. Please include first class postage.



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Training Notes is available online at
<http://www.dpscs.state.md.us/pct/train/>

EXECUTIVE DEVELOPMENT INSTITUTE UPDATE

by: Theresa Satterfield, Administrator

LEADERSHIP CHALLENGE VIII

Session 9 - Technology was held on June 1, 1999 in Waldorf, MD. The speakers were very informative. Graduation was held June 15, 1999 and we added another 23 graduates to our Alumni Association bringing the total number of individuals who have participated in the eight Leadership Challenge Programs to 193.

LEADERSHIP CHALLENGE IX

Leadership Challenge IX begins in September, 1999. The response for nominations was overwhelming and again this year there were more nominations than slots available. Acceptance letters will be mailed.

EXECUTIVE SEMINARS

The June Leadership School was held in Frederick and as usual received great reviews. Additional programs will be held in July, August, September, October, November and December, 1999. More information will be forthcoming.

The Workload Analysis and Resource Allocation program is being offered July 29 and 30th and will be offered again in November, 1999.

A four day Homicide Investigator's School will be held in November, 1999.

Plans are in the works for another LEOBR class. Additional information will follow.

MID MANAGEMENT PROGRAMS

The Correctional Mid Management Programs, funded by the Maryland Correctional Administrators Association and a Byrne Grant, are being scheduled. These programs will be held around the State and there is no cost to the agency. Registration information will be sent out. The programs will be held regionally.

A similar program for Law Enforcement is in the works.

EXECUTIVE OFFICER PROGRAMS

The nine day, 1999 Law Enforcement Executive Officer Program held in April had representatives from eight agencies and received very high ratings.

The six day, Correctional Executive Officer Program was held in May. The twelve participants from State and local facilities rated the program an overall 9.5 on a scale of 1(low) to 10 (high).

CAREER TRACK PROGRAM

Staff has begun to develop a draft of the guidelines and criteria for the Career Track Program. These criteria will be discussed with the Commissions and the Training Committees of the Chief's, Sheriff's and Correctional Administrators.

HOTSPOT TECHNICAL ASSISTANCE UNIT CREATED

By: Glen Plutschak, Coordinator, Technical Assistance Unit

In January 1999, the HotSpot Technical Assistance Unit (T.A.U.) was created under a grant administered by the Maryland Police and Correctional Training Commission. After receiving training and instruction in consultant skills, training of trainers and the Community Probation/ Community Policing (CP/CP) team process, the T.A.U. has been busy helping to develop and support the high performance of local "Hotspots" teams. It also provides frontline insights and recommendations to the CP/CP Advisory Board and its partners.

The objectives of the Unit are to: 1) conduct regular consultations with teams, 2) assist in resource development through strong community linkages, 3) develop and deliver training, 4) promote the development of a volunteer program and 5) act as a liaison and specialist in the CP/CP process and consolidate its principles within the agencies involved.

The T.A.U. has already coordinated the first quarterly training meetings offered in April, drafted two technical training guides, provided training supportive software, developed an OJT program for new CP/CP teams members, and is currently planning the next quarterly meeting, coordinating the next CP/CP Newsletter as well as regularly visiting CP/CP teams.

The T.A.U. is housed at the Division of Parole and Probation, 251 Rowe Blvd., Annapolis, Maryland 21401. (410-260-1970; toll free 1-877-411-7547.)

THE TECHNICAL ASSISTANCE UNIT MEMBERS INCLUDE.

Glen Plutschak- Coordinator Pager 410-619-3710

Veta Boothe- Division of Parole and Probation Pager 410-408-3662

Elaine Cox- Department of Juvenile Services Pager 410-408-6709

Doug Forrester- Maryland State Police Pager 410-408-3891

Zora Lykken- Law Enforcement Representative Office 410-260-1928

Terri Robinson- Community Liaison Pager 410-408-9732

Wilhe Sanders- Division of Parole and Probation Pager 410-408-9273

Claudette Harris- Administrative Assistant Office 410-260-1970

NOTES FROM THE CERTIFICATION UNIT

by Christine Melville, Certification Officer

As you can imagine, the first half of the year is a very busy period for the Certification Unit. During the past months we have received and processed 1998 annual training records for approximately 24,000 law enforcement officers and mandated correctional personnel employed in over 200 mandated agencies.

As required by Article 41 Section 4-201 Annotated Code of Maryland, by July 1st we issued police officer certification renewals to 4732 or approximately one-third of Maryland's law enforcement officers. We continue to contact agencies when we have questions concerning an officer's training record or certification eligibility.

During the first quarter, we provided the State and local correctional agencies with their 1998 in-service training and firearms qualification reports. It should be noted that, overall, most law enforcement and correctional agencies submitted their annual training data prior to January 31st. The early receipt of complete and accurate training data as required by the regulations allows the Certification Unit ample time to address problems that arise and better insures the timely renewal of a police officer's certification. This early receipt of the annual training data also enabled us to present compliance statistics to the Correctional Training Commission at their March 1st meeting with a follow-up report at their meeting on May 6th.

During the first quarter, we conducted several audits with good results. We are scheduling additional academy and agency visits in the upcoming months to review training and selection standards records for compliance as required by the Commissions' standards.

While we have accomplished a lot during the first half of the year, we look forward to being on the road and meeting with law enforcement and correction agencies across the State. As always, the Certification Unit welcomes your calls whenever you have questions relative to certification matters.

Selection Standards

Effective January 1, 1999, Regulation 04 (Selection Standards for Provisional Certification) of both Commissions' general regulations states "a licensed mental health care professional shall perform an examination to determine that the candidate is emotionally and mentally fit for the duties" as determined by

the law enforcement or correctional unit. The employing unit is required to identify the mental health care professional and the date of the examination on the Application for Certification (AFC).

During the past months we have received a number of inquiries concerning the mental health examination. The name of the certifying mental health care professional who is making the determination of the emotional and mental fitness of the applicant is required to be identified in the space provided on the AFC form. Further, the results of the examination, to include documentation that a professional has determined that the applicant is emotionally and mentally fit for duties of the position, are to be maintained by the employing unit.

An agency may employ any mental health professional they wish to evaluate an applicant's emotional and mental fitness for the job. The regulations do not detail how this evaluation should be accomplished only that the applicant is evaluated relative to the specific duties of the position. Therefore, it is recommended that an agency inform the mental health professional of the duties of the position. The Correctional Training Commission has paralleled a "guideline" for these examinations. A similar reference for law enforcement was paralleled by the MD Chiefs of Police Association and is available at our office.

Reappointments

Regulation 08 (Selection Standards for Recertification) of both Commissions' general regulations address requirements of the background investigation for an individual who was previously certified with another Maryland law enforcement or correctional agency.

This regulation requires that the hiring agency contact the previous law enforcement or correctional unit to determine the reason for the applicant's separation, to assess past work performance and to ensure that the applicant's separation was in good standing. An explanation is required on page four of the AFC form concerning the circumstances, either favorable or unfavorable, surrounding the departure of the applicant from the previous agency.

If the details are not provided regarding the applicant's separation from the previous agency, the recertification process will be delayed while the Commissions' staff contacts the hiring agency for clarification of the separation and reappointment of the individual.

You may refer to Regulation 02 which requires that certain information be furnished regarding the separation of employment from a mandated position.

Voluntary Attendance at Entrance -Level Training

Prior to the revision of both Commissions' general regulations, the old Notice of Probationary Appointment form was required to be submitted for an individual who was not employed in a mandated position but who may be required by his/her employing agency to attend training on a voluntary basis. The old NPA was required in order to verify the required selection standards for voluntary attendance were met. While the individual may have successfully completed the training and received a diploma to that effect, he/she was not eligible for certification.

The revised regulations no longer require an Application For Certification to be submitted prior to attending training. An individual may attend training on a voluntary basis with the approval of the academy director or the agency head sponsoring the academy (Commissions' Reg. 09J and .11). When the individual is employed in a mandated position and meets selection standards, he/she may be eligible for certification. The training information should be submitted to Police and Correctional Training Commissions along with the Application for Certification.

LAW ENFORCEMENT AGENCIES

The certification card identifies the individual as a police officer with the law enforcement agency listed on the card. The certification card is valid while the officer is employed with the agency listed on the card and must be surrendered upon separation of employment. The card is not transferable to another agency (PTC Reg. 06E).

If an officer is placed on a non-officer status, the law enforcement unit should retain the certification card until the officer is returned to active duty.

MARYLAND COMMUNITY CRIME PREVENTION INSTITUTE UPDATE:

by Patricia L. Sill, Administrator

Residential Crime Prevention Training

The Maryland Community Crime Prevention Institute (MCCPI) currently has spaces available in its Residential Crime Prevention Training course scheduled for October 4, 5, 6, and 7, 1999 at Frostburg State University. This has been approved for 25 hours of in-service by the Police and Correctional Training Commissions. If you are interested in registering for this training, please contact either Mr. Leo French or Mr. Bob Lassahn, MCCPI, at 800-303-8802.

National Night Out

The National Association of Town Watch will once again sponsor "National Night Out" throughout the country. This event will take place on Tuesday, August 3, 1999 from 7:00 p.m. to 10:00 p.m. Now in its 16th year, this is a national crime prevention demonstration during which residents are asked to turn on outdoor lights and spend time outside with their neighbors and local law enforcement.

The Maryland Community Crime Prevention Institute encourages jurisdictions to participate in this event.

For free registration material for this event, contact the National Association of Town Watch, P.O. Box 303, Wynnewood, PA 19096 or call 800-NITE-OUT or 610-649-7055. Their website is www.natw.org.

1999 D.A.R.E. (Drug Abuse Resistance Education) Officer Training Program

The Maryland State D.A.R.E. Coordinator's Office conducted its 12th D.A.R.E. Officer Training School on June 13-25, 1999 at St. Mary's College of Maryland in St. Mary's County. This training is a very intense 80 hours plus of classroom instruction.

Twenty-nine officers from Maryland and one from Virginia successfully completed the two-week training. Officers in attendance represented 23 different agencies including local police and sheriffs' offices and the Maryland State Police.

MCCPI and the Maryland State D.A.R.E. Office extend congratulations to the thirty graduates and applaud their efforts to keep the children of Maryland safe and drug-free.

COMPARATIVE COMPLIANCE TRAINING

Comparative Compliance Training
Program - 5 weeks

The Prince George's Municipal Police Academy has scheduled a 5 Week (184 hour) Comparative Compliance Training Program. The course is designed to meet the Maryland Police Training Commission requirements for qualified federal OR out of state police officers seeking a Maryland Police Officer Certification. This course includes First Responder, but does NOT include firearms qualification.

Date(s): Monday, July 26 to Friday, August 27, 1999

Time: 0800 - 1700 hours (Monday through Friday)

Location: Prince George's Municipal Police Academy
Prince George's Community College
301 Largo Road
Largo, Maryland 20774-2199
Telephone 301 322-0175

Parking: Parking Lot "G"

Cost., \$ 675.00

Dress: Uniform of the Day or Court Room Attire

Registration: Contact the Training Academy at
(301) 322-0175.

All Checks or purchase orders are to be made payable to:
Prince George's Community College

CIVIL DISORDER MANAGEMENT (3 DAYS)

This is a three day (24 hour) pro-active tactical training program designed for patrol officers and supervisors who are tasked with the responsibility for civil disorder and special events. This training involves both classroom presentations and practical exercises. The program will focus on the need for proper planning to include: intelligence gathering, legal considerations, response plan development, field force deployment, tactical use of force options, mass arrest procedures, chemical agents and less than lethal weapons systems. Intelligence information concerning the possible Y2K computer problem will also be addressed. The program is approved by the Maryland Police Training Commission.

Date(s): July 21, 22 & 23, 1999 (Wednesday - Friday)

Times: 0800 - 1700 hours

Location: Prince George's Community College
301 Largo Road
Largo, Maryland 20774-2199
Continuing Education Building
Telephone (301) 322-0175

Parking: Parking Lot "G1" (See map on Reverse Side)

Cost: \$ 175.00

Register: Contact the Academy at (301) 322-0175.

All Checks or purchase orders are to be made payable to:
Prince George's Community College

IACTP ANNUAL CONFERENCE



The International Association of Correctional Training Personnel's (IACTP) Annual Conference will be held in Baltimore on November 7-10, 1999. Sited at the Baltimore Hilton and Towers, this conference will benefit trainers, training administrators and educators. The vision of the IACTP is to "lead correctional training into the 21st century." The IACTP's mission is "to enhance public safety and the fair and humane treatment of offenders by promoting organizational and individual excellence in the profession of training".

If you or any of your staff are interested in attending, please contact TERRY SATTERFIELD at 410-750-6546. The IACTP is affiliated with the American Correctional Association and the American Jail Association. More information about the IACTP can be found by reaching their Internet site at www.iactp.org



MARYLAND TRAINING SCHEDULE

Training Notes is available online at <http://www.dpscs.state.md.us/pct/train/>

The dates and locations of training programs listed are subject to change or cancellation without prior notice. Although PCTC will make reasonable effort to schedule displaced applicants in other training classes, final responsibility for personnel receiving mandated training within the prescribed time period remains with the employing agency. Employing agencies are encouraged to register their personnel in mandated programs as early as possible.

CORRECTIONAL ENTRANCE LEVEL TRAINING Maryland Correctional Training Academy in Woodstock

The below dates are subject to adjustment/cancellation due to the hiring practices and enrollment of those institutions that use this academy. Administrators are advised to schedule their employees for training as early as possible after employment. The classes will have a maximum enrollment of 42.

Beginning Date	Class#	Graduation
July 21, 1999	99-8	August 24, 1999
August 18, 1999	99-9	September 22, 1999
September 15, 1999	99-10	October 20, 1999
October 20, 1999	99-11	November 29, 1999
November 17, 1999	99-12	December 23, 1999

For registration information concerning these programs, please contact Rhoney Williams at (410) 461-7256.
Find us on the World Wide Web: <http://www.dpscs.state.md.us/pct/train/>

CORRECTIONAL FIRST LINE ADMINISTRATOR AND SUPERVISOR TRAINING PROGRAMS

Correctional First Line Supervisor Training (Limit 28)

FEE: \$45.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.

September 13-17, 1999	MD Corr. Training Academy-Woodstock
October 25-29, 1999	MD Corr. Training Academy-Woodstock

Correctional First Line Administrator Training (Limit 18)

FEE: \$65.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.

October 4-6 and 18-21, 1999	MPCTC/Driver Training Facility
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INSTRUCTIONS: A Nomination Form MUST be completed for each person, signed by the Agency Head & submitted to Gloria Herndon. For additional information on Correctional Supervisor, Administrator and Specialized programs, contact Gloria Herndon at (410) 203-1000.

POLICE INSTRUCTOR, ADMINISTRATOR AND SUPERVISOR TRAINING PROGRAMS

Instructor Training-Police & Correctional (Limit 20)

FEE: \$90.00 per person - Agencies will be billed by the Department of Public Safety and Correctional Services.

July 12-16, 1999	Anne Arundel Co Police Academy
August 2-6, 1999	Univ of MD-Balto County
September 13-17, 1999	Southern MD Police Training Academy
October 11-15, 1999	Baltimore Co Police Academy @ DCC
November 1-5, 1999	Harford Co Sheriff's Office @ HCC
November 29-Dec 3, 1999	Frederick Co Sheriff's Department

INSTRUCTIONS: For any programs listed above, a Nomination Form MUST be completed for each person, signed by the Agency Head and submitted to Patrick O. Smith. For additional information on Police & Correctional Instructor Training, Police Administrator or Police Supervisor Training programs, contact Patrick O. Smith at 410/203-1000.



MARYLAND TRAINING SCHEDULE

Training Notes is available online at <http://www.dpscs.state.md.us/pct/train/>

PCTC is not responsible for the content and delivery of training programs sponsored by other agencies. Programs listed in Training Notes are listed as a service to readers and do not imply endorsement by the Police and Correctional Training Commissions.

CSXT RAILROAD POLICE TRAINING COURSE CSX Transportation, Inc., Rail Transit Group

Program covers the enforcement aspects of "Operation Lifesaver" which concerns rail/highway accidents and also addresses the problem of railroad theft and vandalism.

For information regarding training dates, location and subject matter, please contact Superintendent S. L. Gregory at (410) 613-5192.



APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION (Additions since November/December '98 Training Notes)

These are training programs which the Commission has approved for delivery. Provided that proper arrangements with the offering agencies have been made, these programs may be used by other agencies without prior Commission approval. Check with these agencies regarding dates, fees, and the like.

PROGRAM TYPE KEY

(E = Entry Level) (I = Inservice) (F = Firearms) (M = Miscellaneous) (L = LETN)

AGENCY PROG. APPR#	TYPE	HOURS	APPROVED	EXPIRES
TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION				
ANNAPOLIS POLICE P4716 FIREARMS-ANNUAL	F	0.0	05/05/1999	05/04/2002
ANNE ARUNDEL CO POLICE P4774 FIREARMS INSTRUCTOR COURSE	F	35.0	06/11/1999	06/10/2002
BALTIMORE CITY POLICE P4771 MD POLICE CORPS BASIC LAW ENFORCEMENT TR P4742 BASIC INSTRUCTOR TRAINING PROGRAM P4767 LESS THAN LETHAL INSTRUCTORS COURSE	E I I	1320.0 35.0 8.0	06/07/1999 05/20/1999 05/28/1999	06/06/2002 05/19/2002 05/27/2002
BALTIMORE CO POLICE P4746 SUPERVISOR TRAINING PROGRAM	S	35.0	05/20/1999	05/19/2002
CARROLL CO SHERIFF P4713 COLT M-16/AR-15 ARMORER SCHOOL P4722 SEXUAL HARASSMENT P4739 FAMILY & DOMESTIC VIOLENCE P4743 CPR/FIRST AID	I I I I	21.0 1.0 16.0 6.0	05/01/1999 05/05/1999 05/10/1999 05/20/1999	04/30/2002 05/04/2002 05/09/2002 05/19/2002
CECIL CO SHERIFF P4738 FIREARMS-TRANSITIONAL P4740 DOMESTIC VIOLENCE-THE LE RESPONSE P4741 DOMESTIC VIOLENCE-THE LE RESPONSE	F I I	3.0 7.5 14.0	05/10/1999 05/11/1999 05/11/1999	05/09/2002 05/10/2002 05/10/2002
CUMBERLAND POLICE P4720 FIREARMS-ANNUAL P4725 FIREARMS-CLASSROOM	F I	0.0 2.0	05/05/1999 05/05/1999	05/04/2002 05/04/2002
DEPT OF STATE POLICE P4727 PILOT ANNUAL FLIGHT EVALUATION P4728 PILOT ANNUAL GROUND EVALUATION P4729 DOMESTIC VIOLENCE	I I I	3.0 3.0 0.0	05/06/1999 05/06/1999 05/06/1999	05/05/2002 05/05/2002 05/05/2002
EASTERN SHORE CRIMINAL JUSTICE ACAD P4737 ENTRANCE LEVEL - ESCJA - SESSION 43	E	802.0	05/10/1999	05/09/2000
TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION				
P4714 GAMBLING INVESTIGATIONS P4715 COMMUNITY POLICING TRAINING PROGRAM P4776 IN SERVICE FOR LAW ENFORCEMENT OFFICERS	I I I	6.0 40.0 15.5	05/01/1999 05/01/1999 05/27/1999	04/30/2002 04/30/2002 05/26/2002
FREDERICK CITY POLICE P4748 FIREARMS-ANNUAL SCOPED RIFLE (BOLT) P4745 GENERAL IN-SERVICE	F I	2.0 6.0	05/21/1999 05/20/1999	05/20/2002 05/19/2002
GREENBELT POLICE P4698 CRIMINOLOGY CJ102	I	45.0	05/05/1999	05/04/2002



APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION (Additions since November/December '98 Training Notes)

AGENCY PROG. APPR#	(E=Entry Level) (I=Inservice) (F=Firearms) (M=Miscellaneous) (L=LETN)	TYPE	HOURS	APPROVED	EXPIRES
HAGERSTOWN POLICE P4769 RADAR/LASER CERTIFICATION	I		37.0	06/04/1999	06/03/2002
HARFORD CO SHERIFF P4726 ENTRANCE LEVEL 16 TRAINING PROGRAM	E		1080.0	05/06/1999	05/05/2000
P4768 HARVARD ASSOCIATES POLICE SCIENCE CONF	I		22.0	06/04/1999	06/03/2002
HAVRE DE GRACE POLICE P4747 POLICE REPORTING SOFTWARE	I		2.0	05/20/1999	05/19/2002
HOUSING AUTH OF BALTIMORE POLICE P4763 FIREARMS-TRANSITIONAL	F		3.0	05/26/1999	05/25/2002
LANDOVER HILLS POLICE P4757 FIREARMS-ANNUAL	F		0.0	05/21/1999	05/20/2002
P4751 BASIC OC SPRAY CERTIFICATION	I		4.0	05/21/1999	05/20/2002
P4752 HIGH RISK PATROL TACTICS	I		24.0	05/21/1999	05/20/2002
P4753 APPREHENSION SKILLS	I		13.0	05/21/1999	05/20/2002
P4754 DEFENSIVE TACTICS	I		15.0	05/21/1999	05/20/2002
P4755 REPORT WRITING	I		3.0	05/21/1999	05/20/2002
P4756 ASP BATON RECERTIFICATION	I		12.0	05/21/1999	05/20/2002
LAW ENFORCEMENT TELEVISION NETWORK P4702 LETN-WINNING ARMED CONFRONTATIONS 8	L		0.5	05/01/1999	04/30/2002
TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION					
P4703 LETN-SURVIVING DEADLY ENCOUNTERS I	L		0.5	05/01/1999	04/30/2002
P4704 LETN-LEGAL UPDATE X:FRISKS	L		0.5	05/01/1999	04/30/2002
P4705 LETN-CAMPUS POLICING IX:SPECIAL EVENTS	L		0.5	05/01/1999	04/30/2002
P4706 LETN-DISPATCH-THE VITAL LINK,PART 2	L		0.5	05/01/1999	04/30/2002
P4707 LETN-CORRECTIONS DIGEST VIII	L		0.5	05/01/1999	04/30/2002
P4731 LETN-WINN'G ARMED CONFRONTATIONS 9	L		0.5	06/01/1999	05/31/2002
P4732 LETN-SURVIVING DEADLY ENCOUNTERS II	L		0.5	06/01/1999	05/31/2002
P4733 LETN-LEGAL UPDATE XI	L		0.5	06/01/1999	05/31/2002
P4734 LETN-CAMPUS POLICING X:ALCOHOL ABUSE	L		0.5	06/01/1999	05/31/2002
P4735 LETN-DISPATCH-THE VITAL LINK, PART 3	L		0.5	06/01/1999	05/31/2002
P4736 LETN-CORRECTIONAL DIGEST IX	L		0.5	06/01/1999	05/31/2002
MD COMPTROLLER-INVESTIGATIVE SVCS P4708 IN-SERVICE FOR ANTHONY HATCHER	I		18.5	04/29/1999	04/28/2002
P4719 GENERAL IN-SERVICE	I		21.0	05/05/1999	05/04/2002
MD NATURAL RESOURCES POLICE P4718 SUPERVISORS IN-SERVICE	I		21.0	05/05/1999	05/04/2002
MD POLICE & CORR TRNG-HAGERSTOWN P4609 ENTRY LEVEL POLICE TRAINING	E		640.0	05/25/1999	05/25/2002
MISCELLANEOUS/ONE TIME TRAINING P4773 ASSET FORFEITURE FINANCIAL INVESTIGATION	I		20.5	06/04/1999	06/03/2002
P4717 HOMICIDE INVESTIGATOR SCHOOL	M		35.0	05/05/1999	05/04/2002
P4760 SUPERVISOR IN-SERVICE	M		16.0	05/21/1999	05/20/2002
P4761 INTERNET USE & ABUSE	M		5.0	05/25/1999	05/24/2002
TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION					
P4762 DOMESTIC TERRORISM:CRIME PREVENTION ROLE	M		5.0	05/25/1999	05/24/2002
P4775 COURT PREPARATION & PRESENTATION	M		4.5	06/14/1999	06/13/2002
MT RAINIER POLICE P4724 FIREARMS-ANNUAL	F		0.0	05/06/1999	05/05/2002



APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION (Additions since November/December '98 Training Notes)

(E=Entry Level) (I=Inservice) (F=Firearms) (M=Miscellaneous) (L=LETN)

AGENCY PROG. APPR#	TYPE	HOURS	APPROVED	EXPIRES
PG MUNICIPAL POLICE ACADEMY				
P4778 ENTRANCE LEVEL TRAINING	E	1025.0	06/18/1999	06/17/2000
P4723 FIREARMS-ENTRANCE LEVEL	F	35.0	05/05/1999	05/04/2002
P4772 COMPARATIVE COMPLIANCE TRAINING PROGRAM	P	184.0	06/10/1999	06/09/2002
PRINCE GEORGES CO POLICE				
P4730 SPECIAL EVENTS RESPONSE TEAM	I	40.0	05/06/1999	05/05/2002
PRINCE GEORGES CO PUBLIC SCHOOLS				
P4764 GENERAL PROGRAM	I	7.0	05/26/1999	05/25/2002
RISING SUN POLICE				
P4749 FIREARMS-ANNUAL	F	0.0	05/21/1999	05/20/2002
P4750 FIREARMS-ANNUAL	F	0.0	05/21/1999	05/20/2002
ROCKVILLE POLICE				
P4770 SIMMUNITIONS TRAINING	I	3.5	06/04/1999	06/03/2002
SOUTHERN MD CRIMINAL JUSTICE ACAD				
P4710 ELT SESSION 99-1	E	949.0	04/29/1999	04/28/2000
P4758 FIREARMS-ELT SEMI AUTO RIFLE COURSE	F	6.0	05/21/1999	05/20/2002
P4711 GUN CONTROL REGULATIONS	I	3.5	05/01/1999	04/30/2002
ST MARYS CO SHERIFF				
P4759 FIREARMS-ELT SEMI AUTO RIFLE COURSE	F	6.0	05/21/1999	05/20/2002
P4766 SWAT BASIC OPERATORS COURSE	I	60.0	05/28/1999	05/27/2002
TOWSON UNIVERSITY POLICE				
P4712 GENERAL IN-SERVICE PROGRAM	I	20.5	05/01/1999	04/30/2002
U OF MD, BALTIMORE CO POLICE				
P4765 FIREARMS-ANNUAL	F	0.0	05/21/1999	05/20/2002
U OF MD, BALTIMORE POLICE				
P4721 USE OF FORCE	I	8.0	05/05/1999	05/04/2002
TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION				
WASHINGTON METRO TRANSIT POLICE				
P4494 AUTO THEFT	I	40.0	02/11/9999	02/10/2002
P4744 SHOOT/DON'T SHOOT	I	8.0	05/20/1999	05/19/2002



APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION (Additions since November/December '98 Training Notes)

AGENCY PROG. APPR#	(E=Entry Level) (I=Inservice) (F=Firearms) (M=Miscellaneous) (L=LETN)	TYPE	HOURS	APPROVED	EXPIRES
TRAINING PROGRAMS APPROVED BY CORRECTIONAL TRAINING COMMISSION					
ANNE ARUNDEL CO DEPT. OF DET. FAC.					
C2619	CORRECTIONAL OFFICER ELT PROGRAM	E	160.0	05/26/1999	07/13/1999
BALTIMORE CO BUREAU OF CORRECTIONS					
C2625	BLOODBORNE/AIRBORNE PATHOGENS	I	4.0	06/04/1999	06/03/2002
C2655	P.P.C.T. DEFENSIVE TACTICS	I	8.0	06/08/1999	06/07/2002
C2656	P.P.C.T. IMPACT WEAPONS	I	5.0	06/08/1999	06/07/2002
C2657	PEPPER MACE TRAINING/REFRESHER	I	2.0	06/08/1999	06/07/2002
C2668	C.P.R.	I	4.0	06/21/1999	06/20/2002
C2669	REPORT WRITING	I	7.0	06/21/1999	06/20/2002
C2670	REPORT WRITING REVIEW	I	2.0	06/21/1999	06/20/2002
C2671	STANDARD FIRST AID	I	8.0	06/21/1999	06/20/2002
C2672	HOSTAGE SURVIVAL	I	4.0	06/21/1999	06/20/2002
C2673	CULTURAL DIVERSITY	I	3.0	06/21/1999	06/20/2002
CAROLINE CO DETENTION CENTER					
C2649	MEDICAL AWARENESS EDUCATION	I	5.0	06/04/1999	06/03/2002
DISMAS HOUSE					
C2648	IN-SERVICE TRAINING	I	12.0	05/03/1999	05/02/2002
EASTERN CORRECTIONAL INST					
C2644	CRIME SCENE INVESTIGATION & PERSERVATION	I	6.0	05/25/1999	05/24/2002
FREDERICK CO DETENTION CENTER					
C2646	HANDGUN-ENTRANCE LEVEL	F	35.0	06/15/1999	06/14/2002
C2662	ANNUAL FIREARMS	F	2.0	06/15/1999	06/14/2002
C2663	FIREARMS-SHOTGUN	F	2.0	06/15/1999	06/14/2002
C2664	ANNUAL FIREARMS (NIGHT)	F	2.0	06/15/1999	06/14/2002
C2665	HANDGUN-ENTRANCE LEVEL (NIGHT)	F	2.0	06/15/1999	06/14/2002
TRAINING PROGRAMS APPROVED BY CORRECTIONAL TRAINING COMMISSION					
MD CORRECTIONAL TRAINING CENTER					
C2628	SELF-DEFENSE TACTICS FOR CORR. STAFF	I	4.0	06/08/1999	06/07/2002
MD DIVISION OF CORRECTIONS					
C2626	ANNUAL FIREARMS - HANDGUN	F	2.0	06/04/1999	06/03/2002
C2627	ANNUAL FIREARMS - SHOTGUN	F	2.0	06/04/1999	06/03/2002
C2654	FIREARMS INSTRUCTOR TRAINING PROGRAM	F	35.0	06/21/1999	07/24/1999
C2629	SEXUAL HARASSMENT	I	2.0	06/08/1999	06/07/2002
C2635	DRIVER IMPROVEMENT PROGRAM (DIP) REFRESH	I	0.5	06/09/1999	06/08/2002
C2659	SEXUAL HARASSMENT	I	2.0	06/14/1999	06/13/2002
C2660	SELF-DEFENSE TACTICS FOR CORR. STAFF	I	4.0	06/14/1999	06/13/2002
C2661	ASSESSMENT OF SEX OFFENDERS-SENTENCING,	I	3.0	06/15/1999	02/10/1999
MD DIVISION OF PAROLE & PROBATION					
C2674	PAROLE AGENT ENTRANCE LEVEL TRNG. PROG.	E	220.0	04/29/1999	04/28/2000
C2630	THE HEART-CARDIO ISSUES-HIV/AIDS/IVDU	I	6.0	06/09/1999	06/08/2002
C2631	HIV/AIDS UPDATE-FOCUS ON HAART	I	6.0	06/09/1999	06/08/2002
C2632	FOR MEN ONLY	I	3.0	06/09/1999	06/08/2002
C2633	PSYCHONEUROIMMUNOLOGY (PNI)	I	3.0	06/09/1999	06/08/2002
C2634	FOR WOMEN ONLY	I	3.0	06/09/1999	06/08/2002
C2658	HATE CRIMES AND DOMESTIC TERRORISM TRNG	I	6.0	06/15/1999	06/14/2002
C2675	DRUG TRAFFICKLING IN MARYLAND	I	6.0	06/21/1999	06/20/2002
MD POLICE & CORR TRNG-CELT ACADEMY					
C2620	INSTITUTIONAL SUPPORT STAFF ELT PROGRAM	E	88.0	05/13/1999	06/08/1999
MD PRE-RELEASE SYSTEM					
C2613	MANAGEMENT DEVELOPMENT FOR THE FUTURE	I	36.0	05/05/1999	05/06/1999
TRAINING PROGRAMS APPROVED BY CORRECTIONAL TRAINING COMMISSION					
C2614	STRATEGIES FOR BLDG. EFFECT. WORK TEAMS	I	36.0	05/05/1999	05/04/2002
METROPOLITAN TRANSITION CENTER					
C2622	ANNUAL FIREARMS - SEMI-AUTOMATIC	F	2.0	06/01/1999	05/31/2002
C2623	ANNUAL FIREARMS - HANDGUN	F	4.0	06/01/1999	05/31/2002
MISCELLANEOUS AGENCY					
C2592	TRAINING DESIGN AND DEVELOPMENT	I	36.0	04/27/1999	04/27/1999



APPROVED TRAINING

TRAINING PROGRAMS APPROVED BY POLICE TRAINING COMMISSION (Additions since November/December '98 Training Notes)

		PROGRAM TYPE KEY				
		<i>(E=Entry Level) (I=Inservice) (F=Firearms) (M=Miscellaneous) (L=LETN)</i>				
<i>AGENCY</i>	<i>PROG. APPR#</i>	<i>TYPE</i>	<i>HOURS</i>	<i>APPROVED</i>	<i>EXPIRES</i>	
PATUXENT INSTITUTION						
	C2621	ANNUAL FIREARMS - SHOTGUN	F	4.0	05/26/1999	05/25/2002
	C2624	ENTRANCE LEVEL FIREARMS - SHOTGUN	F	21.0	05/26/1999	05/25/2002
PRINCE GEORGES CO DETENTION CENTER						
	C2643	TRAINING DESIGN AND DEVELOPMENT - NIC	I	36.0	05/13/1999	05/14/1999
	C2645	EMERGENCY RESPONSE TEAM TRAINING	I	24.0	04/30/1999	04/29/2002
	C2647	CENTRAL CONTROL ROOM TRAINING	I	24.0	04/30/1999	04/29/2002
ST MARYS CO DETENTION CENTER						
	C2608	REALITY BASED RECIDIVISM REDUCTION PROG.	I	4.0 06/	04/1999	06/03/2002
WICOMICO CO DETENTION CENTER						
	C2590	HUMAN RELATIONS #1	I	8.0	04/27/1999	04/26/2002
	C2591	HUMAN RELATIONS #2	I	8.0	04/27/1999	04/26/2002

WHAT'S NEW

at the Criminal Justice Resource Center

3085 Hernwood Road Woodstock, Maryland 21163 410 203-1007

MAY / JUNE 1999

No. 113

TAPES - NEW LISTINGS

Training Notes is available online at <http://www.dpscs.state.md.us/pct/train/>

Lockup USA Vol. 7 issue 7

VHS color 26:30 minutes

Controlling Perimeter Security

The purpose of this video and training guide is to stress the importance of perimeter security as it pertains to the operation as a whole. To maintain the highest level of security in any institution, the perimeter must be safe from any threat that could disrupt the operation of the facility. This would include the smuggling in of contraband by inmates or visitors, or the threat of escape by inmates due to lax perimeter security. There are a lot of factors involved in effective perimeter security and this program looks at a number of them, such as patrolling the perimeter, parking lot security, proper supervision of inmate workers, correct security measures during delivery of goods from the outside, and the screening of professional visitors.

Lockup USA Vol. 7 issue 8

VHS color 25:30 minutes

The Y2K Bug & Corrections: Are You Ready?

An excellent checklist of items to consider if you've been focussing all your efforts on hardware. Includes gentle reminders to assure the media of your efforts, assure the inmates of their safety and make certain that staff have adequately prepared their families for possible schedule changes and communication problems.

In Crime's Wake

VHS color

A Documentary Video on Police Officers and Victims. Produced by the Office for Victims of Crime Office of Justice Programs, this video contains five brief (7-13 minutes) segments:

"Making a Difference on Patrol"

"Domestic Violence: Escaping Abuse"

"Sexual Assault: Listening to Survivors"

"Elder Abuse: Hidden from View"

"It Can Happen to Anyone"

Well-produced reminder that the attitude of the first responding officer has a tremendous impact on the victim's ability to deal with the crime and assist with any investigation.



TRAINING NOTES

Police & Correctional Training Commissions
3085 Hernwood Road
Woodstock, Maryland 21163 - 1099