

# **MARYLAND CORRECTIONAL TRAINING COMMISSION**

## **REDACTED Minutes – 209th Meeting – July 14, 2022**

### **MEMBERS PRESENT**

Secretary Robert L. Green, Department of Public Safety and Correctional Services (Chair)  
LaMonte E. Cooke, Director of Correctional Services, Queen Anne’s County Department of Corrections (Vice-Chair)  
Cory Fink, representing Lynette Holmes, Deputy Director, Department of Juvenile Services  
Annie Harvey, Acting Commissioner of Corrections, Department of Public Safety and Correctional Services  
Philip Morgan, representing Wayne Hill, Deputy Secretary of Operations, Dept. of Public Safety & Correctional Services  
Zenita Hurley, Assistant Attorney General representing Brian E. Frosh, Attorney General  
Captain Daniel Lasher, Allegany County Detention Center  
Wallis Q. Norman, Deputy Secretary of Operations, Department of Juvenile Services  
Mary Ann Thompson, President, Maryland Correctional Administrators Association

### **MEMBERS ABSENT**

Secretary Sam Abed, Department of Juvenile Services  
Symphar R. Charles, Chief, Learning and Career Development, Federal Bureau of Prisons  
Lieutenant Christopher Duffy, Correctional Officer of the State of Maryland  
Melinda Grenier, President, Maryland Criminal Justice Association  
Sheriff Michael Lewis, President, Maryland Sheriff’s Association  
Dr. Beverly O’Bryant, representing the President, Coppin State University  
Demetrius Page, Division of Parole and Probation

### **STAFF PRESENT**

H. Allen Beard, Jr., Executive Director, Correctional Training Commission  
Albert L. Liebno, Jr., Executive Director, Police & Correctional Training Commissions  
Wayne Silver, Executive Director, Police Training & Standards Commission  
Chennada Burns, Correctional Training unit  
Stephanie Cain, Compliance Administrator  
Sarah Chatfield, Media Specialist  
Katie Johnson, Recorder

### **GUESTS**

Denise Victory, Department of Juvenile Services  
Nicole Amedori, Department of Juvenile Services  
Kristal Ostrander, Department of Juvenile Services  
Dionne Randolph, DPSCS Department of Pretrial & Detention Services  
Sheila Brown, DPSCS Chesapeake Detention Facility  
Sheila Hill, AFSCME Maryland

The 209th meeting of the Correctional Training Commission (CTC) was called to order by the Chair, Secretary Robert Green, at 10:03 a.m. at the Public Safety Education and Training Center (PSETC), Sykesville, Maryland. A quorum was present.

The agenda was as follows:

1. Approval of Minutes – April 27, 2022
2. Facility Report
3. Legal Issues
4. Old Business
  - a) Update on Job Task Analysis/Training Objectives
  - b) Technology and Training Update
  - c) Contraband Summit
  - d) Update on Aligning with Colleges for Uniform Programming
  - e) Amendments to Drug Regulations - citing 17.04.09.04
5. New Business
  - a) Legislative Updates

- b) MDH Training
- 6. Request for Recertification

Secretary Green asked all members, staff and guests to introduce themselves.

**1. Approval of Minutes – April 27, 2022**

Secretary Green asked the members to review the minutes.

**A MOTION to approve the minutes from the April 27, 2022 meeting was made by Mr. LaMonte Cooke: SECONDED: Capt. Daniel Lasher. The MOTION carried.**

**2. Facility Report**

Mr. Albert Liebno, Executive Director of the MD Police & Correctional Training Commissions (MPCTC), directed members to the report, which reviewed the activities at the Center during the past quarter. He noted the pilot program coordinated by the Leadership Development Institute on lessons from Antietam went very well. Mr. Liebno also stated that several academies graduated this last quarter, and another will graduate in Cumberland next month. He informed the members that the first Correctional Comparative Compliance program will be held in Western Maryland this fall. Agencies should forward potential candidates to the Commission.

Secretary Green reiterated that MPCTC reviews academies on a state-by-state basis, and reminded members that not all state transfers are automatically approved for Comparative Compliance. He stated the curriculum must be reviewed and approved by the Commission and not individual agencies.

**3. Legal Issues**

Mr. Liebno stated there were no legal issues.

**4. Old Business**

**a) Update on Job Task Analysis**

Mr. Allen Beard, Executive Director of the Correctional Training Commission, stated that the finalized objectives for correctional officer, parole and probation agent and monitor academies were provided for members to review prior to the meeting. He thanked Capt. Nick Hill, Mr. Thomas Martin, Ms. Katie Paul-Kersheskey and Mr. Wayne Silver for their efforts, as well as everyone who contributed internally and throughout the State. Mr. Beard said the goal effective date is January 1, 2023.

A question was raised concerning the length of academies under the new objectives. Mr. Beard noted that the length of the academies should not change significantly with the number of objectives added along with the number removed from each curriculum.

**A MOTION to approve the objectives as provided was made by Mr. LaMonte Cooke: SECONDED: Capt. Daniel Lasher. The MOTION carried.**

**b) Technology and Training Update**

Mr. Beard stated that Capt. Nick Hill generated the idea of tablets for all recruits in the Correctional Entry Level program hosted by MPCTC. After meeting with technical services personnel, the September academy in Hagerstown will be the pilot program for use of tablets. All materials will be electronically loaded, and students can take the tablets home each evening. A debrief will be held after the academy.

Secretary Green noted that there is security in logging into accounts across multiple devices, and having the information stored under the account login versus on the individual device.

**c) Contraband Summit**

Mr. Beard noted that he is working with Mr. Errol Etting of the DPSCS Intelligence Investigative Division to coordinate the agenda for the contraband summit, which will be scheduled for mid-September. The program will include trends, analysis and best practices when it comes to contraband detection. Mr. Beard noted that the vision is to have the summit as a regularly occurring event.

Secretary Green stated that the summit will be held in-person due to the sensitive nature of the event, and that attendees will be recommended by their agencies. He informed the members that he will be receiving a confidential briefing from the Texas Department of Corrections regarding the recent event in their state, and that he would share the learning points during the summit. Secretary Green asked Mr. Beard to have potential dates selected within the next two weeks.

**d) Update on Aligning with Colleges for Uniform Programming**

Mr. Beard informed the members that he was researching the potential for MPCTC to become a degree-granting entity based on the Air Force Community College model. The program would allow academy recruits to earn certain credits based on curriculum, and then allow graduates to fill in the necessary credit gaps in order to receive an associate's degree from the Commission. Mr. Beard is discussing this option along with other options with local community colleges. He noted that if MPCTC becomes the degree-granting body, then this model could apply to all academies provided by the agency.

**e) Amendments to Drug Regulations - citing 17.04.09.04**

Mr. Liebno asked members to review the revisions to COMAR as presented in the binder. The edits would revise the mandate regarding drug testing so that it applied to local as well as State correctional agencies.

**A MOTION to approve the proposed wording and submit for approval was made by Capt. Daniel Lasher: SECONDED: Mr. LaMonte Cooke. The MOTION carried.**

**5. New Business**

**a) Legislative Updates**

Mr. Liebno stated that the Commission did not receive any inquiries regarding correctional legislative updates. He noted that the MD Correctional Administrators Association published a summary of legislative updates taking effect this year. ([MCAA Site](#))

**b) MDH Training**

Mr. Liebno referred members to the security attendant training topics provided in the binder. He reminded members that the Commission was required by 2020 legislation to provide training to security attendants employed by the MD Department of Health (MDH). With the assistance of MDH Training Staff, MPCTC provided the training in the Spring, and MDH will develop annual in-service for the employees moving forward. Mr. Liebno noted that these employees are not certified by the Commission and are not working in a mandated position.

**A MOTION to approve the training as submitted was made by Capt. Daniel Lasher: SECONDED: Mr. LaMonte Cooke. The MOTION carried.**

Capt. Dan Lasher inquired about the ability of detainees to virtually attend initial hearings and bond reviews for additional arrest warrants. This would eliminate the need for transport of a detainee to the courts. Secretary Green asked MPCTC staff to contact the Attorney General's office and the courts to confirm this process is allowed. He asked for an update to be provided at the next meeting.

Secretary Green stated the next item would be heard in closed session.

*Recorder's Note: Ms. Johnson read the closed session written statement into the record.*

**A MOTION was made by Mr. LaMonte Cooke to adjourn to a Closed Session: SECONDED: Capt. Daniel Lasher. The MOTION carried unanimously.**

*The meeting adjourned to a Closed Session at 10:45 a.m.*

**6. Request for Recertification**

**A MOTION to deny the recertification was made and SECONDED: The members were polled and the MOTION carried.**

The parties involved returned to the room and were informed of the decision.

**A MOTION was made by Mr. LaMonte Cooke to adjourn to an open session: SECONDED: Capt. Daniel Lasher. The MOTION carried.**

*Recorder's Note: This concluded closed session. The meeting adjourned to an open session at 11:26 a.m.*

Secretary Green announced the outcome of the issue discussed during the closed session.

Mr. Liebno stated that the decertification hearing originally scheduled for today was postponed due to a request from the officer's attorney. He noted that the hearing would be rescheduled for late August. Secretary Green encouraged the hearing to be conducted virtually so more members could potentially attend.

Mr. Beard announced that this would be his last Commission meeting as he has accepted a position overseas. He stated he was thankful for his time in Maryland. Secretary Green noted that the Department would move quickly to find a replacement Executive Director for the Correctional Training Commission.

**A MOTION to adjourn was made by Mr. Cory Fink: SECONDED: Capt. Daniel Lasher. The MOTION carried.**

*The meeting adjourned at 11:29 a.m.*

<p>These "minutes" are a synopsis of the Commission's discussion and decisions and <u>not</u> a verbatim rendering of the proceedings.</p>
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