

Correctional Entry-Level Objectives

Administrative Procedure		Changes / Updates
01- Professionalism and Ethics		
01.01	The Trainee will identify professional behavior and ethical conduct on and off duty given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
01.01.01	Define the term "ethics".	
01.01.02	Define the term "professionalism".	
01.01.03	Identify the importance of ethical conduct in corrections.	
01.01.04	Identify the importance of ethical conduct while in off-duty status.	
01.02	The Trainee will identify behavior that is non-compliant with policy, procedure, and/or the law and has the potential to impact officer and/or inmate/detainee safety given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
01.02.01	Identify the components of codes of ethics established for correctional staff by professional correctional organizations.	
01.02.02	Identify the components of the standards of conduct established for correctional staff by the employee's correctional facility.	
01.02.03	Identify ethical violations that can occur in the correctional setting.	
01.02.04	Identify methods for handling unethical situations.	
02 -Legal Aspects of Corrections		
02.01	The Trainee will identify the importance of Constitutional rights in a correctional environment given various situations and conditions.	Objective updated with Bloom's Taxonomy
02.02	The Trainee will identify specific types of liabilities, levels of negligence and consequences of violating constitutional rights of inmates given various situations and conditions.	Objective updated with Bloom's Taxonomy
02.03	The Trainee will identify the rights of inmates established under the First Amendment to the Constitution given various situations and conditions.	Objective updated with Bloom's Taxonomy
02.03.01	Identify the constitutional requirement for exercise of religion.	
02.03.02	Identify the constitutional requirement for correspondence.	
02.03.03	Identify the constitutional requirement for visitation.	
02.03.04	Identify the constitutional requirement for access to the media.	
02.04	The Trainee will identify the rights of inmates established under the Fourth Amendment to the Constitution given various situations and conditions.	Objective updated with Bloom's Taxonomy
02.04.01	Identify the constitutional elements for searches.	
02.05	The Trainee will identify the rights of inmates established under the Fifth Amendment to the Constitution given various situations and conditions.	Objective updated with Bloom's Taxonomy
02.06	The Trainee will identify the rights of inmates established under the Eighth Amendment to the Constitution given various situations and conditions.	Objective updated with Bloom's Taxonomy

02.06.01	Identify the constitutional requirements for conditions of confinement.	
02.06.02	Identify the constitutional requirements for inmate medical treatment.	
02.06.03	Identify the constitutional requirements for limits on the use of force.	
02.07	The Trainee will identify the rights of inmates established under the Fourteenth Amendment to the Constitution given various situations and conditions.	Objective updated with Bloom's Taxonomy
02.07.01	Identify the constitutional requirements for inmate access to counsel and courts.	
02.07.02	Identify the constitutional elements addressing inmate disciplinary methods.	
02.07.03	Identify the constitutional elements addressing punitive isolation and administrative segregation.	
02.08	The Trainee will explain the courts role and influence in correctional administration given various situations and conditions.	Objective updated with Bloom's Taxonomy
02.09	The Trainee will identify the specific standards of the Maryland Commission on Correctional Standards given various situations and conditions.	Objective updated with Bloom's Taxonomy

03- Report Writing		
03.01	The Trainee will identify techniques to evaluate the inmates/detainees actions to determine the need to issue disciplinary reports given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
03.01.01	Identify the purpose of correctional reports.	
03.02	The Trainee will identify techniques to prepare disciplinary reports for inmates/detainees, including drafting written narratives of the events/issues, obtaining the appropriate signatures, selecting the appropriate charge or violations for the offense and determining or recommending an appropriate sanction given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
03.02.01	Identify the elements that are essential to a well-written report.	
03.03	The Trainee will identify techniques to issue disciplinary reports to inmates/detainees according to policy and procedures given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
03.03.01	Identify the various correctional reports that are required by departmental policy and procedure.	
03.04	The Trainee will identify techniques to prepare and submit incident reports given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
04 -Sexual Harassment and Misconduct		
04.01	The Trainee will identify and recognize elements of Sexual Harassment given various situations and conditions.	Objective updated with Bloom's Taxonomy
04.01.01	Identify sexual harassment policies and procedures.	
04.01.02	Identify harassing behaviors.	
04.01.03	Identify informal actions to stop harassing behavior.	
04.01.04	Identify formal actions to stop harassing behavior.	
04.01.05	Identify external agencies where complaints of sexual harassment can be directed.	
04.02	The Trainee recognize the consequences of sustained allegations of sexual harassment to the institution given various situations and conditions.	Objective updated with Bloom's Taxonomy
04.03	The Trainee will identify the consequences of sustained allegations of sexual harassment to the perpetrator of sexual harassment given various situations and conditions.	Objective updated with Bloom's Taxonomy
04.04	The Trainee will identify way(s) to prevent sexual harassment from occurring in the workplace given various situations and conditions.	Objective updated with Bloom's Taxonomy
05 -Stress Management for Staff		
05.01	The Trainee will identify the signs and symptoms of stress on correctional employees and its long-term effects given various situations and conditions.	Objective updated with Bloom's Taxonomy
05.02	The Trainee will identify coping strategies for managing stress given various situations and conditions.	Objective updated with Bloom's Taxonomy
06- Testifying in Court		
06.01	The Trainee will identify the role of a correctional employee as it relates to effectively testifying in court proceedings given various situations and conditions.	Objective updated with Bloom's Taxonomy
06.01.01	Identify the reasons correctional staff would be required to testify.	
06.01.02	Identify the role of the prosecutor.	

06.01.03	Identify the role of the defense attorney.	
06.01.04	Identify the role of the judge.	
06.01.05	Identify the requirements for being an effective witness.	
06.01.06	Identify tactics used by opposing counsel during cross-examination to discredit testimony.	
06.01.07	Identify counter actions an employee may use to overcome tactics used by opposing counsel to discredit testimony.	
Introduction to Corrections		
07- Development and Purpose of Corrections		
07.01	The Trainee will be able to identify the development of corrections in the United States given various situations and conditions.	Objective updated with Bloom's Taxonomy
07.02	The Trainee will be able to identify the philosophies of modern day corrections given various situations and conditions.	Objective updated with Bloom's Taxonomy
07.03	The Trainee will demonstrate knowledge of the mission statement for the employee's agency given various situations and conditions.	Objective updated with Bloom's Taxonomy

08 -Major Elements of the Criminal Justice System		
08.01	The Trainee will identify the major elements of the criminal justice system given various situations and conditions.	Objective updated with Bloom's Taxonomy
08.01.01	Identify the function of law enforcement within the criminal justice system.	
08.01.02	Identify the federal court structure.	
08.01.03	Identify the state court structure.	
08.01.04	Identify the function of the courts within the criminal justice system.	
08.01.05	Identify the function of corrections within the criminal justice system.	
08.02	The Trainee will identify the state and local agencies that constitute the correctional system in Maryland given various situations and conditions.	Objective updated with Bloom's Taxonomy
08.02.01	Identify the function of county and municipal correctional facilities.	
08.02.02	Identify the function of state correctional institutions and facilities.	
08.02.03	Identify the function of community treatment and evaluation facilities.	
08.02.04	Identify the function of probation, parole and community control agencies.	
08.03	The Trainee will identify the state agencies and commissions that have regulatory authority over correctional agencies in Maryland given various situations and conditions.	Objective updated with Bloom's Taxonomy
08.04	The Trainee will identify the professional organizations that provide support and technical assistance to correctional practitioners given various situations and conditions.	Objective updated with Bloom's Taxonomy
09- Effects of Imprisonment		
09.01	The Trainee will identify the effects of imprisonment that affect the behaviors of inmates given various situations and conditions.	Objective updated with Bloom's Taxonomy
09.01.01	Define the term "institutionalization."	
09.01.02	Identify how the process of institutionalization affects inmates.	
09.01.03	Identify various ways inmates adapt their behavior to the correctional environment.	
09.01.04	Identify how incarceration affects an inmate when released into the community.	
Supervision and Treatment		
10-Correctional Role Expectations		
10.01	The Trainee will identify the roles that correctional employees have in providing custody, security and treatment functions within the institution given various situations and conditions.	Objective updated with Bloom's Taxonomy
10.02	The Trainee will identify the chain of command in a correctional agency given various situations and conditions.	Objective updated with Bloom's Taxonomy
10.03	The Trainee will recognize why appropriate classification of inmates is important to the security of a correctional facility given various situations and conditions.	Objective updated with Bloom's Taxonomy
10.03.01	Identify the specific criteria for security level designations.	
10.03.02	Describe the security level designations used to classify inmates.	

10.04	The Trainee will identify techniques to enforce housing unit rules and expectations (e.g., clothes, phones, visiting days, commissary, housekeeping, and television usage) given various situations and conditions.	New HUMMRO Objective
10.05	The Trainee will identify techniques to initiate emergency notifications through the chain of command given various situations and conditions.	New HUMMRO Objective
10.06	The Trainee will identify techniques to direct the actions of inmates/detainees during emergency situations using verbal commands and/or hand signals given various situations and conditions.	New HUMMRO Objective
10.07	The Trainee will evaluate situations in the moment to determine response based on inmate/detainee behavior, location, surrounding circumstances, access to assistance, etc. given various situations and conditions.	New HUMMRO Objective
10.08	The Trainee will identify techniques to execute response plans (e.g., evacuation, fire response plans, escape response plan procedures, power failure, bomb threat, natural/technological disasters, etc.) in accordance with policies given various situations and conditions.	New HUMMRO Objective

11-Cross Cultural Relations		
11.01	The Trainee will identify the factors that contribute to the development of prejudicial attitudes given various situations and conditions.	Objective updated with Bloom's Taxonomy
11.01.01	Identify how the multiple ethnicities of staff and inmates impact the correctional environment.	
11.01.02	Identify how prejudicial attitudes can contribute to problems within correctional facilities.	
11.01.03	Identify the tactics used by inmates to capitalize on prejudicial attitudes of staff.	
11.01.04	Identify the tactics staff can utilize to deal with prejudice and discrimination.	
12-Female Offenders		
12.01	The Trainee will identify the most effective strategies for working with female offenders in the correctional setting given various scenarios.	Objective updated with Bloom's Taxonomy
12.01.01	Identify the issues that lead women into the criminal justice system.	
12.01.02	Identify problems that may occur during cross-gender supervision.	
12.01.03	Identify strategies for managing female offenders in the correctional environment.	
13-Interpersonal Communications		
13.01	The Trainee will apply techniques to answer questions and develop/maintain lines of communication and professional rapport given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
13.01.01	Define verbal communication.	
13.01.02	Define non-verbal communication.	
13.01.03	Identify the elements of effective communication.	
13.01.04	Identify the elements of basic listening skills.	
13.01.05	Identify the barriers to effective communication.	
13.02	The Trainee will apply techniques to counsel inmates/detainees to prevent or resolve personal or interpersonal problems/issues (e.g., conflicts with other inmates/detainees, agitated mental or emotional states, failure to follow rules) given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
13.02.01	Identify the importance of effective communication in effective counseling.	
13.02.02	Identify effective communication skills necessary when responding to questions in a correctional setting.	
13.02.03	Demonstrate effective listening skills while dealing with an inmate who appears to be in crisis.	
13.03	The Trainee will identify techniques to apply verbal intervention techniques to disrupt or de-escalate conflicts between inmates/detainees (e.g., adjusts speaking intensity, increases or decreases volume, adjusts to inmate/detainee language ability) given various situations and conditions.	New HUMMRO Objective
13.03.01	Demonstrate effective communication skills while giving directions in a correctional setting.	
13.03.02	Demonstrate effective communication skills to de-escalate a situation.	
14-Mental Health Issues and Interventions		
14.01	The Trainee will identify how the mental health issues of inmates impacts the correctional environment given various situations and conditions.	Objective updated with Bloom's Taxonomy

14.01.01	Identify the symptoms and related behaviors of individuals suffering with traumatic brain injury.	
14.01.02	Identify the symptoms and related behaviors of individuals suffering from trauma.	
14.01.03	Identify the symptoms and related behaviors of individuals that are developmentally disabled.	
14.01.04	Identify the symptoms and related behaviors associated with psychosis.	
14.01.05	Identify the symptoms and related behaviors associated with depression.	
14.01.06	Identify the symptoms and related behaviors associated with anxiety.	
14.01.07	Identify the symptoms and related behaviors associated with mood disorders.	
14.01.08	Identify effective de-escalation strategies for interacting with offenders with mental illness.	
14.01.09	Identify the impact of personality disorder on inmate behavior.	
14.01.10	Identify strategies for supervising inmates with personality disorder effectively within the correctional setting.	

15-Substance Abuse		
15.01	The Trainee will identify and explain reasons why people use drugs and alcohol given various situations and conditions.	Objective updated with Bloom's Taxonomy
15.02	The Trainee identify and explain how the use of controlled dangerous substances effects the individual given various situations and conditions.	Objective updated with Bloom's Taxonomy
15.02.01	Identify the effects of depressants.	
15.02.02	Identify the effects of stimulants.	
15.02.03	Identify the effects of opiates and opiodes.	
15.02.04	Identify the effects of hallucinogens.	
15.02.05	Identify the effects of marijuana.	
15.03	The Trainee identify and explain types of drug paraphernalia used inside of correctional facilities given various situations and conditions.	Objective updated with Bloom's Taxonomy
15.04	The Trainee will identify the appropriate response of correctional staff when they encounter inmates that are addicted to drugs or alcohol or are in a state of withdrawal from drugs or alcohol given various situations and conditions.	Objective updated with Bloom's Taxonomy
16-Suicide Prevention and Awareness		
16.01	The Trainee will identify the behavior and condition of inmates/detainees on special observation or on suicide watch given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
16.01.01	Identify the myths surrounding suicide.	
16.01.02	Identify factors that can trigger suicidal behavior.	
16.01.03	Identify the high-risk suicide time periods.	
16.01.04	Identify the signs and symptoms of suicidal behavior.	
16.01.05	Identify the most common indicators of severe depression.	
16.01.06	Identify the steps to follow in cases where a suicide has occurred.	
16.02	The Trainee will identify techniques to observe, and monitor inmates/detainees for unusual behavior, potential conflicts and/or changes in behavior given various situations and conditions.	New HUMMRO Objective
16.02.01	Identify effective techniques for supervising suicidal inmates.	
16.03	The Trainee will identify techniques to refer inmates/detainees to medical or mental health professionals given appropriate various situations and conditions.	New HUMMRO Objective
17-Youthful Offenders		
17.01	The Trainee will identify the challenges of confining youthful offenders within the adult correctional system given various situations and conditions.	Objective updated with Bloom's Taxonomy
17.01.01	Identify the stages of normal adolescent development.	
17.01.02	Identify the factors that lead to troubled adolescent development.	
17.01.03	Identify the typical behaviors of incarcerated youth.	
17.01.04	Identify techniques that can be used to manage youthful offenders within adult correctional facilities.	

Security, Custody and Control		
18-Health and Safety		
18.01	The Trainee will explain the process for reducing the risks of exposure to blood borne pathogens given various situations and conditions.	Objective updated with Bloom's Taxonomy
18.01.01	Identify the most common blood borne pathogens.	
18.01.02	Identify how blood borne pathogens are transmitted.	
18.01.03	Identify the methods that will prevent or reduce exposure to blood.	
18.01.04	Explain the limitations of methods used to prevent or reduce exposure to blood.	
18.01.05	Explain the procedures to follow if a blood borne exposure incident occurs.	
18.02	The Trainee will explain the process for reducing the risk of exposure to air borne pathogens given various situations and environments.	Objective updated with Bloom's Taxonomy
18.02.01	Define Tuberculosis.	
18.02.02	Identify ways that Tuberculosis is transmitted from one person to another.	
18.02.03	Identify ways that Tuberculosis exposure can be reduced.	
18.03	The Trainee will explain the process for reducing the risk of exposure to bacterial infections given various situations and conditions.	Objective updated with Bloom's Taxonomy
18.03.01	Define Methicillin-resistant Staphylococcus aureus (MRSA).	
18.03.02	Identify ways that MRSA is transmitted from one person to another.	
18.03.03	Identify ways that exposure to bacterial infections can be reduced.	
18.04	The Trainee will apply techniques to administer first aid (e.g., operate AED, perform CPR) given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
18.05	The Trainee will use personal protective equipment (e.g., masks, hand sanitizer, latex gloves) as appropriate given various situations and conditions.	New HUMMRO Objective
18.06	The Trainee will identify techniques to maintain a level of physical fitness sufficient to perform duties given situations and conditions.	New HUMMRO Objective
18.06.01	The trainee will participate in no less than two job oriented physical fitness assessments with the expectation of marked improvement during entry level training.	
19-Cell Extraction		
19.01	The Trainee will identify the factors to be considered when conducting a cell extraction given various situations and conditions.	Objective updated with Bloom's Taxonomy
19.01.01	Identify circumstances when cell extraction is necessary.	
19.01.02	Identify roles and responsibilities of each member of a cell extraction team.	
19.01.03	Identify the key considerations that must be addressed when planning cell extractions.	
19.01.04	Identify the key elements that need to be covered during debriefing and documentation after a completed cell extraction.	
19.02	The Trainee will demonstrate a proficient cell extraction given various situations and conditions.	Objective updated with Bloom's Taxonomy
20-Defensive Tactics		

20.01	The Trainee will identify approved physical intervention techniques to disrupt or de-escalate conflicts between inmates/detainees given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
20.01.01	Identify the basic principles of weaponless defense.	
20.01.02	Identify the areas of the body most vulnerable to attack.	
20.01.03	Identify the parts of the body that can be used to overcome resistance.	
20.02	The Trainee will identify defensive techniques, tactics and weapons to protect self or others given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
20.02.01	Demonstrate techniques for evading an attack by an assailant with an edged weapon.	
20.02.02	Demonstrate at least two control holds and two "take-down" techniques.	
20.02.03	Demonstrate a two officer, one subject take-down technique.	
20.02.04	Demonstrate at least three ground control techniques.	

21-Crime Scene		
21.01	The Trainee will identify techniques to follow chain of custody procedures regarding evidence and contraband upon discovery of a crime scene at a correctional facility given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
21.01.01	Identify the tasks involved upon discovery of a crime scene at a correctional facility.	
21.01.02	Identify the safety procedures that staff should utilize during the initial response to a crime scene.	
21.01.03	Identify the procedures for providing emergency care during the initial response to a crime scene.	
21.01.04	Identify the procedures for handling a crime scene.	
21.01.05	Identify the procedures for securing and controlling persons at a crime scene.	
21.01.06	Identify the procedures for establishing, protecting and securing boundaries at a crime scene.	
21.01.07	Identify the procedures for handling evidence discovered at a crime scene.	
22-Disturbance Control		
22.01	The Trainee will identify the factors that may lead to inmate disturbances given various situations and conditions.	Objective updated with Bloom's Taxonomy
22.02	The Trainee will identify the actions necessary to prevent inmate disturbances given various situations and conditions.	Objective updated with Bloom's Taxonomy
22.03	The Trainee will identify the indicators of facility tension that often precede disturbances given various situations and conditions.	Objective updated with Bloom's Taxonomy
22.04	The Trainee will identify the characteristics of the various types of disturbances that may occur within a correctional facility given various situations and conditions.	Objective updated with Bloom's Taxonomy
23-Escort and Transportation of Inmates		
23.01	The Trainee will identify techniques to escort inmates/detainees to and from housing units and other areas within the facility given various situations and conditions.	New HUMMRO Objective
23.01.01	Identify requirements for internal movement of inmates that are outlined in policy and procedures.	
23.01.02	Identify safety and security concerns for escorting inmates within the facility.	
23.02	The Trainee will identify techniques to transport inmate/detainee to destinations outside of the facility in accordance with agency policy and procedures given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
23.02.01	Identify the procedures used for verifying the identity of an inmate prior to his/her transport.	
23.02.02	Identify the procedures for transporting an inmate of the opposite sex.	
23.02.03	Identify safety equipment to be carried by corrections officers during transport.	
23.02.04	Identify the steps in the transport process.	
23.03	The Trainee will identify techniques to report deviations from policy to supervisor prior to transporting inmates/detainees given various situations and conditions.	New HUMMRO Objective
23.03.01	Identify the problems that can occur during transport.	

23.03.02	Identify how problems during inmate transport can be handled.	
23.04	The Trainee will identify techniques to ensure all inmate/detainee movement is verified and supervised given various situations and conditions.	New HUMMRO Objective
23.05	The Trainee will identify techniques to track, update and maintain log of inmates/detainee movement and activities (e.g., for sick call, court, work detail, release) in accordance with assigned facility protocols given various situations and conditions.	New HUMMRO Objective
23.06	The Trainee will identify techniques to provide security and supervision to inmates escorted outside the facility given various situations and conditions.	New HUMMRO Objective
23.07	The Trainee will identify techniques to apply restraints to inmates/detainees prior to transport (e.g., to hospital) given various situations and conditions.	New HUMMRO Objective

24-Restraint Devices		
24.01	The Trainee will describe and identify the component parts of restraining devices and demonstrate their proper use given various situations and conditions.	Objective updated with Bloom's Taxonomy
24.02	The Trainee will describe and identify the proper use of handcuffs, and demonstrate their proper use given various situations and conditions.	Objective updated with Bloom's Taxonomy
24.03	The Trainee will describe and identify the proper use of leg irons, and demonstrate their proper use given various situations and conditions.	Objective updated with Bloom's Taxonomy
24.04	The Trainee will describe and identify the proper use of flex cuffs, and demonstrate their use given various situations and conditions.	Objective updated with Bloom's Taxonomy
24.05	The Trainee will describe and identify the proper use of waist chains, and demonstrate their use given various situations and conditions.	Objective updated with Bloom's Taxonomy
25-Fire Control and Prevention		
25.01	The Trainee will identify and explain the elements of fire control and prevention given various situations and conditions.	Objective updated with Bloom's Taxonomy
25.01.01	Identify what actions are necessary to insure the opportunity for fire is reduced.	
25.01.02	Identify the appropriate extinguishing equipment for each type of fire.	
25.01.03	Identify the elements of a fire suppression system.	
25.02	The Trainee will explain and demonstrate the use of fire extinguishing equipment given various situations and conditions.	Objective updated with Bloom's Taxonomy
26-Hostage Situations		
26.01	The Trainee will identify and recognize the actions that correctional staff can take to reduce the chances for hostage situations to develop given various situations and conditions.	Objective updated with Bloom's Taxonomy
26.01.01	Identify reasons for hostage situations in correctional facilities.	
26.01.02	Identify the early warning signs of possible hostage situations.	
26.01.03	Identify the profile of staff likely to become victims in hostage situations.	
26.02	The Trainee will identify and recognize how hostage situations are likely to develop in a correctional setting given various situations and conditions.	Objective updated with Bloom's Taxonomy
26.02.01	Identify predictable inmate behavior during a hostage situation.	
26.02.02	Identify the psychological stages experienced by both hostages and hostage takers during a hostage situation.	
26.02.03	Identify hostage survival techniques.	
27-Inmate Manipulation		
27.01	The Trainee will identify how the manipulation of staff by inmates takes place given various situations and conditions.	Objective updated with Bloom's Taxonomy
27.01.01	Identify reasons why inmates engage in manipulation and deception of staff.	
27.01.02	Identify the factors that make an employee susceptible to being manipulated by an inmate.	
27.01.03	Identify the steps that inmates take to set up an employee for manipulation.	
27.01.04	Identify correctional practices that help an employee avoid deception or manipulation.	

27.02	The Trainee will identify the appropriate responses to manipulation and deception given various role-play situations given various situations and conditions.	Objective updated with Bloom's Taxonomy
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28-Inmate Processing		
28.01	The Trainee will identify techniques to inspect/inventory inmates /detainees' property upon admission and prior to release given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
28.01.01	Identify the procedures the escorting officer is required to follow when bringing an inmate into a correctional facility.	
28.01.02	Identify the procedures for verifying paperwork related to processing an inmate into a correctional facility.	
28.01.03	Identify the procedures for searching inmates being processed into a correctional facility.	
28.01.04	Identify the procedures for photographing inmates being processed into a correctional facility.	
28.01.05	Identify the procedures for fingerprinting inmates being processed into a correctional facility.	
28.01.06	Identify the procedures for securing inmates while in the processing area.	
28.01.07	Identify the procedures for assessing the physical and psychological well being of inmates.	
28.01.08	Identify the procedures associated with allowing inmates to make phone calls during processing.	
28.01.09	Identify the procedures for handling the property of inmates being processed into a correctional facility.	
28.01.10	Identify the procedures for issuing institutional property to inmates being processed into a correctional facility.	
28.01.11	Identify the procedure for providing showers for inmates being processed into a correctional facility.	
28.01.12	Identify the procedures for verifying the identity of the escorting officer when preparing an inmate for escort out of the facility.	
28.01.13	Identify the procedures for verifying paperwork related to processing an inmate out of a correctional facility.	
28.01.14	Identify the procedures for checking for detainers when processing an inmate out of a correctional facility.	
28.01.15	Identify the procedures for verifying identity when processing an inmate out of a correctional facility.	
28.01.16	Identify the procedures for collecting property previously issued when processing an inmate out of a correctional facility.	
28.01.17	Identify the procedures for returning property when processing an inmate out of a correctional facility.	

29-Maintaining Security		
29.01	The Trainee will share information with oncoming personnel during shift change given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
29.01.01	Identify the purpose of roll call.	
29.02	The Trainee will receive keys and equipment at shift change given various situations and conditions.	New HUMMRO Objective
29.03	The Trainee will account for equipment such as radios, security devices, AED, First Aid Kit, BBP Kit, and Fire Blanket at beginning/ending of shift and documents in written log or computer log given various situations and conditions.	New HUMMRO Objective
29.04	The Trainee will identify techniques to conduct search of persons and their belongings, areas, rooms, cells, and vehicles using visual inspections and/or equipment (e.g. X-ray machine, body scanner) given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
29.04.01	Demonstrate the skills required to execute room/cell searches.	
29.04.02	Demonstrate the skills required to execute a vehicle search.	
29.04.03	Demonstrate the skills required to execute area searches.	
29.04.04	Demonstrate the skills required to execute a proper frisk search.	
29.04.05	Demonstrate the skills required to conduct a proper search using a scanning device.	
29.04.06	Identify the requirements to conduct a proper strip search.	
29.05	The Trainee will identify techniques to monitor recreation area for activities that violate facility rules given appropriate materials and environment.	New HUMMRO Objective
29.06	The Trainee will identify techniques to issue instructions to direct inmates/detainees' actions on a range of tasks (e.g., performing housekeeping, maintaining proper hygiene, returning to cells) given various situations and conditions.	New HUMMRO Objective
29.07	The Trainee will identify techniques to ensure all doors in zone or housing unit are secured given various situations and conditions.	New HUMMRO Objective
29.08	The Trainee will identify techniques to conduct roster count (e.g., verify inmate/detainee identity, ensure inmates/detainees are showing signs of life and not in need of medical attention) given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
29.08.01	Identify techniques to conduct inmate/detainee head counts given various situations and conditions.	
29.08.02	Identify techniques to report roster count to supervisor as required given various situations and conditions.	
29.09	The Trainee will identify techniques to conduct rounds/physical observations to check on inmates/detainees and maintain awareness for contraband or unusual activity given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
29.09.01	Identify elements at a correctional facility that promote a secure and safe environment.	
29.09.02	Identify elements in the physical plant that promote a secure environment.	
29.09.03	Identify the purpose of outside perimeter searches.	

29.10	The Trainee will identify techniques to conduct routine and special searches to locate contraband (e.g., inspects cells/housing, personal belongings, etc.) given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
29.10.01	Identify techniques to confiscate contraband from inmates/detainees given various situations and conditions.	
29.10.02	Explain the methods of controlling contraband within the correctional environment.	
29.10.03	Identify the laws of the State of Maryland that relate to the possession of contraband in a correctional setting.	
29.11	The Trainee will identify techniques to conduct inspection of housing unit facilities to identify safety and security risks (e.g., light fixtures, windows and bars, televisions, phone receivers, and/or shower heads and handles are intact; hot and cold-water pipes not tampered with; rooms clean and sanitary, windows/doors are intact) given various situations and conditions.	New HUMMRO Objective
29.12	The Trainee will identify techniques to conduct and document inspections, counts, and inventories of keys (e.g., emergency keys, operation keys, security keys) given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
29.12.01	Identify the process for key control.	
29.13	The Trainee will identify techniques to conduct and document inspections, counts, and inventories of safety devices (e.g., radios, flashlights, first aid kits, blood spill kits, fire extinguishers) given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
29.13.01	Identify the process for equipment and tool control.	
29.14	Identify techniques to conduct and document inspections, counts and inventories of security devices (e.g., handcuffs, leg irons) given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
29.14.01	Identify the process for security equipment.	
29.15	The Trainee will identify techniques to conduct and document inspections to identify equipment and/or facility repair needs given various situations and conditions.	New HUMMRO Objective
29.16	The Trainee will identify techniques to record shift activity in logbook and/or computer given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
29.16.01	Identify the purpose of shift logs.	
29.17	The Trainee will identify techniques to document inmates/detainees' refusals of service (e.g., meals, medical, treatment, phone usage) given various situations and conditions.	New HUMMRO Objective
29.18	The Trainee will identify techniques to prepare and submit repair request forms given various situations and conditions.	New HUMMRO Objective
29.19	The Trainee will read and demonstrate knowledge of manuals, general orders, departmental policies, legal updates, and other technical materials to stay current on laws, regulations, standards, and policies and procedures given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
29.19.01	Identify the purpose of post orders.	
29.19.02	Identify the purpose of emergency plans.	
29.26	The Trainee will identify the procedures to be followed in the event of an escape given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective

29.26.01	Identify the procedures to be followed for an escape from confinement.	
29.26.02	Identify the procedures to be followed for a walk off.	
29.26.03	Identify the procedures to be followed for an escape during transport.	
29.26.04	Identify the procedures to be followed for an escape from a hospital.	
29.27	The Trainee will identify the procedures for handling visitors in a correctional facility given various situations and conditions.	New HUMMRO Objective / Replaced Old Objective
29.27.01	Identify the procedures for processing visitors into a correctional facility to see inmates.	
29.27.02	Identify the procedures for processing visitors out of a correctional facility once a visit has been completed.	
30-Radio and Telephone Communications		
30.01	The Trainee will demonstrate professional telephone protocol given various situations.	Objective updated with Bloom's Taxonomy
30.02	The Trainee will identify the correctional information that is approved for public dissemination given various situations and conditions.	Objective updated with Bloom's Taxonomy
30.03	The Trainee will demonstrate the proper use of a two-way radio given various situations and conditions.	Objective updated with Bloom's Taxonomy
30.03.01	Identify the various parts of a two-way radio.	
30.03.02	Identify proper microphone techniques.	
30.03.03	Identify purpose of each radio control.	
30.04	The Trainee will demonstrate appropriate radio communication procedures given various situations and conditions.	Objective updated with Bloom's Taxonomy
30.04.01	Demonstrate speech and pronunciation while speaking on a radio.	
30.04.02	Demonstrate appropriate rate of delivery while speaking on a radio.	
30.04.03	Demonstrate the ability to organize information effectively while speaking on a radio.	
30.04.04	Demonstrate brevity while speaking on a radio.	
30.04.05	Demonstrate courtesy guidelines for radio protocol.	
30.05	The Trainee will conduct radio check with Central Control given various situations and conditions.	New HUMMRO Objective

31-Security Threat Groups (Gangs)		
31.01	The Trainee will identify if a group of individuals meet the legal definition of “gang” or working definition of “gang” (or regional group) given various situations and conditions.	Objective updated with Bloom's Taxonomy
31.02	The Trainee will identify the legal definition and characteristics of gang-related terms relevant to their jurisdiction (or alternatively Maryland) given various situations and conditions.	Objective updated with Bloom's Taxonomy
31.03	The Trainee will identify which gangs (or regional groups) are currently active in participant’s jurisdiction (or alternatively, Maryland) given various situations and conditions.	Objective updated with Bloom's Taxonomy
31.04	The trainee will Identify if an individual meets the legal definition of “gang” or the working definition of “gang” given various situations and conditions.	Objective updated with Bloom's Taxonomy
31.05	The Trainee will recognize the psychological, sociological, financial and cultural factors associated with groups who are at risk for gang (or regional group) membership given various situations and conditions.	Objective updated with Bloom's Taxonomy
31.06	The Trainee will explain the importance of considering gang/group affiliations when handling a suspected gang/group member given various situations and conditions.	Objective updated with Bloom's Taxonomy
31.07	The Trainee will identify the contemporary strategies for combatting gang/group activity and providing intervention for subjects currently active or at high risk for involvement in gangs/groups given various situations and conditions.	Objective updated with Bloom's Taxonomy
31.08	The Trainee will describe the procedures used that effectively manage gang/group members confined to correctional facilities given various situations and conditions.	Objective updated with Bloom's Taxonomy
32-Special Management Issues		
32.01	The Trainee will identify the processes for managing inmates with special needs given various situations and conditions.	Objective updated with Bloom's Taxonomy
32.01.01	Identify the issues surrounding the management of inmates with physical challenges.	
32.01.02	Identify the issues surrounding the management of elderly inmates.	
32.01.03	Identify the issues surrounding management of transgender inmates.	
32.02	The Trainee will identify the issues created by sexual behavior in a correctional setting given various situations and conditions.	Objective updated with Bloom's Taxonomy
32.02.01	Identify the issues created by homosexual behavior in the correctional setting.	
32.02.02	Identify the process for managing sexual predators.	
32.03	The Trainee will describe how the Prison Rape Elimination Act (PREA) impacts a correctional facility given various situations and conditions.	Objective updated with Bloom's Taxonomy
33-Use of Chemical Agents		
33.01	The Trainee will identify the various methods and uses of chemical agents given various situations and conditions.	Objective updated with Bloom's Taxonomy
33.02	The Trainee will demonstrate the use of a hand-held liquid agent dispenser given various situations and conditions.	Objective updated with Bloom's Taxonomy
33.03	The Trainee will identify the effects of chemical agents on individuals given various situations and conditions.	Objective updated with Bloom's Taxonomy

33.04	The Trainee will demonstrate the proper treatment for exposure to chemical agents given various situations and conditions.	Objective updated with Bloom's Taxonomy
33.05	The trainee will demonstrate the ability to receive a direct exposure to OC Spray given various situations and conditions.	New Objective
33.05.01	Demonstrate after Direct OC exposure, the ability to progress through several drills i.e., defends self against attacker, simulate restraining subject, performs cuffing technique, and making radio call etc.	
Disciplinary Process		
34-Disciplinary Process		
34.01	The Trainee will identify key elements of the inmate disciplinary process given various situations and conditions.	Objective updated with Bloom's Taxonomy
34.01.01	Describe the methods available that correctional employees can use to deal with inmate violations of rules, regulations, or laws.	
34.01.02	Describe the inmate disciplinary hearing process.	