

EASTERN SHORE POLICE ASSOCIATION  
5425 SHARPTOWN ROAD  
RHODESDALE, MARYLAND 21659

Email: [espa@comcast.net](mailto:espa@comcast.net)  
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410-883-3500

RENTAL AGREEMENT FORM

This form is to be submitted for approval at least 15 days prior to the date requested. It must be completely filled out and accompanied by a deposit of 50% of the rental fee specified, plus required clean up deposit pending final approval. After final approval has been granted a copy of this form will be returned to you. **NO PETS ARE ALLOWED**

APPLICANT: \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: (HOME) \_\_\_\_\_ (WORK) \_\_\_\_\_

RENTAL DATE(S) REQUESTED: \_\_\_\_\_

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TIME – FROM \_\_\_\_\_ TO \_\_\_\_\_

NUMBER OF PERSONS TO ATTEND \_\_\_\_\_

TYPE OF ACTIVITY: \_\_\_\_\_

FACILITIES REQUESTED:

PICNIC AREA \_\_\_\_\_ POOL \_\_\_\_\_

CLUBHOUSE: **YOU MUST PROVIDE LIFE GUARD**

MEETING ROOM \_\_\_\_\_ OVERNIGHT \_\_\_\_\_

EVENT WITH KITCHEN \_\_\_\_\_

WATER FRONT PIER & BEACH & PICNIC AREA \_\_\_\_\_

CAMPER HOOKUP \$35 EACH DAY \_\_\_\_\_

**FEE ENCLOSED \$** \_\_\_\_\_

All areas must be cleaned, floors swept/mopped. All lights turned off, restrooms cleared of trash, kitchen and equipment cleaned thoroughly.

**NO GLASS IN THE POOL AREA.**

**All vehicles must park in designated areas only.**

Grounds and picnic area and pool area must be cleared of all trash/debris.

No criminal activity allowed on the grounds to include underage alcohol drinking.

A \$175 additional fee will be added and must be prepaid to your event. This \$175 will be returned to you if you leave the building/grounds cleaned, free of trash, kitchen cleaned as found, etc. The grounds/building will be inspected after you depart within a 24 hour period. Your \$175 deposit will be returned to you within ten days if found to be satisfactory upon your departure.

**ALL RULES REGARDING USE OF FACILITIES MUST BE ADHERED TO OR YOU MAY BE ASKED TO LEAVE AND MAY NOT BE ALLOWED TO RENT IN THE FUTURE.**

**SPECIAL NEEDS OF RENTER**

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At time application is made a deposit of 50% of fee plus \$175 clean up deposit is due. The rest of your rental fee is due 7 days prior to scheduled date. If payment is not made when required it could cause forfeit or your deposit. \_\_\_\_\_ **(Initials of renter required)**

If the renter must cancel without a penalty fee, a 7 day notice is required, otherwise there will be a fee equal to 50% of the rental fee paid. \_\_\_\_\_ **(Initials of renter required)**

Reschedules because of emergencies or weather will not incur a penalty but the renter must still cover any cost incurred on their behalf. Decision of emergency status determined by ESPA Executive Board.

It is the responsibility of the renter to provide any permits needed by Board of Health or Dorchester County or State of Maryland laws.

\_\_\_\_\_ (Initials of renter required)

If renting the pool you agree to provide a life guard as required by ESPA during your function. You also agree to abide by rules and guidelines for safety while using the pool \_\_\_\_\_ (Initials of renter required)

**I HAVE READ** this rental agreement thoroughly. All information regarding use of the Eastern Shore Police Association and Camp ESPA facilities is correct. I understand and **ACCEPT** the policies of ESPA and agree to abide by all rules and policies and further understand that failure to abide by these rules and policies could result in immediate cancellation of our activity and removal of all persons as well as rejection of future applications. All persons/members of our function acknowledge, understand and accept that the Eastern Shore Police Association and Camp ESPA will not be liable for any property damage, personal injury or loss of any kind, during use of the ESPA facilities or while such persons are on this property. It is further understood that should any damages be incurred to ESPA facilities/property during use, I will, and the (organization) will be fully liable and will make full restitution for the cost of repair or replacement.

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Authorized Signature

Date

Having reviewed this agreement for rental, permission is hereby granted for the use of the ESPA facilities, in accordance with the conditions and statements noted herein.

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Approving Authority

Title

Date

**EASTERN SHORE POLICE ASSOCIATION**

**11-07**

