

[Success](#)

We have succeeded in initiating our subscription to the [Criminal Justice Periodical Index \(CJPI\)](#) through the company known as ProQuest. The database will offer access to over 225 journals whose focus is criminal justice; 65 of those journals will offer full-text access rather than just abstracts. Users at PCTC will be able to use this database here on-site as well as remotely from home.

You can begin using [CJPI](#) right now and gain access to these magazine sources. All you have to do is go to <http://proquest.umi.com/login> and you're in the database. You can gain access from home by following these steps: (a) type in the **above URL**, (b) when prompted for login ID, type **OC29KDFFBQ**, and (3) when prompted for password, use the word **WELCOME**.

I would be very happy to provide individual training on the use of this database. Please let me know if you are interested and I can arrange a time to work with you.

[CD/DVD Collection](#)

Since the last issue of the newsletter, I have organized the library collection of assorted CDs and DVDs and this will soon be available for your perusal on the "X" drive (It will be called **Library CD/DVD Collection**). Each item is listed with as much information as space would allow and with one subject heading assigned. These items are not newly purchased; they have been accumulated over the past few years and this spreadsheet is an attempt to organize and make them accessible. I hope that at least some of these items will be useful to those of you doing research and teaching here at PCTC.

In addition to these older items, it is my intention to purchase CDs and DVDs for our audiovisual collection. Please help in this effort by bringing to my attention such materials that are relevant to your agency division.

[Reports, Reports, Reports](#)

As promised in the last newsletter, the **Report Index** is now posted on the "X" drive. The second installment is in the works and when there are a sufficient number of listings in this document, this too will be added to the available documents on the "X" drive.

Remember that these reports are located in my office and if you ask very nicely, I can loan any report(s) you might need.

If anyone has any other similar materials that they feel would benefit the good of the whole, please consider bringing them to the library. I will make a good home for them and this will allow anyone here to locate documents they may need.

[Did you know???](#)

The **Government Reference Service** of the Enoch Pratt Free Library in downtown Baltimore provides a great service to Maryland State government employees. It is possible to request a photocopied article, federal or state government documents, and reports from libraries across the United States. They will also conduct searches of on-line databases and provide results to individuals. They offer myriad other services as well and all are FREE! If you think this seems too good to be true, it's not. I used this service for one of our training staff recently and the needed document was delivered to PCTC in just three or four days.

I will be happy to help anyone who needs access to materials that we do not have available here at PCTC. This may be just the place to obtain what you have been looking for.

[Would this help you?](#)

The library is currently receiving several journals (a few by subscription, others by donation) that may be of interest to those doing writing and research. Please let me know if providing copies of the tables of contents to these magazines would be helpful. This would hopefully alert people to topics in the literature that might have otherwise been missed.

Fun Reading

Most of the resources in our library are related to criminal justice, social science, management, and other such topics. But where do you go when you want something relaxing to read?

If anyone has books of the *fun reading* variety that they would like to donate to our collection, I would be happy to allocate some of our space to them. Then you could have a place to come and something enjoyable to do during lunch or one of your breaks.

Please send me an e-mail or give me a call if you have some good things to donate to the cause. Good mysteries or thrillers, historical fiction, or anything that you think will appeal to our PCTC types would be great!

Coming Soon...

Many of the books in the library have now been organized to make them more accessible to users. While there are still many more that I have to sift through and make decisions about, the ones that have been catalogued are located just to the left as you enter the library. There are a few "Reference" sources on the first shelf and then on the shelf behind, you can find the rest of the sorted collection. To give you an idea of what's on the shelves without leaving the comfort of your office, you will soon be able to access a "catalog" of our growing library collection. Since we do not yet have an online public catalog, this Excel spreadsheet (soon to be accessible from the "X" drive) will allow you to browse by location of the books on the shelves. This very simplified catalog of materials includes the author (or editor), the title, the primary subject that has been assigned to the volume, and the call number (according to the Dewey Decimal Classification).

Speaking of books, there are many books currently on order that I hope will soon be found on the library shelves for your researching pleasure. I will keep everyone posted as materials arrive and are processed.

FYI

Agencies come and agencies go and consequently, it is very difficult to have print directories that are not already out-of-date as soon as they have been printed. This is especially true for federal agencies. The website <http://www.usbluepages.gov/> will enable you to locate federal phone numbers by searching state, city, area code, or keyword.

A New Addition

Thanks to John Fuller, I have added to the library collection of reports the two-volume publication Police-Labor Management Relations (volume I: Perspectives and Practical Solutions for Implementing Change, Making Reforms, and Handling Crises for Managers and Union Leaders and volume II: A Guide for Implementing Change, Making Reforms, and Handling Crises for Managers and Union Leaders). These August 2006 publications come from The Office of Community Oriented Policing Services, U.S. Department of Justice.

***Wishing everyone a
Happy and safe
Thanksgiving holiday.***